BSUFA Senate Minutes
14 Mar 2011
4:00 pm HS 107

Attending: Virgil Bakken, Jim Brouwer, Cheryl Byers, Mark Christensen, Phil Dahl, Laurie Desiderato, Tom Fauchald, Mark Fulton, Jeanine Gangeness, Troy Gilbertson, Colleen Greer, Heidi Hansen, Mike Herbert, Bonnie Higgins, Butch Holden, Ellen Jones, Christel Kippenhan, Mark Lawrence, Co Livingston, Keith Marek, Tom Murphy, Dianne Narum, Bud Nestel, Deb Peterson, Karl Salscheider, Mehdi Sheikholeslami, John Truedson, Jeffrey Ueland, Rose Weaver, Derek Webb, Pat Welle, Jim White

Not attending: Jennifer Atteberry, Dave Benson, Craig Hougen, Doug Leif, Brian Ludlow, Jennifer Swanson, Blanca Rivera

Call to Order at 4:05

Approval of Minutes of 7 Feb 2011
Moved by Nestel, seconded by Gangeness. Carried

President’s Report
These are primarily information items through the last M&C of 2 March 2011
Distance MN
Fauchald summarized. BSU has taken over fiscal responsibly for Distance MN. Distance MN is made up of NTC, BSU, Alex TC, Thief River Falls, Mn State CC, with a call center headquartered in Perham. Fergus Falls pulled out staring spring 2011, so BSU stepped up and took fiscal responsibly. One-third of NTCs credits come from Distance MN. In the short term, it doesn't affect us much, but long term, they might offer AA degrees. Over the next three years, Distance MN will come more important because students will be able to take CC courses while living on our campus. StudentsFirst is going to mean that students pay MnSCU and take courses anywhere in system.
Salscheider: Can they take BSU courses through Distance MN?
Fauchald: Not through Distance MN, but through StudentsFirst.

Administration’s Grants Proposal
Ueland: The administration is developing a model for redistributing indirect costs of grants. We asked why faculty hadn't been involved, and they seemed interested in our involvement at this stage. We asked that we be included at the planning stage. Hanson didn't know that this was going on with the AVP's office. We need insist that faculty are included in early planning stages of proposals like this rather than simply being asked to respond when something’s nearly ready to be implemented.

Tobacco Free Campus Policy draft
Student Complaints and Grievances draft
Gilbertson: These are presented as information but Exec is requesting response from Senate. There is one issue: technically, the Tobacco Free Campus Policy can be used as disciplinary for faculty.
Jones: It specifics that you cannot carry unlit cigarettes on campus. It that over the top.
Morgan: The policy is draconian. It simply doesn’t need the last paragraph, concerning punishment.
Peterson: There’s also a concern about the residential areas around campus. The policy will cause littering.
Byers: When Hagg-Sauer when smoke free, students turned to snuff. It's not a good policy.
Gangeness: We have a policy of no smoking 15 feet in front of the door, and that doesn't work. Smokers are putting lives at risk. This is a human rights matter. People are held hostage in buildings.
Kippenhan: Move to table discussion until next Senate meeting.
Nestel: Second
Motion carried
Welle: Could you send the policy to all faculty?
Gilbertson: I will.
Gilbertson: Student complaint policy. I rather not get into debate on this until we’ve had the time to read it. I Ask for a motion that this is distributed to be discussed at the next meeting.
Nestel moved. Brouwer seconded. Motion carried

Laptop Replacement
Fauchald: This is acquisition request that Maki brought to us: Would the faculty be ok with upgrading computers this summer? He was concerned that it upgrading equipment while cutting faculty isn't a good move.
Jones: Aren't they separate lines?
Fauchald: They are.
Brauer: I move to move forward on updating computers.
Nestel seconded. Motion carried

Phone System Replacement and Upgrade
Gilbertson: Same thing here. This will result in a cost saving. It comes out of onetime money. We don't need a motion.
Peterson: Faculty have personal phones in their offices. When they upgrade the system, they will take the phone unless you tell them to leave it.
Gangeness: Could we get a path to notify someone that the phone is personal phone?
Gilbertson: Yes. we can follow up on that.

