# Curriculum Proposal

## HPSH 18-19 #25

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## Course Modifications

1.3 HLTH 3970 Internship: Practicum in Health to HLTH 3970 Internship: Field Experience in Community Health (1-3 credits); course title & description change.

1.5. HLTH 4970 Internship (1-12 credits); description change

1.8 PHED 3200/5200 Introduction to Sport Biomechanics (3 credits); prerequisite change

1.10 PHED 3300/5300 Physiology of Exercise and Nutrition (3 credits); prerequisite change

## New Courses

1.12 HLTH 4870/5870 Practicum in Health Teaching (1 credit)

1.17 PHED 4971 Internship: Sport Management (1-12 credits)

1.22 PHED 4972 Internship: Exercise Science (2-6 credits)

1.26 PHED 4870/5870 Practicum in Physical Education Teaching (1 credit)

1.35 PHED 4879 Athletic Coaching Practicum (1 credits)

## Program Modifications

1.40 Community Health, B.S. major

1.47 Exercise Science, B.A. major Medical Fitness Emphasis

1.47 Exercise Science, B.A. major Fitness Leadership and Promotion Emphasis

1.59 Health Education, B.S. major (Teacher Licensure)

1.65 Physical Education, B.S. major (Teacher Licensure)

1.72 Sport Management, B.A. major

1.76 Coaching certificate

1.79 Signatures
BSU Curriculum Forms

Form 1

Curriculum Modification Summary

College: Individual and Community Health
Department: Human Performance, Sport and Health
Proposer: Christel Kippenhan
Proposer’s position: Professor

Describe the modification(s) you propose, and how it (/they) will work to students' advantage. (This description and explanation will be included in Curriculum Report packets forwarded to the Faculty Senate.):

Community Health (major), Health Education (major), Exercise Science(major), Physical Education (major), Sport Management (major), Coaching Specialist (certificate)

- Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.
- Resolving issue related to classes called “Practicum” using all-university internship course numbers

Community Health (major), Exercise Science (major), Health Education (major), Physical Education (major)

- The Department of Biology changed their course offerings regarding Human Anatomy and Physiology, these four programs were modified to reflect these changes

Exercise Science (major)

- Most of the graduate/professional programs our Exercise Science students apply to require a full sequence of Anatomy and Physiology, but only about 50% still require a Medical Terminology course. Therefore, to keep the changes to the required biology courses credit neutral for the program, the Medical Terminology course was moved from the required courses for the Medical Fitness emphasis to the elective choices.
- Since the inception of the Exercise Science major, few if any students picked Technical Writing as an elective, it was therefore dropped from the elective choices.

Community Health (major), Health Education (major)

- The introductory level Biology requirements for Community Health and Health Education were modified to mirror the introductory level Biology requirements for Physical Education. This change eliminates potential paperwork for students double majoring in Health and Physical Education, or Community Health and Exercise Science, and for students moving from Exercise Science to Community Health or Health Education.
Modifications proposed (specify number of each):
   ___3___ Course Modification(s) (form 2)
   ___5___ New Course(s) (form 3)
   _____  Course Drop(s) (form 4)
   ___6___ Program Modification(s) (form 5)
   _____  New Program(s) (form 6)
   _____  Program Drop(s) (form 7)

The modifications affect (check):
   _____ Liberal Education
   ___ x___ Undergraduate Curriculum
   _____  Graduate Curriculum
   ___ x___ Teacher Licensure Program(s)
Course Modification Form

Current Course Number(s):
   Undergraduate: HLTH 3970
   Graduate:
Proposed Course Number(s), if different:
   Undergraduate:
   Graduate:

Current Course Title: Internship: Practicum in Health
Proposed Course Title, if different: Internship: Field Experience in Community Health

Current Course Description: When taken as Practicum in Health the following description applies: Community health majors will gain a 30-90-hour experience in a local health facility in preparation for the application of previous course work. Prerequisites: HLTH 3150 and HLTH 3200.

Proposed Course Description, if different: When taken as Field Experience in Community Health the following description applies: Community health majors will gain a 30-90-hour experience in a local health facility in preparation for the application of previous course work. Prerequisites: HLTH 3150 and HLTH 3200.

Current Credits: 1-3 credit
Proposed Credits, if different:

Current Prerequisite(s):
   Undergraduate: HLTH 3150 and HLTH 3200.
   Graduate:
Proposed Prerequisite(s), if different:
   Undergraduate:
   Graduate:

1) Reason(s) for change(s):
   • This course was flagged by records for clarification, because internship and practicum no longer can be used in the same title. Therefore, the title of the internship was modified to remove the work practicum and the course description was changed accordingly.
2) May this modified course replace the current course for students remaining in the old curriculum? Yes ☒ No ☐ If not, please drop the current course and submit a new course form for the modification.

3) Do these modifications change any of the following? For all Yes answers, please provide updated information on the next page.
   Student Learning Outcomes   Yes ☐ No ☒
   Major Content Areas         Yes ☐ No ☒
   Projected Maximum Class Size (Cap) Yes ☐ No ☒

4) Current Course fee(s) per student:
   for:

   Proposed Course fee(s) per student, if different:
   for:

5) Service Areas:
   This course is a requirement or an elective in the programs/areas listed below. To locate where this course appears please search the online catalog, as follows:
   a) go to http://www.bemidjistate.edu/academics/catalog/ and choose the most recent catalog(s),
   b) click on “Areas of Study, and Course Descriptions,”
   c) click on “PDF of Entire Catalog” in upper right,
   d) press Ctrl F, and enter the prefix and number of the course(s) from this form.

   Non-licensure programs:
   Community Health, B.S.

   Teacher Licensure programs:

   Liberal Education:

   The above “service area” programs/departments were notified of this modification on _______ (date) by ____________________ (mail, email, or phone).

   Please check one of the items below:

   ______ No comments were received from other programs or departments within one week of the notification.

   ______ Comments were received within one week of the notification, and are attached.
Course Modification Form

Current Course Number(s):
   Undergraduate: HLTH 4970
   Graduate:
Proposed Course Number(s), if different:
   Undergraduate:
   Graduate:

Current Course Title: Internship
Proposed Course Title, if different:

Current Course Description: When taken for the Community Health major the following description applies: Students will gain field experience in a health related facility relevant to specific career goals. Opportunities will exist for the student to apply the different concepts and theories from course work directly in the work setting through observation, planning, decision-making, committee participation, leadership, operation management, and individual and group projects. Required: A minimum of 30 practicum hours per credit. Prerequisite: completion of all health course work and degree requirements. When taken as the Secondary Health Teaching Practicum, the following description applies: A 30-hour practicum in which students have the opportunity to teach health lessons, assist health teachers deliver health instruction, observe health teachers deliver health instruction, read to students, listen to students read, tutor students, and perform other duties as required by the BOT Standards and requested by the health teacher. Prerequisite: Entrance into the teacher education program or consent of instructor.

Proposed Course Description, if different: When taken for the Community Health major the following description applies: Students will gain field experience in a health-related facility relevant to specific career goals. Opportunities will exist for the student to apply the different concepts and theories from course work directly in the work setting through observation, planning, decision-making, committee participation, leadership, operation management, and individual and group projects. Required: A minimum of 30 practicum hours per credit. Prerequisite: completion of all health course work and degree requirements.

Current Credits: 1-12 credit
Proposed Credits, if different:

Current Prerequisite(s):
   Undergraduate: completion of all health course work and degree requirements.
Graduate:
Proposed Prerequisite(s), if different:
Undergraduate:
Graduate:

1) Reason(s) for change(s):
   - This course was flagged by records for clarification, because internship and practicum no longer can be used in the same title. The “Practicum in Health Teaching” section of the current course was therefore removed and given its own distinct number, HLTH 4870/5870 Practicum in Health Teaching.

2) May this modified course replace the current course for students remaining in the old curriculum? Yes __X__ No ____ If not, please drop the current course and submit a new course form for the modification.

3) Do these modifications change any of the following? For all Yes answers, please provide updated information on the next page.
   - Student Learning Outcomes Yes __X__ No ____ (see note below)
   - Major Content Areas Yes ____ No __X__
   - Projected Maximum Class Size (Cap) Yes ____ No __X__

4) Current Course fee(s) per student:
   for:
   Proposed Course fee(s) per student, if different:
   for:

5) Service Areas:
   This course is a requirement or an elective in the programs/areas listed below. To locate where this course appears please search the online catalog, as follows:
   - go to http://www.bemidjistate.edu/academics/catalog/ and choose the most recent catalog(s),
   - click on “Areas of Study, and Course Descriptions,”
   - click on “PDF of Entire Catalog” in upper right,
   - press Ctrl F, and enter the prefix and number of the course(s) from this form.

Non-licensure programs:
   Community Health, B.S.

Teacher Licensure programs:

Liberal Education:
The above “service area” programs/departments were notified of this modification on ________ (date) by ____________________ (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.

