BSUFA Senate Agenda – May 6, 2019

1. Call to order 4:01 pm

2. Derek: Recognize the individuals this year that are leaving the exec: Kari Wood, Elizabeth rave-IFO board member, Sheila Paul-secretary with nice gift certificates

3. Approve minutes from
   a. Approve minutes from March 18, 2019
   b. Approve minutes from April 1, 2019
      i. Moved to approve both minutes Dennis, Jan seconds: Motion carries unanimously

4. President’s Report
   a. Motion to give BSUFA Exec senatorial authority for the summer
      i. Derek: Every year this happens should we need to act on anything although it hasn’t happened in 3 years
      ii. Jan moves, Pat seconds: Motion carries unanimously
      iii. Derek: Grievances go into abeyance until fall unless it is very timely
   b. Bargaining units update
      i. Winter social event
      ii. Derek: Interest in repeating the all union social event we had this winter. There is interest so I will look into that in the fall.
   c. Adjunct brochure in draft form
      i. Close to done...final edits in progress so it should be ready by fall for chairs to use for all new adjuncts
   d. Chair training
      i. Derek: It’s been 3 years since we’ve had IFO chair training... so they are interested downstate in providing this...so maybe by Fall we’ll have dates...very informative.
   e. Fall startup IFO event
      i. Derek: We usually try to have a social event right away. Wanted to gauge your interest and Imagine it will be at the park house and that there will be interest.
   f. Faculty own the curriculum
      i. Derek: Spirited discussion about this item. Re-imagining MN State is happening and we do not know who that will play out or how it will change things. We have much more power than you maybe realized.
ii. If administration sits on proposals or other things, we can shut down the curriculum committee. We have options and if things get rough next year, we may have to have discussions about this. We have to maintain our curriculum.

5. Officers’ Reports
   
   a. Treasurer’s report
      i. 4393.53 balance (total between all 3 accounts, Affinity First National) we’re stilling making payments out of first national...that’s why it’s not shut down yet.

   b. BSU-FA Negotiator’s report
      i. Mike is in a meeting...be back soon

   c. Grievance report
      i. Committee has discussed a Faculty grievance here are a few things there are only 3 reasons (temp staff needs enrollment met, faculty reassigned to other duties, cover courses in special expertise, 2015 and 2016 BSUFA filed grievance that adjuncts were appointed that didn’t fit these 3 options. We’ve reviewed extensively current adjunct, social, nursing, criminal justice, all violations (2-15 met with provost he is not interested on correcting the hiring adjunct situation I’m interested in the enrollment policy)
      ii. We’d like to ask to file a new violation of adjunct appointments grievance
      iii. We’d like to file it now or in the fall.
      iv. Derek: I’d prefer to file it before the last duty day in the spring and put it in abeyance so they know it’s there.

6. Old Business
   
   a. On campus students enrolling in online courses – HLC interpretation update (Cross-Modalities Registration Protocols attachment)
      i. Insert email from Kari/HLC
      ii. Christel: How objectives are fulfilled for online for on campus are filled differently for online vs on campus sections the objectives are the same.
      iii. Dean: Instituting the online policy outside of our duty days (in July) is a way that we don’t have input into it. Can we send a letter that we need feedback since he set it up to happen outside of our duty days?
      iv. Derek: Not sure what that would get us
      v. Joann do we want to communicate to the provost anything that Kari found in her email. To close the loop on it.
      vi. Derek: WE could share with the HLC in the fall during the visit. Anything else?

   b. End-Dating Advisor Assignments (see below)
i. Do not take advisees off the list after one year is in there, grad students will not be taken out at all, non-returning students will have a 2 year window, if they return they will be re-assigned.

ii. Some faculty are retired and still have advisees...they are looking into that to address it.

iii. Derek: They implemented what we recommended, it looks like anyway.

c. **Protocols for Setting/Revising Course Caps (attachment)**

i. During the Fall 2019 semester, the joint Academic Deans’ Council/Faculty workgroup (unless faculty prefer responding to an administrative draft) will develop and submit to the Provost its writing intensive and speaking intensive criteria and protocols for assigning rooms when there are not enough at a given capacity to accommodate need.

   1. Derek: Language in the policy to form a work group in the fall to address classes for determining Writing intensive courses and room assignments. Is there still interested. There’s still question to what is intensive?
   2. Is there a faculty work group is there a way to broaden that category?
   3. Derek: The workgroup can suggestion that.
   4. Jan: If we don’t, admin will do this on their own and we won’t have a voice.
   5. Derek: I recommend we participate
   6. Christel: I agree, so far the materials we’ve gotten from admin it is a very one sided view and it is Dr. Peffer’s view point so I think it’s important that other views
   7. Dennis: Our Dean told Philosophy that when we said no to raise our caps we were told we were defiant.
   8. Jan: We were asked but not pressured.
   9. Derek: Should we move forward?
   10. Yes
   11. Derek: Two for each college, should we put 1 member from library and student services? I’ll request it.

