A member of the Minnesota State Colleges and Universities system, Bemidji State University is an affirmative action, equal opportunity employer and educator.
MnSCU - Academic Affairs Council
Graduate Education Subcommittee

• **Member Appointments:**
  - ... Membership should include at a minimum:
    - ... University Faculty (IFO): three graduate faculty from different disciplines, including applied doctoral programs
    - ...

• **Motion by BSU Graduate Committee**
  - BSU’s IFO representative for the MnSCU-Academic Affairs Council Graduate Education Subcommittee should be chosen in the following order:
    1. A member of the BSUFA Graduate Studies Committee;
    2. If no takers, a full graduate faculty within a graduate program; or
    3. If no takers, a full graduate faculty.
MINNESOTA STATE COLLEGES AND UNIVERSITIES

ACADEMIC AFFAIRS COUNCIL

SUBCOMMITTEE CHARGE DOCUMENT

Title: Graduate Education Subcommittee

Type: The Graduate Education Subcommittee is a standing committee of the Academic Affairs Council, approved by the Coordinating Commission in January 2013.

Purpose: The Graduate Education Subcommittee will be a group responsible for advising the Academic Affairs Council on issues relative to graduate education initiatives and programs systemwide.

Scope: Graduate teaching and learning, including: instructional development, professional development, accountability framework, career preparation and placement, program alignment and effectiveness, and inter-campus collaboration.

Responsibilities:
1. Act as a forum to facilitate communication among faculty, administrators, and system office staff.
2. Act in an advisory role to the Academic Affairs Council on systemwide graduate education issues.
3. Make recommendations to the Academic Affairs Council that result from a process of discovery, planning, adoption and analysis.

Member Appointments:
The Graduate Education Subcommittee is comprised of members of the Academic Affairs Council and other ad hoc members recruited by the subcommittee chair(s) and approved by the Council membership. Membership should include at a minimum:

University Students (MSUSA): one graduate student member
Professional Staff (MAPE): one member
University Faculty (IFO): three graduate faculty from different disciplines, including applied doctoral programs
University Administrative and Service Faculty (MSUASF): one member
University administrators: one graduate dean, one university chief academic officer

System Office Academic and Student Affairs Division Staff: one or two system office staff.

Committee Member Expectations: Members are expected to:
• Attend and participate in meetings as scheduled.
• Represent the positions of their constituents.
• Work with all members to build consensus in decisions and recommendations.
• Respond objectively to subcommittee reports.
• Provide recommendations to the Academic Affairs Council that meet student, institutional and system needs.
• Communicate discussions and recommendations back to their constituents.

Committee Leaders: Chair and chair-elect, each to serve a one-year term. The Chair will be selected from the members of the Council by consensus of the members of the committee. The chair and the Council chair will take the lead in identifying issues to be discussed by the committee, and help develop the full committee agenda.

Meeting Times and Dates: The committee’s meetings should precede Academic Affairs Council meeting dates so that reports can be distributed to and discussed by the Council. The system office will pay travel expenses for faculty and student members as needed. Institutions are expected to pay expenses for administrators.

Council Information: The committee charge document, membership list, meeting schedule, agendas, meeting summaries, and other information will be available and posted publicly.

System Office Staff Support:
Margie Takash. 651-201-1687, margie.takash@so.mnscu.edu

Responsible Associate Vice Chancellor, System Office:
Lynda Milne. 651-201-1887, lynda.milne@so.mnscu.edu
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Master’s Dual Enrollment Classes

- MnSCU Procedure 3.36.1 Academic Programs
  - Part 2. Subpart U. Graduate Course Enrollment.
    - There are four types of graduate course enrollment that specify which students are permitted to enroll in a graduate course.
      - Master's Dual-Enrollment. Master's dual-enrollment courses are open to undergraduate students and graduate students at the master's level. (> BSU’s 5000 level classes)

- BSU 2015/2016 Catalog
  - 5000 Level Courses: Graduate courses offered at the 5000 level may be double numbered with courses at the 3000 or 4000 level. … Courses at the 5000 level concurrently offered with undergraduate courses include additional graduate-level assignments, …

- BSU 2002/2004 Catalog
  - 5000 Level Courses: Graduate courses offered at the 5000 level may be double numbered with courses at the 3000 or 4000 level. … Courses at the 5000 level concurrently offered with undergraduate courses include additional graduate-level assignments, … (p. 19)
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Accelerated Graduate Programs

• Motion by the BSU Graduate Committee
  
  o For BSU to allow accelerated graduate programs,
    o that only 5000 level classes may be double counted for both undergrad and grad programs
    o with no more than 12 credits dual counted

This would allow a BSU student to complete a Bachelor’s and Master’s degree with up to 12 total credits less than going the traditional route of first completing a Bachelor’s degree and then pursuing a Master’s degree.
MnSCU Policies/Procedures

• Procedure 3.36.1 Academic Programs
  o Part 2. Subpart U. Graduate Course Enrollment.
    There are four types of graduate course enrollment that specify which students are permitted to enroll in a graduate course.
    • Master's Dual-Enrollment. Master's dual-enrollment courses are open to undergraduate students and graduate students at the master's level. (> BSU’s 5000 level classes)
    • Master's. Master's courses are open only to graduate students at the master's level. (> BSU’s 6000 level classes)
    • ...
  o Part 3. Subpart B. Academic Award Attributes.
    Academic awards shall have the following attributes.
    9. Master's Degree. A master’s degree is awarded upon completion of a 30 to 54 credit academic program at the graduate level in a discipline or professional field.
      • ...
      At least one-half of the required credits in a master’s degree, exclusive of a thesis, capstone, or similar culminating project, shall be credits restricted exclusively to graduate student enrollment. (> BSU’s 6000 level classes)
      • ...

http://www.mnscu.edu/board/procedure/336p1.html
Currently at BSU

• Seniors with “Special graduate student status”
  o Can take 5000 level classes but cannot count them toward their undergraduate degree

• Financial Issues for student’s to consider
  o Graduate classes are more expensive
  o Financial Aid might not cover graduate classes or limit how many credits at the 5000 level they can take per semester
MnSCU Examples

• St. Cloud State University
  - Information Assurance (M.S.) - Five-Year B.A./M.S. Track
    • http://www.stcloudstate.edu/graduate/information-assurance/five-year-track.aspx
  - Applied Economics (M.S.) – Five-Year B.A./M.S. Track
    • http://www.stcloudstate.edu/graduate/econ-applied/five-year-track.aspx
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