______ Comments were received within one week of the notification, and are attached.

Changes to Student Learning Outcomes (SLOs)
This course number is currently used for two distinctly different classes, (1) the capstone internship for the Community Health, B.S. major, and (2) the Practicum in Health Teaching for the Health Education, B.S. major. As such each section had their own distinct SLOs. By creating the HLTH 4870/5870 Practicum in Health Teaching course for the Health Education, B.S. major, the objectives for this section were removed from the current course and moved unchanged to the new course. The current objectives for the capstone internship for the Community Health, B.S. major remain unchanged for this HTLH 4970 Internship.
BSU Curriculum Forms

Form 2
Updated 9.19.15

Course Modification Form

Current Course Number(s):
  Undergraduate: PHED 3200
  Graduate: PHED 5200

Proposed Course Number(s), if different:
  Undergraduate:
  Graduate:

Current Course Title: Introduction to Sport Biomechanics
Proposed Course Title, if different:

Current Course Description: Introduction to biomechanical concepts and principles. Application of these principles to evaluating and improving performance in physical activities. Introduction to methods for qualitative movement analysis. Prerequisite(s): BIOL 2110 and PHED 3100 or consent of instructor.

Proposed Course Description, if different: same
NOTE: change to prerequisites only
Introduction to biomechanical concepts and principles. Application of these principles to evaluating and improving performance in physical activities. Introduction to methods for qualitative movement analysis. Prerequisite(s): BIOL 1111 (or BIOL 3250) and PHED 3100 or consent of instructor.

Current Credits: 3 credit
Proposed Credits, if different: same

Current Prerequisite(s):
  Undergraduate: BIOL 2110 and PHED 3100 or consent of instructor.
  Graduate: N/A

Proposed Prerequisite(s), if different:
  Undergraduate: BIOL 1111 (or BIOL 3250) and PHED 3100 or consent of instructor.
  Graduate: N/A

1) Reason(s) for change(s): changes in Biology course offerings

2) May this modified course replace the current course for students remaining in the old curriculum? Yes ___ X ___ No _____ If not, please drop the current course and submit a new course form for the modification.

3) Do these modifications change any of the following? For all Yes answers, please provide updated information on the next page.
Student Learning Outcomes    Yes  No  
Major Content Areas          Yes  No  
Projected Maximum Class Size (Cap) Yes  No  

4) Current Course fee(s) per student:
   for:
   Proposed Course fee(s) per student, if different:
   for:

5) Service Areas:
   This course is a requirement or an elective in the programs/areas listed below. To locate where this course appears please search the online catalog, as follows:
   a) go to http://www.bemidjistate.edu/academics/catalog/ and choose the most recent catalog(s),
   b) click on “Areas of Study, and Course Descriptions,”
   c) click on “PDF of Entire Catalog” in upper right,
   d) press Ctrl F, and enter the prefix and number of the course(s) from this form.

   Non-licensure programs:
   Exercise Science, B.S., both emphasis areas (requirement)
   Human Performance, minor, Option B. Fitness and Training (elective)

   Teacher Licensure programs:
   Physical Education, B.S. (requirement)

   Liberal Education:

The above “service area” programs/departments were notified of this modification on ________ (date) by ____________________ (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.

______ Comments were received within one week of the notification, and are attached.
BSU Curriculum Forms

Form 2
Updated 9.19.15

Course Modification Form

Current Course Number(s):
  Undergraduate: **PHED 3300**
  Graduate: **PHED 5300**

Proposed Course Number(s), if different:
  Undergraduate:
  Graduate:

Current Course Title: **Physiology of Exercise and Nutrition**
Proposed Course Title, if different:

Current Course Description: An examination of the effects of exercise on the systems of the body as they relate to health and performance. Nutritional concepts of weight control, ergogenic aids and fluid replacement will be discussed. Techniques for developing, prescribing, and assessing fitness components will be presented. 

Prerequisite(s): BIOL 2110 or consent of instructor.

Proposed Course Description, if different: same

Note: Change to prerequisites only

An examination of the effects of exercise on the systems of the body as they relate to health and performance. Nutritional concepts of weight control, ergogenic aids and fluid replacement will be discussed. Techniques for developing, prescribing, and assessing fitness components will be presented. Prerequisite(s): BIOL 1111 or BIOL 3250 or consent of instructor.

Current Credits: 3 credit
Proposed Credits, if different: same

Current Prerequisite(s):
  Undergraduate: **BIOL 2110 or consent of instructor.**
  Graduate: N/A

Proposed Prerequisite(s), if different:
  Undergraduate: **BIOL 1111 or BIOL 3250 or consent of instructor.**
  Graduate: N/A

1) Reason(s) for change(s): changes in Biology course offerings

2) May this modified course replace the current course for students remaining in the old curriculum? Yes ___X___ No _____ If not, please drop the current course and submit a new course form for the modification.
3) Do these modifications change any of the following? **For all Yes answers, please provide updated information on the next page.**

- Student Learning Outcomes: Yes _____ No **X**
- Major Content Areas: Yes _____ No **X**
- Projected Maximum Class Size (Cap): Yes _____ No **X**

4) Current Course fee(s) per student:
   for:
   Proposed Course fee(s) per student, if different:
   for:

5) Service Areas:
   This course is a requirement or an elective in the programs/areas listed below. To locate where this course appears please search the online catalog, as follows:
   a) go to http://www.bemidji.state.edu/academics/catalog/ and choose the most recent catalog(s),
   b) click on “Areas of Study, and Course Descriptions,”
   c) click on “PDF of Entire Catalog” in upper right,
   d) press Ctrl F, and enter the prefix and number of the course(s) from this form.

   Non-licensure programs:
   - Exercise Science, B.S., both emphasis areas (requirement)
   - Human Performance, minor, both options (requirement)
   - Community Health, B.S. (elective)
   - Health Promotion and Education, minor, Option A: Promotion (elective)

   Teacher Licensure programs:
   - Health Education, B.S. (requirement)
   - Physical Education, B.S. (requirement)

   Liberal Education:

   The above “service area” programs/departments were notified of this modification on ________ (date) by ____________________ (mail, email, or phone).

   Please check one of the items below:

   ______  No comments were received from other programs or departments within one week of the notification.

   ______ Comments were received within one week of the notification, and are attached.
BSU Curriculum Forms

Form 3
Updated: 9.19.15

New Course Form

Course Number:
  Undergraduate: HLTH 4870
  Graduate: HLTH 5870

Course Title: Practicum in Health Teaching

Course Description:
A 30-hour practicum in which students have the opportunity to teach health lessons, assist health teachers deliver health instruction, observe health teachers deliver health instruction, read to students, listen to students read, tutor students, and perform other duties as required by the Professional Educator Licensing and Standards Board (PELSB) and requested by the health teacher.

Credits: 1 cr.

Prerequisite(s):
  Undergraduate: Entrance into the teacher education program, or consent of instructor.
  Graduate: consent of instructor.

2. Reason(s) for creating this course:
   • This course was previously listed under HLTH 4970/5970 and was flagged by records for needing clarification because internship and practicum can no longer be used in the same course title. Thus, practicum classes cannot use the all-university number for internships.

2. How often will this course be offered? Fall and Spring

3. What are the student learning outcomes for the course (please precede each outcome with "Students will…")?

   Students will be able to
   1. demonstrate comprehension of children at various stages of physical, cognitive, and social development in the design of their units and daily lesson plans.
   2. demonstrate effective use of protocols to manage and organize class in the health education setting.
   3. apply behavior management techniques in their health education classes.
   4. apply use of the alignment of National Education Health Standards and MN Health Education Standards with daily lessons in their health education classes.
5. demonstrate knowledge of the day to day operations and management of the health education classroom within the total school setting (i.e. attendance, and special programs).

6. demonstrate the ability to recognize various health assessment techniques and principles for each that follow the guidelines of best practice through development of successful health units/lessons.

7. demonstrate knowledge of course material and its application through participation in class discussions, and successful completion of activities, exams, and assignments.

4. What are the major content areas for the course?
   Practical experience for applying knowledge and skills learned in the curriculum

5. Is this course repeatable for credit, and if so, what is the maximum number of credits that can be earned?
   No

6. If this course is intended primarily for off-campus delivery (not offered on campus), what delivery mechanism will be used?

7. What is the projected maximum class size (cap)? 25

8. What qualified faculty will be available to teach this course?
   Dr. Tracy Caravella
   Dr. Shannon Norman

   NOTE WELL: Department and dean, in approving this proposal, attest both to the adequacy of the qualifications of faculty here named, and to their availability to teach the course at the frequency specified above, without excessive overload or disruption to other curriculum.

9. What additional library and other resources need or should be provided for this course, that are not already available?
   None

10. What special personal property or service fee(s) would be charged to students taking this course? These charges would be for 1) items that are retained by the student and have an educational or personal value beyond the classroom, or 2) services that are on the student’s behalf (see MnSCU Board Policy 5.11).
    Amount per student: $ n/a
    For: n/a

11. Attach a sample syllabus for the course. Note: if this course is double-numbered (u-grad/grad), the syllabus must include an additional component for graduate students.
COURSE DESCRIPTION
A 30-hour practicum in which students have the opportunity to teach health lessons, assist health teachers deliver health instruction, observe health teachers deliver health instruction, read to students, listen to students read, tutor students, and perform other duties as required by the Professional Educator Licensing and Standards Board (PELSB) and requested by the health teacher. Prerequisite: Entrance into the teacher education program or consent of instructor.

