BSUFA Senate Meeting  
September 10, 2001

Members Present:  Karenlee Alexander, Chris Brown, Pat Conely, Laurie Desiderato, Brian Donovan, Eric Forsyth, George Gardner, Rich Gendreau, Janice Haworth, Rod Henry, Elaine Hoffman, Jo Jordan, Brendan McManus, Carol Milowski, Leon Nelson, Ron Oldham, Deb Peterson, Jim Richards, Pat Rosenbrock, Barb Schuldt, Carol Struve, Jeff Totten, Ken Traxler, Pat Welle, Randy Westhoff, Rod Witt, and Sarah Young

Guests:  Tom Fauchald, Joann Gardner, Sharon Gritzmacher, Jackie Ryder

Members Absent:  Susan Hauser, Elizabeth Rave, Jack Reynolds, Blanca Rivera, Pat Rogers

I.  The Senate was called to order at 4:05 p.m.

II. Approval of the minutes from the May 7, 2001 meeting.  Senator McManus moved to accept the minutes. Senator Gendreau seconded the motion. The motion passed without opposition.

III. Jackie Ryder, AFSCME representative, and Joann Gardner, MAPE representative, presented an update of union negotiations and strike preparations, including handouts.

IV. President’s Report

A. President Brown asked senators to consider serving as Senate secretary for purposes of taking minutes. Until a volunteer comes forward, Wendy Larson, BSUFA administrative assistant, is performing this function.

B. President Brown presented changes recommended by the BSUFA Executive Committee to the BSUFA Senate operating guidelines. Senator McManus moved to accept all changes; Senator Totten seconded the motion. After discussion, the motion passed without opposition. The guidelines as revised are as follows:

Operating Guidelines for BSUFA Senate
The special rules of order are:
1. Begin at 4:00 p.m. or when a quorum of 21 senators is present; a meeting cannot begin until a quorum is established.
2. Reserve the back two rows for visitors.
3. Adjourn at 5:15 p.m. (or before).
4. If the business is not concluded by 5:15, another senate meeting will be held on the next Monday that is a duty day.
5. Senate minutes will be distributed to all faculty via e-mail and posted on the web.
6. Agendas for meetings will be sent via e-mail.
7. Written reports from committees should be delivered by e-mail to the BSUFA 10 duty days in advance of a meeting. Person representing the committee should present the report at the meeting.
8. Jo Jordan will serve as parliamentarian.
C. The new MnSCU chancellor, James McCormick, will be on campus Friday, September 14, at 2:15 p.m. (HS 112) in an open forum with faculty.

D. Discussions regarding Co-Location are continuing.

V. Treasurer’s Report — Barb Schuldt reported on the BSUFA budget as of the end of the fiscal year.

VI. Negotiator’s Report — Presented by Rod Henry. Included briefing on the relation of AFSCME and MAPE negotiations to IFO contract negotiations.

VII. Committee Reports

A. Academic Integrity Committee — Senator Peterson reported on the status of this committee. Originally an ad hoc committee, it was given an extension last year to meet. As it is still reviewing academic integrity policy, an ongoing committee needs to be found that will continue its work. Sharon Gritzmacher suggested the Academic Affairs Planning Committee, the Student Programs and Admissions (SPA) Committee, or the Student Conduct Committee, under which it was once a subcommittee. Following discussion, Senator Henry moved that the existing group continue this year, then folded into the BSUFA Academic Affairs Committee. Seconded by Jo Jordan. The motion passed.

B. Committee on Committees — Sharon Gritzmacher distributed a list of committee vacancies and raised the question of whether the fall call should go out on paper or through e-mail or both. Discussion was to continue at next week’s Senate meeting.

   Senator Jordan moved that all Senate position-related business be communicated from the BSUFA president’s office, not from the Committee on Committees. Senator Henry seconded the motion. After discussion, Senator Totten called the question. The motion passed.

The meeting was recessed at 5:15 p.m. until next Monday, September 17.

BSUFA Senate Meeting Continuation
September 17, 2001

Members Present: Karenlee Alexander, Chris Brown, Laurie Desiderato, Brian Donovan, Eric Forsyth, George Gardner, Rich Gendreau, Janice Haworth, Rod Henry, Elaine Hoffman, Jo Jordan, Brendan McManus, Carol Milowski, Leon Nelson, Ron Oldham, Deb Peterson, Jack Reynolds, Jim Richards, Pat Rosenbrock, Barb Schuldt, Jeff Totten, Pat Welle, Randy Westhoff, Sarah Young

Guests: Elizabeth Dunn, Tom Fauchald, Sharon Gritzmacher, Mary Ann Reitmeir

Members Absent: Pat Conely, Susan Hauser, Elizabeth Rave, Blanca Rivera, Annie Henry, Ken Traxler, Rod Witt
**Members Absent (excused):** Carol Struve

I. The Senate was called to order at 4:05 p.m.

II. Committee Reports (continued)

A. **Committee on Committees** — Discussion continued regarding whether the fall call and other BSUFA communications should go out on paper or through e-mail or both. Senator Desiderato moved that the BSUFA office should send out a snail-mail message to all faculty asking for their preference for e-mail vs. snail-mail. Those who don’t reply by a given date will be counted as an e-mail preference. The motion was seconded by Senator Gendreau. It passed without opposition.

B. **Curriculum Committee** — Senator Forsyth announced that the new chair of the Curriculum Committee is Elizabeth Dunn. Senator Forsyth received a hearty round of applause for his service as chair. Elizabeth Dunn moved that Curriculum Report I be accepted. The motion passed without opposition.

III. New Business

A. Senator Henry raised the question of whether the non-release of faculty travel funds was system-wide or limited to our campus. After discussion, Senator Henry moved that President Brown speak with the administration regarding the allocation and release of travel funds. Senator Donovan seconded the motion, which then passed without opposition.

B. Senator Schuldt distributed a draft of a Policy Approval Process document. Senator Jordan moved to have senators take the draft to their constituencies and then bring it back to the Senate. Senator Oldham seconded the motion, which then passed without opposition.

C. Senator Schuldt presented an informational item regarding options for computers paid through student fees that are no longer being used in the Superlab. Previously they were sold to other state agencies. Ways are now being looked at for keeping them on campus for student use. Senator Schuldt will be talking with Brian Allen of the Academic Computer Lab.

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Wendy Larson