Erwin's responses to AAR questions
Webb: I had been getting a lot of concerns on AAR issues, so we put them together for Erwin.
Gilbertson: Exec hasn't had a chance to process this, so we'll bring it back at the next meeting.

Memos distributed by deans
Gilbertson: We asked for the 600 word essays. Hanson initially said no, then yes. They’re all in a big binder if you want to read them. But included in the binder were two
confidential memos from Maxwell and Rogers to the AVP. I forwarded these to the exec, but the administration hadn't redacted them and asked us to return them. We did. The administration have said they will redact and return them to us. When we get the redacted versions, we'll release them to you. If there are non-redacted copies around, please don't distribute them. The crux of the memos is there was planning information that hadn't been communicated to programs or faculty - curricular information.

Jones: It would be nice to see if Dean Poor wrote a memo.
Gangeness: Nancy said that Poor did write one but her's was confidential
Gilbertson: We were first told that Poor’s recommendations were verbal to Nancy, and then indicated it was written. We’ll check and will make it available.

Chegg.com
Gilbertson: chegg.com asked for grade distribution information, and Erwin’s office released it.
Weaver: Why would the administration give out this information?
Gilbertson: It’s public info.
Welle: The start of the memo cites the Freedom of Information act.
Ueland: It should not be lost that administration was willing to comply without question to a request for faculty grading information, but they resist releasing the dean's memos.

Erickson requesting advice on advising concerning modified programs
Talking points memo (attached)
Gilbertson: The request is how to advise students but Erickson didn't say she wanted a formal answer.
Herbert: The first AAR session is this Friday, but we would be better served by some advice. I would err on the side of what we know for certain - if a program is going to be cut or not.
Gilbertson: This also applies to the Linc Morris memo, saying we should advise using the current catalog.
Peterson: To summarize: This concern came about at a chairs meeting at the Arts and Sciences. Linc said they are advising students with what is on paper at the present time. The reason was that students change majors several times. We didn't like that as a reason, especially for the programs that have been slated for cuts. That clashes with our understanding of whats going on.
Weaver: Mary Ward took that position too
Dahl: There is a meeting concerning advising transfer students with Erickson coming up. It might not be a bad idea to attend.
Truedson: We discussed this with Rainy River last week. Cleven and Rogers were there and we told them we're cutting our Physics program. It was like talking to a brick wall. We should just advise as we will and let them advise as they will.
Peterson: Maybe send a paragraph about your program to Mary Ward, provide them with as much information about changes as you can.
Welle: The teaching-out policy is a good principle, but the talking points in this memo violates that principle. We have to work to have the best info possible for students.
Truedson: I gave them info at the meeting and they weren’t interested in hearing it.
Jones recognized McManus: We were asked to submit to the deans a list of programs that would be eliminated. I believed they wanted that information for AAR. Anyone know what's that about?
Herbert: We got the same thing.
Byers: I would advise students to talk to department chairs to make sure - if the curriculum is changing or not.
Kippkenhan: Curricula changes all the time. The issue is those programs that are slated to be gone, not those with change
Marek: Advising students currently enrolled: Is the teach-out applying to students under programs that are going to be gone?
Gilbertson: My understanding is that teach-out covers only retrenched programs.
Marek: So what happens -
Dahl recognizes Sarah [last name?): If you're concerned about what's being presented at AAR, you could ask for the material they present to see what students are being told.
Jones: this problem existed before this time. Students are looking at old catalogs.
Advising seems a bit late for this info.
Nestel: The Dean told us that we would help students find a school they could transfer to.
Weaver: In our CAS meeting, they talked about inviting students and parents to meetings with departments. They gave us the line about changing majors.
Dahl: AAR meets with parents and students, but you want to know what happens next. There’s a video you need to see. There are issues with the video.
Ueland: It's safe to say this is about losing students. It's scary losing students.
Gilbertson: Can I get a motion that programs write up a paragraph detailing the state of their program so students can be advised with the best possible info.
Desiderato moved. Gangeness seconded. Motion carried.

