1. Meeting was called to order 4:10 p.m.

2. Enrollment
   -- Larkin passed out the numbers sheet
   -- projected FYE [full year equivalent?] enrollment
   -- Bemidji is below projection for entire system
   -- need to be in the average (Quistgaard would like to see this)
   -- we are on the positive side
   -- need to keep it up
   -- international students are still down – big concern from parents in relation to September 11 (Larkin)
   -- need memo from Evonne McKinzie [Larkin gave memo to Forsyth]

3. First-Year Experiences
   -- Lib Ed course offered fall and spring to keep freshmen together; various topics related to their college education; at other universities has shown higher retention rates due to this course

4. Budget Allocation
   -- MnSCU forecasting of revenue
   -- would like to see a new budget update – what does out reserve look like, etc.?
   -- summer school profits are not quite done yet
   -- dipped into reserves (approx. $2 million)
   -- need to build the reserve up again

   -- up to 2200 students, we get a set amount of money
   -- anything after this we get additional money
   -- IFO would like total compensation reports for faculty salaries from 1990 to 1996

   -- Quistgaard – potential shortfall for MnSCU
   -- report came out indicating approx. $1 billion deficit for biennium
   -- it this is true, burden could be placed on students; increase in tuition/fees

   -- Carl Baer was to bring a report to next Meet & Confer regarding DI hockey

5. Co-Location
   -- how will we handle the debt service?

   -- Quistgaard – debt load will be shared
   -- doesn’t believe all areas of co-location and debt service have been fully thought out
   -- IT and Nursing are growing, and co-location could help these programs and others
-- ice hockey arena is not on MnSCU’s list of supportive projects

6. Search Update
-- faculty would like to know Faekte’s status
-- he will not be coming back
-- national search will be conducted

-- VP Search – faculty would like five reps on this committee
-- currently at four
-- another bargaining unit is requesting additional
-- students would like more
-- if we raise one, then need to raise numbers across the board
-- search descriptions extending additional service expectations
-- will be included on all search descriptions – faculty should anticipate
   -- interdisciplinary learning
   -- distant learning
-- Deans Council made this decision
-- Quistgaard indicates he would send us [Executive Committee?] a copy
-- we expressed our displeasure
-- Quistgaard indicated three were procedures for resolving our disagreement

7. Planning Committees
-- action vs. planning
-- when policies are acted on vs. when they should be planned
-- items need to be placed in appropriate categories

8. President’s Designee
-- Larkin is in charge when Quistgaard is not
-- then Gerry Amble is in charge

9. Computer Training and Support
-- example: faculty member wanted to install Linux, then was told the University does not support Linux, even though the information requested was general information about the laptop hardware.
-- other concerns were raised by BSUFA
-- Quistgaard and Larkin suggested setting up a meeting with Amble to discuss our concerns

10. Super Lab
-- customer policies and procedures for fall semester 2000
-- another examples of policy being made without accountability to academics

11. Handicapped Access
-- supposedly fixed last year; problem has arisen again
-- snow was piled by the ramp and door that are handicapped access

12. Summer School Profits
-- will be coming forward soon – by December 15, 2001
13. Student Teacher Supervision
   -- Larkin will look into the annual request

14. Parking
   -- committee reps are having a difficult time meeting during fall semester
   -- how are parking changes implemented

15. Other
   -- summer school calendar
   -- 2002-03 draft has been approved by all bargaining units

Meeting was adjourned 5:55 p.m.

Respectfully submitted,
Eric Forsyth