With correction in Item 16, fifth paragraph, as noted in November 07, 2005 minutes. SH

BSUFA Senate Minutes
October 3, 2005

In Attendance: Jim Brouwer, Donald Cloutman, Harold Culbertson, Patrick Donnay, Brian Donovan, Elizabeth Dunn, Tom Fauchald, Susan Hauser, Annie Henry, Steve Heriot, Richard Hook, Christina Kippenhan, David Larkin, Keith Marek, Stephanie McConnell, Brendan McManus, Kathleen Meyer, Carol Milowski, Ron Oldham, Deb Peterson, Nolan Pitstick, Pat Rosenbrock, Mark Schmit, Steven Sundahl, Rosalie Weaver, Derek Webb, Pat Welle, Randy Westhoff, Rod Witt, Marty Wolf, Sarah Young

1. The meeting was called to order at 4:04 PM by BSUFA President Dave Larkin.
2. Minutes for May 2, 2005: Senator Kippenhan will provide language to the Recorder for that meeting, R. Weaver, for an amendment made at the meeting. R. Witt moved to approve as amended; seconded by K. Meyer; motion carried.
3. Minutes for September 12, 2005. Motion to approve by M. Wolf; seconded R. Witt; motion carried.
4. Student Senate: President Nolan Pitlick reported on Campus aid (Washington trip), and on an online student book list. A brief discussion followed.
5. President’s Report: Former BSUFA Senator Janice Haworth has been declared eligible for vacation/personal leave donations (up to twelve hours).

Russ Lee served on the MnSCU Center for Teaching & Learning Steering Committee. He is on sabbatical; a replacement is needed. Contact Dave Larkin, or Cindy Finch in the IFO office, if you are interested in serving on the committee. Term is three years. There is a board approval process.

The Mass Communication Department requests that a certain adjunct be allowed to teach nine credits of overload (six fall, three spring) this year. Five is the contractual limit. The department is in need because of unexpected staffing difficulties. Motion by P. Rosenbrock, seconded by C. Milowski, to table the discussion until Dave Larkin can obtain more information on contractual concerns. Motion carried.

Will Harrie, Office Manager, IFO Central Office, is retiring. A committee has been formed to review the job description.

The IFO presidential compensation package is under review (it might be biased toward metropolitan candidates).

The call for BSUFA members for the Marketing Director Search Committee garnered no replies. Larkin asks that Senators encourage faculty to volunteer for the committee.
Centers of Excellence: There is a meeting scheduled October 10-11 in St. Paul to review proposals. Bemidji needs one person to review applications in the biosciences (who does not have to have a science background). Bemidji is the only university that does not have a representative at the meeting.

6. M. Wolf noted that if you are using your “old” medical/dental savings account, Eide/Bailey is not set up to transition between it and the new HRA accounts. Instead of using the online form, faculty may call the Eide/Bailey office.

7. Officer’s Report, Elizabeth Dunn, BSUFA Vice President: In preparation for campus discussions on a new planning process, Frank Conroy (IFO) will be on campus to speak about shared governance, 10/11 3:00 AIRC Great Room. Faculty are urged to attend.

8. Curriculum Committee Report II, 2005-2006 (as previously amended) presented by William Brauer, Curriculum Committee Chair, and Crystal Kippenhan, Graduate Committee. Motion by M. Wolf to approve both undergraduate and graduate components. Seconded by S. Young. Motion carried.

9. Committee on Committees (CC): Sharon Gritzmacher, Chair, reported on the results of the Fall BSUFA elections. Motion by E. Dunn, seconded by K. Meyer, to approve the elections. Motion carried.

Also reported:

Some committee seats remain open.

The Committee on Committees and the Constitutional Review Committee met and agreed to ask that the Senate consider combining the two committees, to be called the Rules Committee, perhaps with co-chairs representing the two original committees.

The CC would like to consider eliminating the BSUFA Student Services Committee which appears to be essentially inactive at this time.

CC asks that the Web Advisory Group (WAG) be defined and discussed. BSUFA elections are held for it but it is not an approved committee.

CC would like to conduct a survey of faculty to determine their interest in committee service, in an effort to address committee sprawl and other concerns.

E. Dunn moved to approve the report and to move action items to the appropriate place in the agenda. Motion carried.

10. Constitutional Review Committee (CRC): CRC also proposed that the CC and CRC be combined.

Also in the report:

As of ten days ago, the BSUFA Constitution was out of date. Two substantive amendments from last year and one from the preceding year have been approved by the BSUFA membership but have not yet been included in the
constitution document. M. Wolf moved to approve the report, seconded by B. Donovan. A discussion ensued regarding process. Motion carried.

11. Motion by C. Milowski, seconded by K. Meyer, that (1) the Senate endorse recommendations of the CC and CRC to combine and form a Rules Committee and (2) the following items be taken up by the new committee: the question of eliminating the Student Services Committee; a faculty survey on committee service; and the history of the WAG. Motion carried.

12. D. Peterson moved, seconded by T. Fauchald, to move the planning process proposal, as discussed in a letter to the faculty from Dave Larkin, to this place on the agenda. Motion carried.

13. Discussion of a proposal for the planning process from the Executive Committee. The recommendation calls for the formation of a committee of five to seven people, two from the BSUFA Executive Committee, the rest from the Senate, to advise the president (a Planning Advisory Group, from the Senate). A discussion ensued. B. Donovan moved, seconded by T. Fauchald, that an ad hoc planning committee be constituted as described in Larkin’s letter. Motion carried.

14. P. Rosenbrock moved, seconded by K. Meyer, that persons interested in serving on the ad hoc committee contact Dave Larkin and Dave will appoint. Time line: volunteer by Wednesday, October 5, at 5:00 PM. Motion carried.

15. Return to pre-set agenda.

16. Discussion of the Master Academic Plan (MAP) and the Work Plan: one change Larkin would recommend is that more faculty have an opportunity to serve on committees referenced in the Work Plan.

Motion by C. Milowski, seconded P. Welle, that the MAP be sent to the IFO central office to be read against the IFO contract. Motion carried. (Larkin noted that this has been done but a response has not yet been received.)

B. Donovan, Chair of the Liberal Education Committee, reported that the Committee recommends the following language change in the MAP:

Existing language in Draft Three, page 6: “The Liberal Education Committee is asked to include in its plans details on how the Liberal Education Requirements (including expectations of the Liberal Education Taskforce) address these core values and signature themes.”

Proposed language: “The Liberal Education Task Force is encouraged to consider carefully these core values and signature themes as it proceeds with the redesign of the Liberal Education program.”

Motion to endorse the change by B. Donovan (no second required). Motion carried.

17. B. Donovan also distributed copies of the Liberal Education Committee’s required bi-monthly report on the Liberal Education Task Force.

18. Motion by C. Milowski, seconded by K. Meyer, to utilize the proposed Meet and Confer Tracking Grid previously distributed to Senators. Motion carried.

20. B. Donovan announced the resignation of L. Mengelkoch as Liberal Education Director (due to unanticipated Department responsibilities). The Liberal Education Committee will open a search for a new director.

21. C. Milowski reported on the recent IFO grievance training.

22. Steve Heriot reported that the Media Board is looking for a BSUFA member. Steve Sundahl volunteered for the position.

23. Motion by C. Milowski, seconded by M. Wolf, to endorse Steve Heriot as reviewer for the Centers for Excellence and Steve Sundahl for BSUFA representative on the Media Board. Motion carried.

24. Meeting adjourned at 5:14 PM by President Larkin.

Recorder: S. Hauser