Carry forward updates: accounts hit
Fauchald: The carry forwards have been delayed. I think we're going to see the administration withdraw this proposal and that there’s another one coming. The numbers for hits were from August, and there is less money in the budget than they think. Go to the Budge Forum this week. We’re in pretty good shape.
Byers: This went to M&C three times and this is the first time we're hearing of it?
Ueland: In the first one, it was mentioned, in the second, we were given a proposal, then we brought it here. This is the first senate meeting since we’ve seen it.
Brouwer: Can Tom clarify "We're in pretty good shape" when we're losing faculty and programs?
Fauchald: Yeah, not quite what I meant. We have budgeted for $5m, so given a reasonable tuition increase, we won't have to cut more than we have.

Officers’s Reports
Peterson: We have grievance moving forward. The implementation of the CEL changes was done without going through M&C. It’s going to stage 2, so we’re meeting with President on this.
Ueland: Negotiations. We have started interest-based bargaining. The next round is late April. It's moving slowly.
Byers: Have you heard any suggestions that Minnesota would follow the Wisconsin plan?
Ueland: No, nothing.

Committee Reports
Curriculum Report VI
Trudeson: There are some Nursing program modification of the 4-year track. Physics changed some Lib Ed courses to reflect the Core III area. We recommend approval.
Marek: has Lib Ed looked at the Physics part?
Peterson: We did vote on those.
Approved.

Rules Committee Report
Webb recognized Sharon Gritzacher: Given recalibration, we don't know what Spring Call is going to look like. A message will go out tomorrow asking to let us know if you're not planning on serving on a committee so we can put something together. I need to get a handle on what the interest is in committees. Contact your constituents to let me know if you're planning on not serving.
Webb moved that such a note go out. [Second?] Jones: For the retrenched faculty, I’m not sure if retrenched faculty will share that information.
Motion carried.

Gilbertson: Faculty should Self nominate to serve on the International Program.

Calendar Committee Report
Marek: Calendar met before spring break, and the attachments are drafts. We can't change the start date. One idea is to move planning and assessment days to better days, much as MEA, and to schedule the spring IFO holiday to coincide with AFSME holiday. The extra week in spring break was proposed because the spring start is so early and leaves us short for field classes in the spring. Reading days came up for discussion: Do we want them or not? Our next meeting is next Wednesday. Email comments on calendar drafts to Keith.
Desiderato: Why, when we're trying to conserve energy, are we not shutting down for a longer time over winter break?
Marek: They tell us the start date is set in stone.
Desiderato: They say that but they don't do it.
Fulton: The early spring start date is a real problem for soils and field classes.
Peterson: We might want to contact other colleges. We might find other colleges want to start later.
Ueland: Contractually, the university can set the start date.
Gangeness: I would like to direct our president to bring this matter to the exec.
Trudeson: I'd be glad to get rid of the reading day. Faculty are using it as an exam day, anyway.

New Business: Expedited Curriculum Review Draft
Gilbertson: We’re short on time, so I request we assign the Expedited Curriculum Review to the Curriculum Committee.

Peterson: I move that we reconvene next Monday.

Webb seconded. Motion carried.

Adjournment 5:15 to reconvene Monday, 21 Mar 2011

Reconvened 4:00 Mon. 21 Mar 2011

Attending: Jennifer Atteberry, Jim Brouwer, Cheryl Byers, Phil Dahl, Laurie Desiderato, Tom Fauchald, Mark Fulton, Troy Gilbertson, Colleen Greer, Heidi Hansen, Mike Herbert, Butch Holden, Ellen Jones, Christel Kippenhan, Mark Lawrence, Co Livingston, Keith Marek, Tom Murphy, Dianne Narum, Bud Nestel, Deb Peterson, Karl Salscheider, Mehdi Sheikholeslami, John Truedson, Jeffrey Ueland, Rose Weaver, Derek Webb, Pat Welle, Jim White

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Draft of Expedited Curriculum Review Proposal

Michele Frenzel, Registrar, visiting

Ueland recognized Michele Frenzel had copies of the proposal. Main object is to communicate with stakeholders, identify students who will need teach-out, and communicate with juniors and seniors who are not going to be part of the teach-out. We are looking at the impact on the catalog and on advising.

