

Space Heater Information

1. Space heaters can be a serious fire hazard.
2. They interfere with control of the heating and ventilation systems. When used, they raise the temperature in the room, which is sensed by the thermostat, which then shuts down the heat supply to that room and any other rooms controlled by the same thermostat. This creates a cycle of more space heater use in other areas, which then results in further heating control problems.
3. The buildings' electrical circuits were not designed for the use of space heaters. Their use often results in tripped breakers, which must then be reset. This is primarily an inconvenience but can also result in lost computer data and network problems.

The first cool days of the heating season are often a little uncomfortable for us until we acclimatize. During that time, try to be patient and dress warmer. However, if you continue to be uncomfortable or have chronic problems with the temperature of your office area contact the physical plant at 3988 and ask them to look into the problem.

If a space heater is used, please comply with the following:

- Use only a U.L. approved electric heater
- Use a low wattage model (about 1300 watts or less)
- Use only models that will shut off automatically if tipped
- Do not place them near thermostats
- Keep them at least 3 feet from walls and any combustible material
- Do not place them where they will be a trip hazard
- Operate them only while someone is in the room.
- Under no circumstances are they to be left on over night