TEXTBOOK AND MATERIALS
- Regular access to the Internet, BSU email and D2L to obtain course information.

IMPORTANT: LIABILITY Insurance Requirement
Liability insurance is for your protection and is required for all field experiences. During the course of your field experiences, you may encounter situations which could involve legal actions in which you could be held personally liable for damages. Liability insurance will provide protection for the vast majority of lawsuits and is mandatory before you enter the classroom. Liability insurance can be obtained through a private insurance company or by purchasing through the Education Minnesota Student Program. Student Program cost is $25 for the period September 1 to August 31.

Liability insurance through the Education Minnesota Student Program can be purchased on-line using a credit card. Go to Education Minnesota, on the top, next to Membership, click on Student, then click on “Apply online for the 2018-2019 membership year”. Then complete the online student application. Proof of enrollment is emailed to the Clinical Experience Office from Education Minnesota on a weekly basis. For more information go to: https://www.bemidjistate.edu/academics/departments/professional-education/clinical-experiences/practicum-experiences/liability-insurance/

COURSE OBJECTIVES – Students will be able to:
- demonstrate comprehension of children at various stages of physical, cognitive, and social development in the design of their units and daily lesson plans.
- demonstrate effective use of protocols to manage and organize class in the health education setting.
- apply behavior management techniques in their health education classes.
- apply use of the alignment of National Education Health Standards and MN Health Education Standards with daily lessons in their health education classes.
- demonstrate knowledge of the day to day operations and management of the health education classroom within the total school setting (i.e. attendance, and special programs).
- demonstrate the ability to recognize various health assessment techniques and principles for each that follow the guidelines of best practice through development of successful health units/lessons.
- demonstrate knowledge of course material and its application through participation in class discussions, and successful completion of activities, exams, and assignments.
COURSE WORK & EVALUATION

Undergraduate Assignments - All guidelines & rubrics will be located on D2L, in the Content Section:

- Field Experience Required Time = a minimum of 30 documented hours working with a licensed education professional at any of the following grade levels: 5th-12th grade.
- Practicum Log – when the 30 hours of field experience have been completed, this document will be uploaded to the appropriate D2L assignment folder & must also be uploaded to Taskstream.
- At least 1 Health Education Unit Plan with Lesson Plan(s)
- An Observation Journal, to include a "Context of Learning."
- Participation in Class Discussions
- Conscious Discipline Reflection (optional)

Graduate Assignments - in addition to the completing the assignments listed above, graduate students must also complete (NOTE: the guidelines & rubric will be provided on D2L):

- An in depth "Video Recording Teaching Analysis;"
- Lead a D2L asynchronous discussion on an "educational research topic" of their choice (e.g., a learning theory, education leadership styles, technological innovation in health class, etc.); and
- A minimum of two phone / Skype meetings with the course instructor.

Evaluation and Grading Scale
Students are graded satisfactory / unsatisfactory. Each student must record the school, grade level, days and hours they observed each class and have the health education teacher verify the completion of this observation by signature. Each student is required to complete all assignments listed above. Final grades will be contingent on the successful completion of all course requirements.

STUDENT RESPONSIBILITY:

Accessibility Services:
If anyone is experiencing mental and emotional health concerns that interfere with the ability to concentrate or complete school work in a timely manner, the BSU Student Center for Health and Counseling (755-2053) is available to assist you with these concerns. You can learn more about the broad range of mental health services available on campus at: http://www.bemidjistate.edu/students/services/health_counseling/

BSU/NTC is committed to making all educational programs, course materials, services and activities sponsored by the College/University accessible to individuals with disabilities. Students requesting accommodations due to a disability or other need for access should contact Accessibility Services as soon as possible. Accessibility Services is located at Decker Hall 202. PH: 218.755.3883 or email: accessibility@bemidjistate.edu. This information is also available through Minnesota Relay Services at 800.627.3529.

ACADEMIC INTEGRITY, Rights & Responsibilities STATEMENT: Bemidji State University fosters the highest standards of academic integrity and the highest regard for truth and honesty. The attempt by students to present as their own any work not actually performed by them; collusion, fabrication, and cheating on examinations, papers, and other course-related work; stealing, duplicating, or selling examinations; substituting for others in class discussions or examinations; producing other students' papers or projects; knowingly furnishing false or misleading academic information to University officials or on official University records; and altering such information on official University records are considered violations of academic integrity and destructive to the central mission of the University.

More information about BSU “Policies & Procedures” can be found at: https://www.bemidjistate.edu/academics/catalog/20193/content/429
For School Health Education Majors

This course promotes your growth in two different, yet related, areas of professional competency:

1) The Professional Education Department’s Conceptual Framework for BSU provides an overview of the components for becoming a reflective professional. The graphic for the framework is provided to the right.

For detailed information regarding the Conceptual Framework, visit the link below: http://www.bemidjistate.edu/academics/departments/professional-education/about/conceptual-framework/

2) Professional Educator Licensing and Standards Board (PELSB) has established the standards of effective practice for individuals seeking Minnesota licensure for teaching grades 5 – 12 health. Detailed information regarding these standards, can be found at: The Minnesota Administrative Rules, The Office of the Revisor of Statutes, 8710.4500 Teachers of Health via https://www.revisor.mn.gov/rules/?id=8710.4500

This course will assist with the development of the following PELSB standards:

H. A teacher of health demonstrates an understanding of the teaching of health that integrates understanding of health with the understanding of pedagogy, students, learning classroom management, and professional development. The teacher of health to preadolescent and adolescent students must “Pass” the following:

H.5: understand the need for and how to connect students’ schooling experiences with everyday life, the workplace, and further educational opportunities;
  • Attendance Policy – a minimum of 30 hours will be logged at the middle OR high school health education setting. These must be documented using the Practicum Log.
  • Practicum Log – when completed, this will be uploaded to the appropriate D2L assignment folder and must also be uploaded to Taskstream.
  • Developmentally appropriate Health Education Unit Plan w/ Lesson Plans
  • Observation Journal
  • Class Discussions

H.8: apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with middle level and high school students within a range of educational programming models;
  • Documented a minimum of 30 hours will be logged at the middle and high school health education setting.
  • Design and application of a Standards-Based Health Education Unit with Lesson Plans.
  • Observation Journal

16 | P a g e
Course Number:
Undergraduate: PHED 4971
Graduate:

Course Title: Internship: Sport Management

Course Description:
Sport management majors are required to complete a field experience that is relevant to their career goals. The internship needs to provide an opportunity for the student to apply the different theories and concepts learned from class in a practical setting through: observation, planning, decision-making, committee work, leadership, operation management, individual projects, and group projects. Required: 400 hours for 12-credit internship to meet accreditation guidelines. Prerequisite(s): consent of instructor

Credits: 1-12 cr.

Prerequisite(s):
Undergraduate: consent of instructor
Graduate:

3. Reason(s) for creating this course:
   • Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

2. How often will this course be offered? every semester (Summer, Fall, Spring)

3. What are the student learning outcomes for the course (please precede each outcome with "Students will...")?

Students will …
   1. … gain practical experiences to their career choice.
   2. … apply theories and principles to specific situations.
   3. … demonstrate awareness of organization structure, techniques, and procedures.
   4. … be supervised, guided, and mentored in their daily internship activities.
5. … have opportunities to work with others, observe/attend meetings, learn about themselves.
6. … work successfully with a variety of personalities and groups.
7. … demonstrate professional behavior.
8. … exhibit effective communication skills.
9. … display effective organizational and time management skills.
10. … demonstrate creativity, initiative, responsibility, self-confidence, and leadership.
11. … accept and utilize constructive suggestions to improve performance.
12. … evaluate themselves in regard to the transition from student to professional.

4. What are the major content areas for the course?
   **Practical experience for applying knowledge and skills learned in the curriculum**

5. Is this course repeatable for credit, and if so, what is the maximum number of credits that can be earned?
   **Yes, up to 14 credits**

6. If this course is intended primarily for off-campus delivery (not offered on campus), what delivery mechanism will be used?

7. What is the projected maximum class size (cap)?  **25**

8. What qualified faculty will be available to teach this course?
   **Dr. Eric Forsyth**

   NOTE WELL: Department and dean, in approving this proposal, attest both to the adequacy of the qualifications of faculty here named, and to their availability to teach the course at the frequency specified above, without excessive overload or disruption to other curriculum.