ii. **Response Letter for Course Caps (attachment)**

   1. Derek: do want me to comment? I don’t have much to say. FYI: Tony was told to write this.
   2. Philosophy: Has there been any response to the letter we sent?
   3. Derek: Yes, We’ll get to that soon.

d. **Program Strength and Staffing (attachment)**

i. **Tony’s Spreadsheet notes (attachment)**

   1. Derek: Tony Changed it, now it says: “less strong, Strong, and very strong”
   2. Dennis reminded me that a subcommittee to write a letter with 2 requests:
      a. Asked for an explanation for the last 2 years of hiring to see if they aligned with the MAP and St. Plan spreadsheet or other options
      b. A commitment for a plan to address all the programs he labeled weak and how to improve them and present it in early fall.
      c. Faith replied “vocalize” that this will happen.
7. New Business
   
i. Derek: added: Call for director for CPD: only one self-Nom Debbie Guelda so do you have any comments?
   
   1. Sounds good!

   ii. 18-19 Curriculum Report VIII revised
   iii. 31.BUAD_18-19 vFinal CP
   iv. 34.NRSN_18-19 vFinal2 CP
   v. 35.CRJS_18-19 vFinal CP
   vi. 36.BUAD_18-19 vFinal CP
   vii. 39.HST_18-19 vFinal CP
   viii. 40.INTL_18-19 vFinal CP

   ix. Recommendation from Curriculum Committee to approve and Grad committee also recommends to approve their one item.

   1. Motion Carries unanimously

b. Liberal Education Taskforce update (attachment)

   i. In our MAP there is a component to re-vamp the Liberal Education program, so next year we will put out a call for the staff to work on this (by design it is a one year term even though it is a multiple year process).
   
   ii. The liberal education committee supports the learning outcome and the name change to Core Curriculum.
   
   iii. What is the rational for getting rid of Liberal Education naming?
   iv. Education professor Speaking for Season: She couldn’t be her but lots of schools are moving away from this naming.
   v. Dean: It make sense for transfer MN to keep it as Core curriculum.
   vi. Sarah: Heard a rumor, it was due to political move (liberal sounded to “liberal” and it had to be explained to parents many times). I didn’t realize it was a thing?
   vii. Travis: When is this going to be implemented. Outside of academia we know what it means, but outside they don’t know it? Do we need to adjust this? Are we changing our missing so it doesn’t say Liberal Education any more?
   viii. Derek: This will take 3-4 years
   ix. Randy Westhoff said to bring it to senate and show them.
x. Christel: We move that we received the report.

xi. Second by Professor Speaking for Season
   1. Motion carries

xii. Pat: Is the 6 bubbles represented somehow but it’s not in the mission statement?

xiii. Not related...separate thing we’re looking at.

c. Grievance Board

Chair – Jan Heuer (August 12, 2021)
College of Arts, Education, and Humanities – Porter Coggins (August 15, 2019) – Approve for another two-year term
College of Business, Mathematics, and Sciences – vacant (August 12, 2021)
College of Individual and Community Health – vacant (August 13, 2020)
   **Any interest contact Derek**
Motion to support Porter:
Mike: I thought we had someone in our department, I self-nominate myself for Individual Community Health vacancy.
Motion Porter for Grievance and Mike for board.
Derek: You have to go through grievance
Motion: Elizabeth
Second: Keith
Motion carries.

Mike Murry moved to go into Executive session for negotiation discussion.
Second by Dennis.
Motion carries.
Executive Session- 4:45-
Mike moved to go out of session, second: Education Professor with curly hair, motion carries.

Academic and Student Support Services - Dianne Narum (August 13, 2020)
d. Timelines for next year
   i. Nonrenewal 2019-2020
   ii. PDP PDR 2019-2020
   iii. Promotion and Tenure 2019-2020
   iv. Sabbatical Leave Process 2020-2021
      1. Derek: FYI check out the verbiage above...but they’re pretty much the same.

8. Other

Move to adjourn: Keith
Mike Seconds
Motion carries.
Meeting adjourned 4:56 pm.
End-dating advisors:

1. Graduating undergraduate students will have their advisor assignment set to expire one year after their graduation date. The actual end-date will be the last faculty duty day of the following year, which is a few days later than one calendar year from the conferred date of the degree. This will give faculty a full year of access as it follows their contractual duty days.

2. Advisor assignments for graduate students will not be end-dated through this process. We will rely on the Graduate Studies Office to maintain advisor assignments per the usual process.

3. Non-returning students will have their advisor assignments end-dated after two years of non-attendance.

4. When faculty leave, we rely on the departments chairs to notify the Advising Success Center to redistribute any advisees. Many assignments are updates this way, but it sounds like there may be some assignments that are missed. In conversation with Randy, we learned that Academic Affairs maintains a list of faculty changes from year to year and the ASC will work with AA to determine which faculty are no longer at BSU and reassign their advisees per departmental preference for reassignment. There is not an auto end-date of advisor assignments with a faculty member’s contract ends, we need to identify who left, run a query to see if they have advisees, and then reassign the students to a new advisor. By getting a list from AA, we can ensure no one is missed and students start the semester with an advisor who is on contract.

English= Speaking on behalf of Season

Dennis Lunt philosophy