Fauchald: There's no sunset on this. We need a sunset - a time when we go back to proposals coming through senate.

Frenzel: We have a time frame, but we asked for fall of 2011 and 2012. There are a lot of programs that are in progress.

Truedson: “Committee approval sufficient” might create problems rather than solve them. We have programs that get hung up in committee and are passed to Senate to make the call.

Frenzel: How often does that happen?

Truedson: I've ben on committees where it happens. Curriculum Committee is currently 3 people and we don't represent the entire faculty.

Nestel: There are supposed to be six.

Brouwer: I’m in support. I think the Curriculum Committee can do this. As for sunset: if this new procedure works, let's not sunset it. We can cut bureaucracy.

Frenzel: This is really just for re-calibration. It’s not intended to be permanent. We have programs with soft language and we need hard language from faculty for advising. As a department, you might be dropping something, but if it hasn't gone through curriculum, it's not official yet. Even if it goes through your dean. It has to go through the curriculum
process before we can use the language. If there are pieces of the procedure that you can use, just look at those.
Petersen: I speak in favor. This is only for dropped and suspended programs, not other curriculum decisions.
Frenzel: The proposal says that the Curriculum Committee will be responsible for changes. And it doesn't say the Committee can't consult with Senators.
Byers: I'm also in support of not coming to Senate to drop a program. But for courses that are required by a major but not teaching it, I want some assurance that the Committee would consult with the departments that are involved.
Desiderato: I support expediting dropping, but I don't support expediting program modifications or changes through this.
Truedson moves to divide the question into three: 1) to expedited drop and suspended, 2) to expedite program modifications, 3) to expedite new programs.
Nestel seconds.
Motion to divide carries.
Nestel moves to accept part 1
Welle seconds.
Nestel amends part 1 to apply to proposals ready by Fall, 2011, sets a sunset date of 15 Mar 2012.
Amendments accepted.
Kippenhan moves to amend that all committees that normally would be involved in process and senate be notified of any changes, including Grad Committee, Lib Ed Committee, Teacher Ed Committee.
Fauchald seconds the amendment.
Carries
Original motion, part 1, with amendments, carries.
Ueland: When comes to program modifications, does that run the gamut? Can a program modification mean a total overhaul?
Frenzel Yes. It could be changing a course, a couple things or a whole course
Welle moves to add sunset dates above to parts 2 and 3.
Fauchald seconds.
Motion carries.
Fauchald: I'm not comfortable with the program modification part. You can't start a new program, but with modifications you're starting new courses. We should consider keeping this one in Senate so everyone knows what's coming.
Petersen: Course mods are ok, but program mods need to go through a fuller process. You can substantially modify a course. You can change the level, for instance.
Truedson: I speak against this. Now the Committees will be deciding whether to forward changes to Senate or not.
Welle: There have been times when we have facilitated communication when committees couldn't decide. The month delay in the Senate is a small time for an important part of the process.
Gilbertson: Anyone speaking for the motion?
Webb calls the question
Fauchald seconds
Motion carries.
Motion to approve part 2 fails.

Fauchald: We don’t have to move on Part 3. That doesn’t make any changes.

Gilbertson: There will be a FacStaff for self-nominations for Lib Ed director.

Peterson reports on issue of Lib Ed seats and sections. Distributes document listing sections and seats for fall.