9. What additional library and other resources need or should be provided for this course, that are not already available?
   **None**

10. What special personal property or service fee(s) would be charged to students taking this course? These charges would be for 1) items that are retained by the student and have an educational or personal value beyond the classroom, or 2) services that are on the student’s behalf (see MnSCU Board Policy 5.11).
    Amount per student: $ **n/a**
    For: **n/a**

11. Attach a sample syllabus for the course. Note: if this course is double-numbered (u-grad/grad), the syllabus must include an additional component for graduate students.
PHED 4971 Internship: Sport Management (1 – 12 credits)

Faculty Supervisor: Eric Forsyth, Ph.D.
Professor of HPSH
Office: 224 PE Complex
Telephone: 755-2083
e-mail: eric.forsyth@bemijistate.edu

Course Description:
Sport management majors are required to complete a field experience that is relevant to their career goals. The internship needs to provide an opportunity for the student to apply the different theories and concepts learned from class in a practical setting through: observation, planning, decision-making, committee work, leadership, operation management, individual projects, and group projects. Required: 400 hours for 12-credit internship to meet accreditation guidelines.

Course prerequisites: consent of instructor

Introduction:
Seeking a field experience serves two purposes: a) allow you to complete a partial fulfillment in your degree program, and b) most importantly, will help you discover career options, confirm career choices, and the possibility being hired after graduation. Field experiences yield the necessity of receiving direction, undertaking responsibility, and demonstrating competence by applying theory learned from course work. You should expect supervision and evaluation of your performance by both a faculty supervisor and an on-site supervisor representing the sponsoring organization.
Field experiences should be compatible with your specific career objectives. You need to plan carefully for your field experience. Conduct any necessary research on the agency you are interested in seeking your field experience.

Credit Hour/Clock Hour:
Your field experience will earn you 12 semester credit hours in partial fulfillment toward your degree program. You are expected to work a total of 400 hours on-site during the semester.

Grading:
You will receive a letter ‘S’ (satisfactory) or ‘U’ (unsatisfactory) for the field experience. The work you present is expected to be of professional quality. Grades will be based on the following items: a) weekly logs, b) mid-semester and final evaluations, c) list of projects completed, d) evaluation of yourself, agency supervisor, and agency, e) summary of field experience, and f) portfolio.

Field Experience Objectives:
The following objectives should be applied toward your field experience goals. Students will …
1. … gain practical experiences to their career choice.
2. … apply theories and principles to specific situations.
3. … demonstrate awareness of organization structure, techniques, and procedures.
4. … be supervised, guided, and mentored in their daily internship activities.
5. … have opportunities to work with others, observe/attend meetings, learn about themselves.
6. … work successfully with a variety of personalities and groups.
7. ... demonstrate professional behavior.
8. ... exhibit effective communication skills.
9. ... display effective organizational and time management skills.
10. ... demonstrate creativity, initiative, responsibility, self-confidence, and leadership.
11. ... accept and utilize constructive suggestions to improve performance.
12. ... evaluate themselves in regard to the transition from student to professional.

Important Note:
You are not only representing yourself, but the Department and the University as well. Your professional conduct is of utmost importance for everyone involved.

Field Experience Requirements:
The following requirements need to be adhering to from start to completion of your field experience. They are:
1. Submit work schedule(s) to the faculty supervisor. A new schedule will be submitted each time your hours and/or location changes.
2. Complete and submit a typed log each week to the faculty supervisor. Logs should be received by the faculty supervisor each week. Retain a copy for your portfolio.
3. Arrange to be observed on the job at regular intervals by your agency supervisor(s).
4. Confer with the agency and faculty supervisor on a regular basis.
5. If within driving distance, set a time for the faculty mid and final evaluations. If not within driving distance, set a time for mid-semester and final phone-call evaluations.
6. Complete student, agency, and agency supervisor evaluations.
7. Satisfactory completion of the agency experience. This will be demonstrated by the agency supervisor’s mid-term and final evaluations. You are responsible for conveying the evaluation forms to the agency supervisor and having them forwarded to the faculty supervisor by the specified dates.
8. Develop a portfolio. Organize materials in a large loose-leaf notebook. Use dividers to designate and separate sections. Portfolio will include weekly logs, all projects engaged, mid and final evaluations, your evaluation of the field experience, your evaluation of agency and agency supervisor, and results of exit interview. Portfolio needs to be turned in one week after completion of field experience (no later than final exam week).
9. Successfully complete other assignments pertinent to the field experience (present in portfolio).
10. Request an exit interview with your agency supervisor. Present a typed summary of this interview in your portfolio.
11. Compile descriptive material that is representative of the agency with which you are working. Such materials might include brochures, media guides, fact sheets, newsletters, budgets, club/employee center profiles, and the like. Include information you believe would be of value to future students working with this agency.
12. Submit a copy of your portfolio to the faculty advisor to be kept in the Departments library for future interns who may wish to seek an internship at your agency.

Field Experience Weekly Log:
A summary of each week activities will include the following:
1. A concise description of what you did each day.
2. New experiences.
3. Skills and knowledge used.
4. Skills and knowledge areas in which you felt deficient.
5. Comments concerning your feelings and experiences.
7. Situations you observed during each week that were beneficial to your development.

**Field Experience Evaluation:**
The following will be included in your field experience summary evaluation:
1. A brief description of your field experience?
2. What did you learn about yourself?
3. In what areas did you experience the most personal growth?
4. In what areas did you experience the most professional growth?
5. What insights have you gained into the field of sport management?
6. How has the field experience influenced your career goals? Explain?
7. Did the field experience meet your personal expectations?
8. Did the field experience meet your professional expectations?
9. How would you assess your performance during your field experience?
10. Would you recommend the sponsoring agency to future intern students?

**University Policies & Procedures**
Go to http://www.bemidjistate.edu/students/handbook/ for BSU “Policies & Procedures” and “Code of Conduct”

**Academic Integrity:**
Students are expected to practice the highest standards of ethics, honesty and integrity in all their academic work. Any form of academic dishonesty (e.g., plagiarism, cheating, misrepresentation) may result in disciplinary action. Possible disciplinary actions may include failure for part or all of a course, as well as suspension from the University.

**Special Accommodations:**
I would like to make sure that all the materials, discussions and activities that are part of the course are accessible to you. If you would like to request accommodations or other services, please contact me as soon as possible. It is also possible to contact Accessibility Services, Decker Hall, 202. Phone: 218/755-3883 or E-mail address accessibility@bemidjistate.edu. Also available through the Minnesota Relay Service at 1-800-627-3529.

**Disruptive Behavior in the Classroom:**
We at Bemidji State University believe the classroom is an environment where civility, human dignity and respect is maintained. Any variation from this for example yelling or saying profanity at an instructor or another person in the classroom, or any other loud, lewd, belligerent or obnoxious behavior resulting in a disruption from teaching, and learning are violations of the Code of Conduct and will not be tolerated. If this occurs, you will be asked to leave the classroom not to return until you meet with the University Conduct Officer and you could be subject to a judicial hearing.

**Extended Leave Procedure:**
If student has to be away from class from an extended period of time (more than two class sessions) for medical emergencies or a funeral, you are asked to contact the Student Life and Success Office where a leave notice will be given to your faculty. This notice informs the faculty of your departure and return date back to campus. This leave does not absolve you from any assignment you have due during your leave. You are to make arrangements with your instructors of when to complete any assignments due during the leave period. You can complete a leave form as this website https://www.bemidjistate.edu/offices/student-life-success/extended-absence/.
BSU Curriculum Forms

Form 3
Updated: 9.19.15

New Course Form

Course Number:
   Undergraduate: PHED 4972
   Graduate:

Course Title: Internship: Exercise Science

Course Description:
This course is for the purpose of providing a supervised field internship experience in an exercise, fitness, and/or wellness-related setting, including hospitals, corporations, private fitness-facilities, and governmental agencies. Or, the internship may take the form of a special project or research on a topic relevant to exercise science. Prior approval must be obtained from the student's internship advisor. A journal, written paper, and/or oral presentation is to be presented following the learning experience. The student is expected to complete 30 hours per credit. Prerequisite(s): PHED 4160 and PHED 4170 or consent of instructor.

Credits: 2-6 cr.

Prerequisite(s):
   Undergraduate: PHED 4160 and PHED 4170, or consent of instructor
   Graduate:

4. Reason(s) for creating this course:
   - Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

2. How often will this course be offered? every semester (Summer, Fall, Spring)

3. What are the student learning outcomes for the course (please precede each outcome with "Students will...")?
   Students enrolled in the internship will:
   a. Acquire practical field experience in areas related to exercise science and essential to chosen career
   b. Study an area of interest in more depth
   c. Develop their own objectives for the chosen internship including evaluation/documentation procedures.
   d. Keep a log in which they will reflect on their knowledge, skills and abilities.
4. What are the major content areas for the course?
   
   Practical experience for applying knowledge and skills learned in the curriculum

5. Is this course repeatable for credit, and if so, what is the maximum number of credits that can be earned?
   
   Yes, up to 8 credits

6. If this course is intended primarily for off-campus delivery (not offered on campus), what delivery mechanism will be used?

7. What is the projected maximum class size (cap)? 25

8. What qualified faculty will be available to teach this course?
   
   Dr. B. Christina Kippenhan
   Dr. James White
   Dr. Jeremiah Vaughan

NOTE WELL: Department and dean, in approving this proposal, attest both to the adequacy of the qualifications of faculty here named, and to their availability to teach the course at the frequency specified above, without excessive overload or disruption to other curriculum.

9. What additional library and other resources need or should be provided for this course, that are not already available?
   
