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**BSU Joint Safety Committee Meeting Minutes
Meeting #59 –August 12, 2008**

Time: 1:30 P.M.

Place: Deputy 306

In Attendance: B. Butler, E. Hoffman R. Marsolek, J. Sande, S. Theisen, J. Utley

Absent: Bill Crews, Casey McCarthy, M. Lanners, L. Sutherland,

One item of old business was discussed:

R. Marsolek reported that he is viewing courses for on-line training to be provided through Convenience Learning International. The goal is to begin implementing the on-line training this fall.

The committee reviewed three reports of work place injuries occurring since the last meeting.

There were two reported cases of injury from overexertion. Both required medical attention but no lost work time was reported.

There was one reported injury of as bruised hand from being struck against a tree branch while operating a mower. . There was some restricted duty but no lost workdays.

The following items of new business were discussed.

- National Incident Management training including the basics of Incident Command is scheduled to be held on campus on August 13-14. Notices have been sent to those affected.
- J. Sande and R. Marsolek reviewed the on-going construction projects on campus.
 - A new boiler is being installed in the Heating Plant. Much of the work is complete but there may be some activity in that area into the fall. No safety hazards for students or employees are expected.
 - Construction on Sattgast Hall and installation of underground, air conditioning chiller lines will result in limited access to areas between Sattgast and Deputy and Memorial. Restricted access areas have been fenced off. There will movement of vehicles and equipment in that area also. Construction has begun and will continue through the school year.
 - Remodeling for Nursing program space has begun in Memorial Room 9. Access

to the east side of Memorial Hall is now restricted. Vehicles and equipment will be moving in that area. Initial work has created some noise and dust issues for the Computer Training and Support area occupying the area adjacent to M-9. S. Theisen reported concerns on behalf of employees in that area. He reported the noise from jackhammer work and other activities is not only distracting but also interferes with the ability to hear clients calling in for support. . The contractor has agreed not to carry out high noise operations during business hours. However, some work has continued to be done prior to the end of business hours. It was also noted that business hours would be extended later in the day soon. J. Sande and R. Marsolek will follow-up on the concerns.

- An employee reported concern about exposure to asbestos due to a floor tile removal project in Pine Hall. R. Marsolek followed-up o the concern. The floor care contractor stated that only a small potion of tile was removed and was done so using practices allowed for non-friable asbestos containing material. Te floor tile in the remaining area of concern was left in place and covered with carpet. Air testing was conducted in the area and the results indicated that the particle count in the air was well within allowable limits. Copies of the report were forwarded to concerned employees, their supervisor, and J. Sande. The supervisor also indicated he may have the new carpet removed to verify whether or not the tile was removed. J. Utley requested a copy of the air sampling results. R. Marsolek will forward him a copy.

Adjourn: 2:20 P.M.

Richard Marsolek,
Coordinator, Environmental Health and Safety