BSUFA Faculty Senate Minutes
Minutes for December 4, 2000


Members Absent (excused): Deanna Evans, Rich Gendreau, Jo Jordan, and Elizabeth Rave

Members Absent: Pat Donnay, Del Lyren, Ron Oldham, Pat Rogers, Pat Rosenbrock, Ken Traxler, and Rod Witt

I. A quorum was reached at 4:10 p.m. and the meeting was called to order.

II. Approval of minutes: President Brown indicated that the minutes need some minor editing, but no change of substance. Senator O’Connor moved to approve the minutes. Senator Peck seconded the motion. The motion passed.

III. President’s report:

A. Search Committee for the BSU President: At a recent meeting with Dr. Darrell Krueger (president of Winona State University) regarding the BSU presidential search, President Brown requested that eight faculty members be included on the search committee. But President Brown reported that there would be five or six faculty members on the committee. If the faculty comprises five of the 15 members, one of the faculty members will serve as co-chair (possibly with release time); if the faculty member composition on the committee is increased to six, then the committee will be expanded to 18 members. MnSCU may be hiring a search firm to help with the process.

After fairly extensive discussion regarding the process for choosing search committee members, Senator Totten called the question, seconded by Senator O’Connor. The motion passed. Senator Reynolds then moved that nominations be submitted to the BSUFA Executive Committee, whereupon the Executive Committee will determine the final slate of faculty members and present this list to the Senate for approval. Senator Peck seconded the motion. The structure of the committee should be as follows: one faculty member from each college (chosen by the college), one from the service areas, and one faculty member from the BSUFA Executive Committee. The BSUFA is to issue the initial call to faculty to determine who would be able to commit the substantial time necessary to serve on the committee. The motion passed unopposed.

B. President Brown mentioned that if we want to be called a reporting body, we would need to meet more frequently than we do currently.
IV. Committee Reports

A. Curriculum. There was a clerical omission in the reporting of curriculum report I. President Brown mentioned that the omission would be corrected in September 5, 2000 minutes.

Susan Hauser has resigned her position as Curriculum Coordinator. Since the work of the Curriculum Coordinator involves a great deal of work, Senator Reynolds moved and Senator Truedson seconded the motion that the Curriculum Coordinator position be given a minimum of \(\frac{1}{4}\) release time (3 credits) each semester. The motion passed. The senators acknowledged that taking on this obligation may be particularly difficult for small programs.

B. Student and University Services, Senator Schuldt reporting.

1. The Executive Council would like to give the Noel Levitts Student Satisfaction Survey to students. They will be identifying classes in which to give the survey.

2. The committee has been working on its charge to continually evaluate all student, academic and administrative services and make recommendations on how best to provide such services in an efficient, productive and user-friendly manner. The committee has developed a series of recommendations that it would like to submit to the University Council, and it wants senate approval of these recommendations. The recommendations are: 1. to implement five year program review and require annual reports for all student and university service departments; 2. to have five departments begin the five-year program review process on July 1, 2001; and, 3. to hold an annual meeting to share the results of annual reports and celebrate the completion of the five-year program reviews for that year. The senate voted in favor of these recommendations.

C. Budget. Professor Fauchald reminded senators to check their email for the handouts he will be referencing in his discussion at the next senate meeting.

D. Academic Affairs. Senator O’Connor moved and Senator McManus seconded the motion that the calendar submitted by the Academic Affairs committee at the November senate meeting be removed from the table. The motion passed. Senator Truedson spoke against the Academic Affairs calendar and offered another calendar for us to consider at the next senate meeting.

V. The meeting was adjourned at 5:20 p.m.