   None

10. What special personal property or service fee(s) would be charged to students taking this course? These charges would be for 1) items that are retained by the student and have an educational or personal value beyond the classroom, or 2) services that are on the student’s behalf (see MnSCU Board Policy 5.11).
    
    Amount per student: $ n/a
    For: n/a

11. Attach a sample syllabus for the course. Note: if this course is double-numbered (u-grad/grad), the syllabus must include an additional component for graduate students.
PHED 4972 Internship: Exercise Science (2-6 credits)

Supervisor: Christina Kippenhan, Ph.D.
Office: 219 PE Complex
Telephone: 755-2076
e-mail: christel.kippenhan@bemidjistate.edu
URL: http://faculty.bemidjistate.edu/ckippenhan2

Course Description:
This course is for the purpose of providing a supervised field internship experience in an exercise, fitness, and/or wellness-related setting, including hospitals, corporations, private fitness-facilities, and governmental agencies. Or, the internship may take the form of a special project or research on a topic relevant to exercise science. Prior approval must be obtained from the student's internship advisor. A journal, written paper, and/or oral presentation is to be presented following the learning experience. The student is expected to complete 30 hours per credit.

Course Prerequisites:
PHED 4160 and PHED 4170, or consent of instructor.

Course Objectives:
Students enrolled in the internship will:
- Acquire practical field experience in areas related to exercise science and essential to chosen career
- Study an area of interest in more depth
- Develop their own objectives for the chosen internship including evaluation/documentation procedures.
- Keep a log in which they will reflect on their knowledge, skills and abilities.
- Document the internship using a portfolio

Course Requirements:
The following requirements have to be met for a satisfactory grade:
- Prior to starting your internship:
  - Focus: Internship needs to focus around a specific topic
  - Proposal: develop an internship proposal addressing the following questions: What are your objectives for this internship, i.e. what are you proposing to accomplish/learn with this internship? How are you planning to accomplish these objectives? How do you plan to evaluate if you met/pursued your objectives or how will you demonstrate that you have met/pursued the objectives?
  - Internship Affiliation Agreement: this agreement between the facility and BSU needs to be in place before you can start your internship
  - Internship Agreement: this agreement between the facility and you needs to be signed and returned to faculty supervisor before you can start your internship
- During internship:
  - Reflective Log: Keep a log of events taking place during the assignment including descriptive, critical, and reflective comments. (Does not apply to research projects.)
  - Project related to Internship: a project (e.g. written paper, conditioning program development, software development, etc.) may be associated with the internship. Note: If the internship takes the form of a research project, the internship may consist solely of the project.
- **Time Requirements**: Spend a minimum of 30 hours per credit on internship related work
- **Midterm Evaluation**: All students registered for 3+ credits of internship need to have their facility supervisor complete a midterm evaluation after completing 50% of their required hour. This evaluation should be sent by the facility supervisor directly to the faculty supervisor, by email, fax, or regular mail

**After completion of internship**

- **Internship Portfolio**: organize all internship related material in a portfolio:
  - Proposal,
  - Short report detailing if and to what extend objectives listed in proposal were met, one paragraph per objective
  - Reflective log,
  - All materials needed to show that you pursued/met your objectives as indicated in proposal,
  - Any materials related to a possible project given to you by my facility supervisor,
  - Any other relevant information, etc.
- **Final Evaluation**: All students need to have their facility supervisor complete a final evaluation after completing 100% of their required hour. This evaluation should be sent by the facility supervisor directly to the faculty supervisor, by email, fax, or regular mail

**Evaluation:**

You will receive a letter ‘S’ (satisfactory) or ‘U’ (unsatisfactory) for the field experience. The Evaluation is based on the successful completion of all assignments/objectives and/or evaluation by the internship supervisor.

**University Policies & Procedures**

Go to [http://www.bemidjistate.edu/students/handbook/](http://www.bemidjistate.edu/students/handbook/) for BSU “Policies & Procedures” and “Code of Conduct”

**Academic Integrity:**

Students are expected to practice the highest standards of ethics, honesty and integrity in all their academic work. Any form of academic dishonesty (e.g., plagiarism, cheating, misrepresentation) may result in disciplinary action. Possible disciplinary actions may include failure for part or all of a course, as well as suspension from the University.

**Special Accommodations:**

I would like to make sure that all the materials, discussions and activities that are part of the course are accessible to you. If you would like to request accommodations or other services, please contact me as soon as possible. It is also possible to contact Accessibility Services, Decker Hall, 202. Phone: 218/755-3883 or E-mail address accessibility@bemidjistate.edu. Also available through the Minnesota Relay Service at 1-800-627-3529.

**Disruptive Behavior in the Classroom:**

We at Bemidji State University believe the classroom is an environment where civility, human dignity and respect is maintained. Any variation from this for example yelling or saying profanity at an instructor or another person in the classroom, or any other loud, lewd, belligerent or obnoxious behavior resulting in a disruption from teaching, and learning are violations of the Code of Conduct and will not be tolerated. If this occurs, you will be asked to leave the classroom not to return until you meet with the University Conduct Officer and you could be subject to a judicial hearing.

**Extended Leave Procedure:**

If student has to be away from class from an extended period of time (more than two class sessions) for medical emergencies or a funeral, you are asked to contact the Student Life and Success Office where a leave notice will be given to your faculty. This notice informs the faculty of your departure and return date back to campus. This leave does not absolve you from any assignment you have due during your leave. You are to make arrangements with your instructors of when to complete any assignments due during the leave period. You can complete a leave form as this website [https://www.bemidjistate.edu/offices/student-life-success/extended-absence/](https://www.bemidjistate.edu/offices/student-life-success/extended-absence/).
New Course Form

Course Number:
  Undergraduate: PHED 4870
  Graduate: PHED 5870

Course Title: Practicum in Physical Education Teaching

Course Description:
A supervised experience in teaching K-12 students in physical education. Emphasis is on meeting the requirements for physical education majors by the Minnesota Professional Education Licensing and Standards Board (PELSB). Required: A minimum of 30 practicum hours per credit.

Credits: 1 cr.

Prerequisite(s):
  Undergraduate: PHED 3505 and PHED 3604.
  Graduate: PHED 5505 and PHED 5604, or consent of instructor

5. Reason(s) for creating this course:
   - This course was previously listed under PHED 4970/5970 and was flagged by records for needing clarification because internship and practicum can no longer be used in the same course title. Thus, practicum classes cannot use the all-university number for internships.

2. How often will this course be offered? Fall and Spring

3. What are the student learning outcomes for the course (please precede each outcome with "Students will…")?

Students will …
  1. … demonstrate comprehension of children at various stages of physical, cognitive, and social development in development of their units and daily lesson plans.
  2. … demonstrate effective use of protocols to manage and organize class in the physical education setting.
  3. … apply behavior management techniques in their physical education classes.
  4. … demonstrate knowledge of the various types of equipment available to students in physical education classes.
  5. … demonstrate knowledge of appropriate student to student and teacher to student interactions.
6. ... demonstrate knowledge of how physical education teachers include students with individual differences, special needs, or disabilities into physical education activities.
7. ... demonstrate knowledge of the alignment of National SHAPE America Physical Education standards and MN Physical Education Standards and benchmarks with daily lessons and teaching in physical education.
8. ... demonstrate knowledge of the day to day operations and management of the physical education classroom with the total school setting (i.e. attendance, special programs)
9. ... demonstrate implementation of safety practices and protocols in the physical education environment.
10. ... apply the standards of affective practice for physical education teachers.

4. What are the major content areas for the course?
   Practical experience for applying knowledge and skills learned in the curriculum

5. Is this course repeatable for credit, and if so, what is the maximum number of credits that can be earned?
   No

6. If this course is intended primarily for off-campus delivery (not offered on campus), what delivery mechanism will be used?

7. What is the projected maximum class size (cap)? 25

8. What qualified faculty will be available to teach this course?
   Dr. Shannon Norman

NOTE WELL: Department and dean, in approving this proposal, attest both to the adequacy of the qualifications of faculty here named, and to their availability to teach the course at the frequency specified above, without excessive overload or disruption to other curriculum.

9. What additional library and other resources need or should be provided for this course, that are not already available?
   None

10. What special personal property or service fee(s) would be charged to students taking this course? These charges would be for 1) items that are retained by the student and have an educational or personal value beyond the classroom, or 2) services that are on the student’s behalf (see MnSCU Board Policy 5.11).
    Amount per student: $n/a
    For: n/a
11. Attach a sample syllabus for the course. Note: if this course is double-numbered (u-grad/grad), the syllabus must include an additional component for graduate students.
PHED 4870/5870  Practicum in Physical Education Teaching

Human Performance, Sport & Health

Instructor: Shannon Norman Ed.D  
Course Number: PHED 4870/5870 (1 credit)  
Class Meetings: Arranged  
Meeting Room: Arranged

Email: Shannon.Norman@bemidjistate.edu  
Office Phone: 218.755.4099  
Semester: Fall 2018  
Office Hours: M-F 11 am – 1:00 pm or by appt.