Peterson: For at least one and potentially more than one area there are fewer seats than demand requires. English can cover 550, and I’ve been told that more sections could be opened. Math is offering 600 seats. I don't know if more can be opened, but Randy felt there were courses available thorough NTC at 800 and 900 level. The chart shows that there's a decline coming. A healthy number of seats for most areas, but the one that stands out is People and the Environment. Only 101 seats are available. Some departments have been told by their dean that they will no longer be able to contribute courses for P&E. I bring it to attention of Senate. There was a motion to consider that administration provide resources to staff Lib Ed at 2011 levels.

Welle: As P&E coordinator, I've been talking to people. We carry 850 seats and some online seats. Carlson pointed out that we were meeting student demand without waste. I'm glad Deb has looked a current offerings under the auspices of Lib ed.

Truedson: With no overloads, no adjuncts - Aare we supposed to teach the classes as arranged classes? What does the administration want us to do?

Peterson: What makes P&E different from the other core areas is that it’s not a subject area that disciplines have made part of their study. If we could get programs to make P&E part of their major, that would suggest buy in of this program.

Fauchald moves that the Exec ask the Administration to provide resources for area 10 courses.

Webb seconds.

Fauchald: This is like teach out: They want it but there’s no money being devoted to it. The AVP has promised support for Lib Ed. Here are the numbers.

Brouwer: If there’s no money, we can't offer these courses.

Welle: It goes back to Frederickson. She set up a fund in Academic Affairs as an insurance policy to fund these courses. I have had people contact me who want to do overload, so I think we can handle it if we can get the resources.

Murphy: I'm in a program that has been cut in half and we're still offering Lib Eds as though we weren't. The reason there are more seats is that people are taking heavier loads. History's a good example. We can’t teach P&E. We have to cover our area.

Truedson: I'm willing to help out, but what sacrifices are the administration going to take?

Fauchald: We need to say no. Does that mean that students get hurt? Yes - but that's what we need to do. If your dean wants you to raise your class size, say no and we'll grieve it.

Ueland: Don’t teach for free. If it's overload, they need to provide the resources. I couldn't agree more. I support this motion at least for this semester

Brouwer: I want it to be known: I want cuts to come from Administration.

Fauchald: 33 out of the 43 cuts were IFO. In the end, it's got to be athletics and Administration that takes a hit. We took 80% of the cuts. We generate the money.

Motion carries.
Fauchald moves to ask the Lib Ed Committee to study the issue of not offering P&E, and report back to the Senate with some solutions in the fall.
Webb seconds.
Welle: I support this. We need to have this discussion as part of our academic responsibly to figure out what to do.
Motion carries.

Peterson: We have a grievance related to CEL. The administration did not announce the break of CeL break up before implementing it. That’s at Stage 2 and will be announced this Friday. Another grievance concerning how CEL was implemented. It has been - implemented as each dean saw fit. HSHE capped courses, and that moved into creating disparate treatment. To address the grievance, the President is interested in setting up a committee. Our contract allows us to create ad hoc committees. We could develop one. We don’t need representatives from all three colleges. The President asked for representatives from those area that deliver CEL: Business, Education, CJ. At least the President is seeing our point. I’m asking that Senate authorize an Ad Hoc committee of 4, invite self nominations, but we would want people from high CEL people on this.
Murphy: There is a CEL committee. Why do we need another?
Truedson moves that the CEL Steering Committee fill the role of the ad hoc committee.
Nestel seconds.
Fauchald: Who's on the CEL committee?
Gilbertson: Rave, Murphy, Krantz, Herbert, Pete McDonald
Ueland: Is the committee active?
Herbert: If there’s a new committee formed for this, they have to mesh up with Steering.
Ueland: I know the President wants to focus on the big CEL players. But that should not be our position.
Welle: We should look at what we're missing in profit potential.
Byers: I support the motion. This sends a message to the President that you don't bypass the current structure.
Webb: I don't know why these budget issue are not resonating with the President.
Fauchald: I’m in favor. It's already turned into a matter of bypassing committees.
Weaver calls the question
Byers seconds.
Motion carries.

Adjourned 5:08

Submitted
M C Morgan