Meet & Confer  
October 9, 2002


1. **Enrollment Update** – Baer  
   Head Count 5.4 ↑ 5.4% ↑  
   FTE 2.0 ↑ 2.0% ↑

2. **Building** – Baer  
   AIRC walls are going up  
   Phase I of co-location construction to begin in spring

3. **Budget**  
   Henry – Contemplating layoffs of tenured and probationary faculty?  
   Quistgaard – Not at this time.  
   Henry – Considering not filling positions as retrenchment?  
   Fredrickson – Do not accept this interpretation.

4. **Co-Location Update**  
   No decisions on structural arrangements with NWT  
   Would like feedback regarding strengths, concerns  
   Must take long-term view of how relationship (if any) between the two will evolve: what can we do to benefit both institutions and the needs of northern Minnesota  
   Techs not vocational – some grant AAs currently:  
   -- 25-30 NWT students in halls  
   -- Rec Center  
   -- credits generated  
   Quistgaard – BSU is the only institution providing Lib Ed to NW Tech. Other tech schools offer lib eds, at cheaper price than four-year schools.  
   No decisions on structural arrangements have been made. Would like to have some recommendations before the chancellor by January.

5. **Legislative Update**  
   Brown – What is being done by MnSCU to insulate from effects of budget deficits?  
   Quistgaard – MnSCU must be aggressive, especially with respect to vouchers and private schools. Dialog at levels of system, governors, potential governors, and other decision makers.  
   Baer – Alumni also being brought on board.  
   Quistgaard – MnSCU better coordinated than in years past, but cannot ignore realities.

6. **Searches/ Position Update**  
   Quistgaard – Regarding Administrative VP position, we are examining options re a national search that will likely result in a VP of Finance and Administration.  
   Brown – Accountable to Senior VP?
Quistgaard – In his absence, Fredrickson is in charge.
Fauclard – Need to go back to issue of Administrative VP and two managers.
Fredrickson – Deans will be coming in this week to report: 1) failed searches; 2) other vacancies; 3) next round will deal with new searches.
Baer – Searches for Executive Foundation Director, Athletic Fund Raiser, Director of Prospect Research. All these funded externally.
Quistgaard – VP for Finance

Responsibilities
- Assess priorities?
- Nature of needs (physical plant, building, and bonding)
- System advocacy
- National best practices policy
- Strategic decision making

Experience/Background
- Financial policy setting and management
- Business Office
- Financial Aid
- Human Resources
- Safety & Security
- Building projects

7. Timelines

8. E-mail
   Brown – Still problems exist.
   Quistgaard – Alert Amble.

9. Smoking Resolution
   Brown – Senate supports students’ resolution

10. Chair Extra Duty Days

11. On-Line Services
   Brown – According to new contract, may be purchased with travel funds
   Fredrickson – No currently MnSCU’s interpretation
   Quistgaard – Take under advisement for MnSCU interpretation

12. Total Compensation Report
   Brown – Want breakout for areas beyond a base salary
   Quistgaard – Will do ASAP.

13. J Term
   Henry – Grievance regarding J-terms will be brought forward.

14. Travel Pay
   Brown – Representatives on MnSCU committees, who pays?
Fredrickson – IFO functions, MnSCU functions picked by appropriate agencies.
Professional meetings will be negotiated.

15. **Overload Calculation**
   Brown – How are other campuses handling this?
   Henry – Will there be change – if in midstream, can we change schedules?
   Fredrickson – Will seek consistency – is this not what is wanted?

16. **Plus/Minus Grading**
   Brown – Recommended by Senate four years ago.
   Quistgaard/Fredrickson – Speak to Dave Carlson.

17. **Physical Plant**
   Brown – Stress fractures in concrete.
   Quistgaard – Will be looked into.

18. **Curriculum Process and Timelines**
   Brown – Curriculum Committee

19. **Bureau of Mediation Services re Center for Research and Innovation and TRIO**

20. **Academic Integrity Policy**
   Brown – MnSCU response to BSU Academic Integrity Committee policy?
   Fredrickson – AIC knew of consultations with MnSCU? Check for MnSCU reaction. If there are MnSCU suggestions, will go back to Senate/AIC.

21. **Reassigned Time**
   Fredrickson – Provided list of reassigned time for three divisions: chairs, colleges, and University-wide focus.

22. **Fond du Lac**
   Wish to provide four-year degree in education.
   Fredrickson – BUS has not taken a position favoring this, but not opposed in principle.
   Quistgaard – They have a right as a tribal college.
   Gendreau – Education only a start.
   Baer – Role of American Indian Center as bridge to tribal colleges. How to protect BSU interests while being good partners.
   Henry – It is insane for us to support two-year institutions offering four-year degrees.

23. **Summer School**
   July 4 is off, so the first session ends July 3, and the second session begins July 7.

24. **Questionnaire**
   Discussions took place about Liberal Education questionnaire (the AA questionnaire was used as an example). The IFO stated that the survey needs to go to Meet & Confer.
25. **Double Meet & Confer**
   Experimental one-year trial period.

26. **Draft Plan**
   Draft Plan was passed out. Concerns were expressed about timelines.

26. **Heating Plant**
   Concerns with teaching.

27. **Administrators Teaching**
   Union response “as per contract.” Approved by Quistgaard.