



**BSU Joint Safety Committee Meeting Minutes
Meeting #82, May 6, 2015**

Time: 9:00 A.M.
Place: Deputy 341

In Attendance: B. Butler, M. Carlson, B. Crews, E. Hagensen, R. Marsolek, J. Sande, S. Theisen, J. Utley
Absent: M. Lanners

One item of old business was discussed:

Chemical Hygiene Officer (CHO) position:

Applications are being received and will be reviewed this month. E. Hagensen posed a question about the CHO's role in enforcing regulatory requirements that would affect faculty. R. Marsolek replied he is unsure what the specific duties will be in that regard but that it will be discussed when the position is filled.

Injury Summary 2/3/2015 - 5/5/2015

| INJURY/ ILLNESS | BODY PART | CAUSE | SOURCE | MEDICAL | LOST DAYS | RESTRICTED DUTY | OSHA | HAZARDS |
|--------------------|------------------------|-------------------|------------|---------|--------------|--------------------|------|-----------------------|
| Strain/tear | Shoulder, Right | Fall | Sidewalk | Y | 90+ | 0 | Y | Natural, snow, Ice |
| Pain/contusion | Toe, great, left | Struck by | Headboard | Y | 0 | 0 | ? | Defect |
| Bruise/Abrasion | Arm, leg/left | Fall | Sidewalk | N | 0 | 0 | N | Natural, snow, ice |
| Pain | Head, neck | Struck against | Door frame | Y | 0 | 0 | N | Bump hazard |

Two items of new business were discussed.

Mercury Spill, Sattgast:

A small mercury spill in a chemical storage room in the Chemistry Department's stockroom was reported in February. Chemistry staff did initial cleanup and a contractor followed-up with additional cleaning and air monitoring. The air tests indicated that mercury levels were well below permissible exposure levels.

Severe Weather Awareness Week:

BSU and NTC faculty, staff, and students were notified of the severe weather awareness week and related local activities that took place the week of April 13. The following information was provided via BSU and NTC e-mail lists:

Each year, the Minnesota Department of Public Safety sponsors Severe Weather Awareness Week. This year's observance is scheduled for April 13 - 17, 2015. As part of the week-long observance, two state-wide tornado drills are planned for Thursday, April 16, one in the morning and another in the early evening.

BSU Public Safety will activate the campus emergency notification systems in conjunction with the statewide drills. The morning drill will include broadcasting live messages in BSU and NTC buildings, through the "Campus Informer" emergency public address system and activating the Blackboard Connect telephone and email notification system. Only the Campus Informer will be activated for the evening drill.

You are encouraged to confirm that your contact information is current to assure that you receive the Blackboard Connect notifications. Procedures for updating your contact information are posted on the BSU Public Safety web page at http://www.bemidjistate.edu/offices/safety/emergency_preparedness/notifications/blackboard_connect/

Please take time to review the campus emergency procedures. Information about severe weather emergency procedures and other emergency situations can be found in the Campus Emergency Procedures Guide. The guide and information about campus emergency preparedness can be accessed on the Public Safety web page at http://www.bemidjistate.edu/offices/safety/emergency_preparedness/

Additional information regarding Severe Weather Awareness Week can be found at: <https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Pages/default.aspx>

Environmental Health and Safety received some requests for information regarding emergency plan updates.

Adjourn: 9:20 A.M.

Richard Marsolek,

Coordinator, Environmental Health and Safety