Course Description
A supervised experience in teaching K-12 students in physical education. Emphasis is on meeting the requirements for physical education majors by the Minnesota Professional Education Licensing and Standards Board (PELSB). Required: A minimum of 30 practicum hours per credit.

Prerequisite
Undergraduate: PHED 3505 and PHED 3604.  
Graduate: PHED 5505 and PHED 5604, or consent of instructor

Required Textbook and Sources:

No textbook is required for this practicum.

You will need regular access to the Internet and Desire2Learn (D2L) to obtain course information.

Liability Insurance Requirement

Liability insurance is for your protection and is required for all field experiences. During the course of your field experiences, you may encounter situations which could involve legal actions in which you could be held personally liable for damages. Liability insurance will provide protection for the vast majority of lawsuits and is mandatory before you enter the classroom. Liability insurance can be obtained through a private insurance company or by purchasing through the Education Minnesota Student Program. Student Program cost is $25 for the period September 1 to August 31.

Liability insurance can be purchased on-line using web-based enrollment. A credit or debit card from Visa, MasterCard or Discover and access to a printer are needed. The system is part of the National Education Association. The web-based enrollment gives students the ability to apply for membership at any time, from any location, and the insurance becomes effective immediately. If you need to pay by check, please contact the Clinical Experiences Office, Benson 225

Log on to www.educationminnesota.org

- On the left, click on Student Members
- Click on Join Online and then Apply Online
Course Objectives:
Through observation and participation in the practicum in physical education teaching:

- Students demonstrate comprehension of children at various stages of physical, cognitive, and social development in development of their units and daily lesson plans.
- Students demonstrate effective use of protocols to manage and organize class in the physical education setting.
- Students apply behavior management techniques in their physical education classes.
- Students demonstrate knowledge of the various types of equipment available to students in physical education classes.
- Students demonstrate knowledge of appropriate student to student and teacher to student interactions.
- Students demonstrate knowledge of how physical education teachers include students with individual differences, special needs, or disabilities into physical education activities.
- Students demonstrate knowledge of the alignment of National SHAPE America Physical Education standards and MN Physical Education Standards and benchmarks with daily lessons and teaching in physical education.
- Students demonstrate knowledge of the day to day operations and management of the physical education classroom with the total school setting (i.e. attendance, special programs).
- Students demonstrate implementation of safety practices and protocols in the physical education environment.
- Students apply the standards of affective practice for physical education teachers.

Course Requirements and Values:
During the practicum experience BSU physical education majors are expected to:

1. Teach small groups of students and/or whole class sessions in physical education in the presence of the cooperating physical education teacher.

2. Utilize the lesson plans generated by the cooperating physical education teacher after observing the cooperating physical education teacher deliver the lesson to students. The physical education major should observe the cooperating teacher in action prior to any practice teaching opportunities.

3. Assist cooperating physical education teacher in setting up/taking down of any equipment. The student should take an active role in the observation experience.

Grading Scale for Course
Students are graded satisfactory/unsatisfactory. Each student must record the school, grade level, days and hours they observed each class and have the physical education teacher verify the completion of this observation by signature. Each student is required to complete all assignments detailed on the D2L website. Lesson plan, practicum log and observation journal.

Additional Course Requirements for Graduate Level Students
In-class presentation (50 min) –(video recorded and sent to instructor/include lesson plan for day’s activity)

Additional Graduate level requirements
Students are to write reflections in their journals that pertain to the lesson(s) they taught, what they thought went well, what they thought could be improved upon, and how their lesson met the MN Standards for education.
Attendance and Class Participation Requirements

Students are required to complete 10 hours in the elementary physical education setting, 10 hours in the middle school physical education setting, and 10 hours in the high school physical education setting and must be documented in a practicum log that includes signatures of cooperating teachers for each observation experience.

1. Attendance Policy — Students are required to complete 30 hours divided between the elementary, middle school and the high school physical education setting and must be documented in a reflective log that includes signatures of cooperating teachers for each observation experience.

2. Students are responsible to view all content on D2L course page on their own time. Please email the instructor with questions about the content or assignments. For a prompt response it is recommended that you use BSU email to contact me Shannon.Norman@bemidjistate.edu

3. SPECIAL ACCOMODATIONS and Disability Services:

   Student Mental Health and Stress Management: As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. At BSU the Student Center for Health and Counseling (755-2053) is available to assist you with concerns. You can learn more about the broad range of mental health services available on campus at http://www.bemidjistate.edu/students/services/health_counseling/

   Students with Special Needs: I would like to make sure that all materials, discussions and activities that are part of the course are accessible to you. Students with disabilities that affect their ability to meet course requirements should notify me as soon as possible. If you would like to request accommodations or other services, please contact Disability Services in Bangsberg 101 at disabilityservices@bemidjistate.edu or (218) 755-3883.

4. ACADEMIC HONESTY/INTEGRITY STATEMENT: BSU students are expected to practice the highest standards of ethics, honesty and integrity in all of their academic work. Any form of academic dishonesty may result in disciplinary action. Possible disciplinary actions may include failure for part of all of a course as well as suspension from the University.

   Academic dishonesty includes plagiarizing, cheating on assignments or examinations; engaging in unauthorized collaboration on academic work. Taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis.

   I encourage you to review http://www.bemidjistate.edu/studentaffairs/stguide/polproced.html for BSU “Policies & Procedures.”
professional education department mission statement:

“The Bemidji State University Professional Education program is preparing today’s teachers for tomorrow, through effective, inquisitive, and reflective practice. Our students are proficient, self-reliant, and thoughtful practitioners, developed in a viable and growing program, who can teach effectively in various settings with diverse learners.”
Minnesota PELSB requirements for licensure in physical education that apply:

**Subpart 3C**
A teacher of physical education must demonstrate an understanding of the teaching of physical education that integrates understanding of physical education with the understanding of pedagogy, student learning, classroom management, and professional development. The teacher of physical education to children, preadolescents, and adolescents must:

<table>
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<tr>
<th>INDICATOR</th>
<th>ASSESSMENT ACTIVITY</th>
<th>ASSESSMENT CRITERION</th>
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| C(6) understand the need for and how to connect students’ schooling experiences with everyday life, the workplace, and further educational opportunities | 1. Students will have 10 contact hours at each level for a total of 30 hours  
   - Elementary school  
   - Middle school  
   - High school | 1. Students document their 30 contact hours and participate in D2L discussions that focus on their observations to demonstrate the application of concepts learned in relation to schooling experiences.  
2. Students submit a verification of contact hours signed by each instructor observed at each grade level. |

| C(9) Apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, middle level, and high school students with a range of educational programming models. | Students will:  
1. Observe and comment on National and MN Standards and how they align with content in the daily K-12 physical education classes.  
2. Keep a log/journal of observations and activities during each class period observed.  
3. Reflect on their experiences through a comparison of their observations to concepts learned in physical education and the professional education core. | 1. 30 contact hours with K-12 students.  
2. Student must write a detailed summary in discussion posts and journals that includes thoughtful reflection for the observations made at all grade levels.  
3. D2L discussion postings demonstrate knowledge of pedagogy, students, learning, and classroom management |

| C(9) Apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, middle level, and high school students with a range of educational programming models. | Observation and teaching experiences reflected upon in D2L discussions:  
- Physical, social, and cognitive development of students  
- Use of protocols to manage and organize class  
- Types of equipment available to students  
- Role of effective communication in the interactions between students and between students and the teacher  
- Knowledge of behavior management techniques and how physical education teachers implement those techniques.  
- Day to day operations and management within the whole school setting  
- How physical education teachers include students with individual differences, special needs, or disabilities into physical education activities.  
- Alignment of National SHAPE America/MN PE standards to the daily lessons. | 1. Documented completion of 30 hours by cooperating physical education teachers. Students apply standards of effective practice when they assist in teaching (k-5), (6-8), and (9-12) grade students with the certified PE instructor. This is a 30 hour clinical placement in schools.  
2. Successful 70% completion rate of responses to all D2L discussion topics and meeting criteria in daily journal writing assignments. Students must also earn a minimum rating of 70% on the evaluation grid completed by the PE instructor following the completion of the hours assisting in various PE classes. |
Relationship of Physical Education Methods Courses with the BSU Teacher Preparation Program

Link to the Teacher Education Program Mission
Teaching courses in the department of Human Performance, Sport & Health are organized around and aligned with the Minnesota Board of Teaching requirements for licensure specific to the content for each licensure area. Content knowledge and pedagogy delivered through HPSH courses are research-based and support current best practice. Student preparation and learning focuses on the ability to collaborate with others, utilize technology to support the teaching and learning process, and provide experiences in a variety of settings with a diversity of learners.

HPSH Courses Link to the Teacher as Reflective Professional
HPSH courses prepare reflective pre-professionals who learn to engage students through quality health and physical activity instruction to promote the well-being of all students.

HPSH Methods Courses Work Successfully with Diverse Student Populations
Students in HPSH courses educate students who have a variety of skills and abilities, varying levels of fitness, and diverse backgrounds and experiences in physical activity. Pre-professionals learn to plan and implement lessons that embrace differences in individuals. Through reflective teaching, HPSH students learn how to adapt the content and pedagogy to meet the diverse needs of students in a variety of settings.

