BSUFA Senate Agenda – May 6, 2019

1. Call to order

2. Approve minutes from
   a. Approve minutes from March 18, 2019
   b. Approve minutes from April 1, 2019

3. President’s Report
   a. Motion to give BSUFA Exec senatorial authority for the summer
   b. Bargaining units update
      i. Winter social event
   c. Adjunct brochure in draft form
   d. Chair training
   e. Fall startup IFO event
   f. Faculty own the curriculum

4. Officers’ Reports
   a. Treasurer’s report
   b. BSU-FA Negotiator’s report
   c. Grievance report

5. Old Business
   a. On campus students enrolling in online courses – HLC interpretation update (Cross-Modalities Registration Protocols attachment)
   b. End-Dating Advisor Assignments (see below)
   c. Protocols for Setting/Revising Course Caps (attachment)
      i. During the Fall 2019 semester, the joint Academic Deans’ Council/Faculty workgroup (unless faculty prefer responding to an administrative draft) will develop and submit to the Provost its writing intensive and speaking intensive criteria and protocols for assigning rooms when there are not enough at a given capacity to accommodate need.
      ii. Response Letter for Course Caps (attachment)
   d. Program Strength and Staffing (attachment)
      i. Tony’s Spreadsheet notes (attachment)

6. New Business
   i. 18-19 Curriculum Report VIII revised
   ii. 31.BUAD_18-19 vFinal CP
   iii. 34.NRSG_18-19 vFinal2 CP
iv. `35.CRJS_18-19 vFinal CP`

v. `36.BUAD_18-19 vFinal CP`

vi. `39.HST_18-19 vFinal CP`

vii. `40.INTL_18-19 vFinal CP`

viii. Recommendation from Curriculum Committee to approve

b. *Liberal Education Taskforce update (attachment)*

c. Grievance Board

Chair – Jan Heuer (August 12, 2021)
College of Arts, Education, and Humanities – Porter Coggins (August 15, 2019) – Approve for another two-year term
College of Business, Mathematics, and Sciences – vacant (August 12, 2021)
College of Individual and Community Health – vacant (August 13, 2020)
Academic and Student Support Services - Dianne Narum (August 13, 2020)

d. Timelines for next year

i. *[Nonrenewal 2019-2020](#)*

ii. *[PDP PDR 2019-2020](#)*

iii. *[Promotion and Tenure 2019-2020](#)*

iv. *[Sabbatical Leave Process 2020-2021](#)*

7. Other

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**End-dating advisors:**

1. Graduating **undergraduate** students will have their advisor assignment set to expire one year after their graduation date. The actual end-date will be the last faculty duty day of the following year, which is a few days later than one calendar year from the conferred date of the degree. This will give faculty a full year of access as it follows their contractual duty days.

2. Advisor assignments for graduate students will not be end-dated through this process. We will rely on the Graduate Studies Office to maintain advisor assignments per the usual process.

3. Non-returning students will have their advisor assignments end-dated after two years of non-attendance.

4. When faculty leave, we rely on the departments chairs to notify the Advising Success Center to redistribute any advisees. Many assignments are updates this way, but it sounds like there may be some assignments that are missed. In conversation with Randy, we learned that Academic Affairs maintains a list of faculty changes from year to year and the ASC will work with AA to determine which faculty are no longer at BSU and reassign their advisees per departmental preference for reassignment. There is not an auto end-date of advisor assignments with a faculty member’s contract ends, we need to identify who left, run a query to see if they have advisees, and then reassign the students to a new advisor. By getting a list from AA, we can ensure no one is missed and students start the semester with an advisor who is on contract.