HPSH Methods Courses Model Best Practices in K-12 Education
The assessment activities and criterion for achievement of the Standards of Effective Practice for Teachers in physical education and health as outlined in each indicator, support current best practices in teaching and learning.

Contacting the instructor
The best way to contact me is through the Bemidji State email system Shannon.Norman@bemidjistate.edu. I will do my utmost to respond to your requests within twenty-four (24) hours during the weekdays, or forty-eight (48) hours on the weekends.
New Course Form

Course Number:
   Undergraduate: PHED 4879
   Graduate: 

Course Title: Athletic Coaching Practicum

Course Description:
Application of the principles and practices in athletic coaching. A 30-hour practical coaching experience under the guidance and supervision of a licensed coach. This practicum must be conducted at the high school level. Appropriate forms must be filed with the department chairperson. Prerequisite(s): Completion of at least 70 percent of Physical Education Major or Coaching Specialist Program or consent of instructor.

Credits: 1 cr.

Prerequisite(s):
   Undergraduate: Completion of at least 70 percent of Physical Education Major or Coaching Specialist Program or consent of instructor
   Graduate: 

1. Reason(s) for creating this course:
   - Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

2. How often will this course be offered? every semester (Summer, Fall, Spring)

3. What are the student learning outcomes for the course (please precede each outcome with "Students will...")?
   a. The student will acquire practical field experience in areas related to Athletic Coaching at the high school level
   b. The student will gain in-depth knowledge in coaching a sport of interest

4. What are the major content areas for the course?
   Practical experience for applying knowledge and skills learned in the curriculum
5. Is this course repeatable for credit, and if so, what is the maximum number of credits that can be earned?
   No

6. If this course is intended primarily for off-campus delivery (not offered on campus), what delivery mechanism will be used?

7. What is the projected maximum class size (cap)? 30

8. What qualified faculty will be available to teach this course?
   Mr. Brent Bolte, or any faculty member teaching courses of the Coaching Specialist certification

NOTE WELL: Department and dean, in approving this proposal, attest both to the adequacy of the qualifications of faculty here named, and to their availability to teach the course at the frequency specified above, without excessive overload or disruption to other curriculum.

9. What additional library and other resources need or should be provided for this course, that are not already available?
   None

10. What special personal property or service fee(s) would be charged to students taking this course? These charges would be for 1) items that are retained by the student and have an educational or personal value beyond the classroom, or 2) services that are on the student’s behalf (see MnSCU Board Policy 5.11).
    Amount per student: $ n/a
    For: n/a

11. Attach a sample syllabus for the course. Note: if this course is double-numbered (u-grad/grad), the syllabus must include an additional component for graduate students.
Faculty Supervisor: Brent Bolte  
Head Football Coach, Assistant Professor

Office: 121 Decker Hall  
Telephone: 755-2768  
e-mail: brent.bolte@bemijistate.edu

Course Description:  
Application of the principles and practices in athletic coaching. A 30-hour practical coaching experience under the guidance and supervision of a licensed coach. This practicum must be conducted at the high school level. Appropriate forms must be filed with the department chairperson.

Course prerequisites: Completion of at least 70 percent of Physical Education Major or Coaching Specialist Program or consent of instructor

Course Requirements for Satisfactory Grade:
1. Students must complete 30 HOURS of practical coaching experience.
2. Students must be under the guidance and supervision of a LICENSED coach.
3. Students must complete this practicum at the HIGH SCHOOL LEVEL (due to state licensure requirements)
4. Students must complete ALL on-line SURVEY information, on-line DISCUSSIONS and online ASSIGNMENTS at a SATISFACTORY level.
5. SUPERVISOR (Licensed high school coach) must complete and submit an evaluation of the student (via email or paper copy) to the practicum advisor.
6. Students must have proof of liability insurance on record with BSU. Please turn it into Mary Herried, BSU's HPSH secretary.
7. Students must do background if the school district requires them.

Placement Requirements:
1. Brent Bolte, coaching practicum advisor, must approve your practicum placement. (Please complete the practicum background information on-line as soon as possible.)
2. Arrange a meeting with the supervising licensed coach and obtain contact information for the practicum supervisor and submit it in the on-line survey.
3. If you do not have a prospective site for the coaching practicum, email the practicum advisor who will help you find a location for your coaching practicum

Evaluation:
You will receive a letter ‘S’ (satisfactory) or ‘U’ (unsatisfactory) for the field experience. The Evaluation is based on the successful completion of all assignments/objectives and/or evaluation by the internship supervisor.

University Policies & Procedures
Go to http://www.bemijistate.edu/students/handbook/ for BSU "Policies & Procedures" and "Code of Conduct"
Academic Integrity:
Students are expected to practice the highest standards of ethics, honesty and integrity in all their academic work. Any form of academic dishonesty (e.g., plagiarism, cheating, misrepresentation) may result in disciplinary action. Possible disciplinary actions may include failure for part or all of a course, as well as suspension from the University.

Special Accommodations:
I would like to make sure that all the materials, discussions and activities that are part of the course are accessible to you. If you would like to request accommodations or other services, please contact me as soon as possible. It is also possible to contact Accessibility Services, Decker Hall, 202. Phone: 218/755-3883 or E-mail address accessibility@bemidjistate.edu. Also available through the Minnesota Relay Service at 1-800-627-3529.

Disruptive Behavior in the Classroom:
We at Bemidji State University believe the classroom is an environment where civility, human dignity and respect is maintained. Any variation from this for example yelling or saying profanity at an instructor or another person in the classroom, or any other loud, lewd, belligerent or obnoxious behavior resulting in a disruption from teaching, and learning are violations of the Code of Conduct and will not be tolerated. If this occurs, you will be asked to leave the classroom not to return until you meet with the University Conduct Officer and you could be subject to a judicial hearing.

Extended Leave Procedure:
If student has to be away from class from an extended period of time (more than two class sessions) for medical emergencies or a funeral, you are asked to contact the Student Life and Success Office where a leave notice will be given to your faculty. This notice informs the faculty of your departure and return date back to campus. This leave does not absolve you from any assignment you have due during your leave. You are to make arrangements with your instructors of when to complete any assignments due during the leave period. You can complete a leave form as this website https://www.bemidjistate.edu/offices/student-life-success/extended-absence/.
Liability insurance is for your protection and is required for all field experiences. During the course of your field experiences, you may encounter situations which could involve legal actions in which you could be held personally liable for damages. Liability insurance will provide protection for the vast majority of lawsuits and is mandatory before you enter the classroom. Liability insurance can be obtained through a private insurance company or by purchasing through the Education Minnesota Student Program.

Education Minnesota Student Program Web Enrollment

Liability insurance can be purchased on-line using web-based enrollment. A credit or debit card from Visa, MasterCard or Discover and access to a printer are needed. The system is part of the National Education Association. The web-based enrollment gives students the ability to apply for membership at any time, from any location, and the insurance becomes effective immediately. If you need to pay by check, please contact the Clinical Experiences Office, Benson 225.

Log on to www.educationminnesota.org
- On the left, click on Student Members
- Click on Join Online and then Apply Online

After completing the on-line application, you will get a verification page with your ID number. Make a copy or print the verification page. This is verification that you are a member of the Student Program of Education Minnesota.

Within two week’s you should be able to log back onto Education Minnesota’s website, register using your own username and password to begin saving money and learning more about education and Education Minnesota.

Your member ID is your member number. You should receive a membership card in the mail in 6-8 weeks after applying online. By registering on-line, you will receive one-year free subscription to Instruction Magazine. You will receive $20 back for every year you were a student member as long as the local is affiliated with NEA.

Attach proof of liability insurance or verification to this form and return to the Clinical Experiences Office, Benson 225.

PRINT Your Name

Student ID #

Course #

Course Title
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Community Health, B.S. Major

List all proposed change(s):
(1) drop BIOL 2110 Human Anatomy and Physiology (5 credits)
(2) add BIOL 1211 Introductory Biology I (4 credits) as an option to satisfy the introductory level Biology requirement
(3) modify course title for HLTH 3970 Internship: Practicum in Health to HLTH 3970 Internship: Field Experience in Community Health

Reason(s) for the change(s):
ad (1) changes in course offering by the Department of Biology
ad (2) eliminates potential paperwork for students double majoring in Community Health and Exercise Science, and for students moving from Exercises Science to Community Health
ad (3) to meet requirement that internship and practicum cannot be used in same course title.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:

Department of Biology
The course’s home department/program was notified of the addition or dropping of their course(s) on 2/15/2019 (date) by email (mail, email, or phone).

Please check one of the /items below:

______ No comments were received from other programs or departments within one week of the notification.

___X___ Comments were received within one week of the notification, and are attached.

Note: If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

Alert: Attach a copy of the current program showing the marked changes.
Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word.
Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Program

Community Health, B.S., major

Required Credits: 61
Required GPA: 2.25

I REQUIRED COURSES

COMPLETE THE FOLLOWING COURSES:
- BIOL 1110 Human Biology (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- or BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 2800 Multicultural Health in America (2 credits)
- or SOWK 2110 Intercultural Communication (3 credits)
- HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
- HLTH 3200 Personal and Consumer Health (3 credits)
- HLTH 3300 Nutrition (3 credits)
- HLTH 3500 Community Health (3 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- HLTH 4410 Health Programming (3 credits)
- PHED 1890 Lifetime Fitness (2 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PSY 3401 Basic Statistics for Research (4 credits)
- or STAT 3660 Statistics for the Health Sciences (3 credits)

COMPLETE THE FOLLOWING COURSE:
- HLTH 3970 Internship: Practicum in Health (1-3 credits)

COMPLETE THE FOLLOWING COURSE:
- HLTH 4920 Directed Group Study: Health Seminar (1 credit)

COMPLETE 10-12 CREDITS OF THE FOLLOWING COURSE:
- HLTH 4970 Internship (1-12 credits)

II ELECTIVES

SELECT 12 CREDITS FROM THE FOLLOWING COURSES:
- BIOL 1300 Medical Terminology (2 credits)
- HLTH 3400 Health and Drugs in Society (2 credits)
- LEAD 3500 Theories and Contexts of Leadership (3 credits)
- PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
- PHED 2200 A Lifestyle for Wellness (2 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
PSY 2200 Human Sexuality (3 credits)
PSY 3387 Topics in Psychology (1-4 credits)
or PSY 4587 Advanced Topics in Psychology (2-4 credits)
(Note: When offered as Health Psychology)
PSY 3500 Psychology of Aging (4 credits)
PSY 3367 Social Psychology (3 credits)
SOC 3090 Social and Ethical Issues in Health and Medicine (3 credits)

UP TO 6 CREDITS OF INDIGENOUS STUDIES COURSES ACCEPTED:

UP TO 6 CREDITS OF NURSING COURSES ACCEPTED; NOTE THAT MOST NRSG COURSES ARE FOR NURSING MAJORS ONLY

ALTERNATIVE TO COMPLETING THE 12 CREDITS OF ELECTIVES
Successful completion of an accredited Community Health Worker Certificate curriculum (earning this credential also fulfills
HLTH 3970 Internship: Practicum in Health (1-3 credits)
Proposed Program

Community Health, B.S., major

Required Credits: 61
Required GPA: 2.25

I REQUIRED COURSES

SELECT 1 OF THE FOLLOWING COURSES:
- BIOL 1110 Human Biology (4 credits)
- BIOL 1211 Introductory Biology I (4 credits)

COMPLETE THE FOLLOWING COURSES:
- BIOL 1110 Human Biology (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
  or BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 2800 Multicultural Health in America (2 credits)
  or SOWK 2110 Intercultural Communication (3 credits)
- HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
- HLTH 3200 Personal and Consumer Health (3 credits)
- HLTH 3300 Nutrition (3 credits)
- HLTH 3500 Community Health (3 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- HLTH 4410 Health Programming (3 credits)
- PHED 1890 Lifetime Fitness (2 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PSY 3401 Basic Statistics for Research (4 credits)
  or STAT 3660 Statistics for the Health Sciences (3 credits)

COMPLETE THE FOLLOWING COURSE:
- HLTH 3970 Internship: Practicum Field Experience in Community Health (1-3 credits)

COMPLETE THE FOLLOWING COURSE:
- HLTH 4920 Directed Group Study: Health Seminar (1 credit)

COMPLETE 10-12 CREDITS OF THE FOLLOWING COURSE:
- HLTH 4970 Internship (1-12 credits)

II ELECTIVES

SELECT 12 CREDITS FROM THE FOLLOWING COURSES:
- BIOL 1300 Medical Terminology (2 credits)
- HLTH 3400 Health and Drugs in Society (2 credits)
LEAD 3500 Theories and Contexts of Leadership (3 credits)
PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
PHED 2200 A Lifestyle for Wellness (2 credits)
PHED 3300 Physiology of Exercise and Nutrition (3 credits)
PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
PSY 2200 Human Sexuality (3 credits)
PSY 3378 Topics in Psychology (1-4 credits)
or PSY 4587 Advanced Topics in Psychology (2-4 credits)
(Note: When offered as Health Psychology)
PSY 3500 Psychology of Aging (4 credits)
PSY 3367 Social Psychology (3 credits)
SOC 3090 Social and Ethical Issues in Health and Medicine (3 credits)

UP TO 6 CREDITS OF INDIGENOUS STUDIES COURSES ACCEPTED:

UP TO 6 CREDITS OF NURSING COURSES ACCEPTED; NOTE THAT MOST NRSG COURSES ARE FOR NURSING MAJORS ONLY

ALTERNATIVE TO COMPLETING THE 12 CREDITS OF ELECTIVES
- Successful completion of an accredited Community Health Worker Certificate curriculum (earning this credential also fulfills HLTH 3970 Internship: Practicum in Health (1-3 credits)

SUGGESTED SEMESTER SCHEDULE FOR COMMUNITY HEALTH MAJOR, B.S.
The following is a list of required Community Health Major, B.S. courses arranged by year. This schedule is intended to help students plan their courses in an orderly fashion; however, these are only suggestions and this schedule is flexible.

Freshman
- BIOL 1110 Human Biology (4 credits)
  or BIOL 1211 Introductory Biology I (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- Liberal Education requirements

Sophomore
- BIOL 2110 Human Anatomy and Physiology (5 credits)
  or BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
- PHED 1890 Lifetime Fitness (2 credits)
- HLTH 2800 Multicultural Health in America (2 credits)
  or SOWK 2110 Intercultural Communication (3 credits)
- HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
- HLTH 3200 Personal and Consumer Health (3 credits)
- Complete Liberal Education requirements
Junior
- HLTH 3300 Nutrition (3 credits)
- HLTH 3500 Community Health (3 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- HLTH 3970 Internship: Field Experience in Community Health (1-3 credits)
- PSY 3401 Basic Statistics for Research (4 credits)
or STAT 3660 Statistics for the Health Sciences (3 credits)
- Major Electives

Senior
- HLTH 4410 Health Programming (3 credits)
- HLTH 4920 Directed Group Study: Health Seminar (1 credit)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- HLTH 4970 Internship (1-12 credits)
- Major Electives
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified:

- Exercise Science, B.S. major Medical Fitness Emphasis
- Exercise Science, B.S. major Fitness Leadership and Promotion Emphasis

List all proposed change(s):

1. changing the internship from the generically numbered internship course to the newly created uniquely numbered internship course;
2. For the Exercise Science required courses:
   a. Drop BIOL 2110 Human Anatomy and Physiology (5 credits)
   b. Add BIOL 3250 Human Anatomy (4 credits)
3. For the Exercise Science – Medical Fitness emphasis”
   a. Add BIOL 3260 Human Physiology (4 credits) to the emphasis required courses
   b. Drop BIOL 1300 Medical Terminology (2 credits) from the emphasis required courses
4. For the Exercise Science elective courses:
   a. Add BIOL 1300 Medical Terminology (2 credits)
   b. Add BIOL 3260 Human Physiology (4 credits) – only available as elective for students within the Fitness Leadership and Promotion Emphasis
   c. Drop ENGL 2150 Technical Writing (3 credits)

Reason(s) for the change(s):

1. Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.
2. Changes to Human Anatomy and Physiology are due to changes in the course offerings by the Department of Biology.
3. Moving Medical Terminology from a required to an elective course acknowledges the fact that fewer professional programs (e.g. Physical Therapy, Occupational Therapy, etc.) require this course as a prerequisite for admittance, and to avoid increases in total credit count due to the changes to Human Anatomy and Physiology
4. Technical Writing was dropped as an elective because since the inception of Exercise Science few students if any took this class as an elective option.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may
be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

**Note:** If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:

**Department of Biology**
The course’s home department/program was notified of the addition or dropping of their course(s) on **2/15/2019** (date) by **email** (mail, email, or phone).

**Department of English**
The course’s home department/program was notified of the addition or dropping of their course(s) on **2/15/2019** (date) by **email** (mail, email, or phone).

Please check one of the items below:

- _____ No comments were received from other programs or departments within one week of the notification.
- ___X___ Comments were received within one week of the notification, and are attached.

**Note:** If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

**Alert:** Attach a copy of the current program showing the marked changes. Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word. Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Program

Exercise Science, B.S. major - Medical Fitness Emphasis

Required Credits: 66
Required GPA: 2.25

I REQUIRED COURSES

COMPLETE THE FOLLOWING COURSES:

BIOL 1211 Introductory Biology I (4 credits)
BIOL 2110 Human Anatomy and Physiology (5 credits)
HLTH 2100 First Aid and CPR/AED (1 credit)
HLTH 3300 Nutrition (3 credits)
PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
PHED 3100 Motor Development (2 credits)
PHED 3110 Motor Learning (2 credits)
PHED 3120 Psychology of Sport (2 credits)
PHED 3190 Athletic Training (2 credits)
PHED 3200 Introduction to Sport Biomechanics (3 credits)
PHED 3300 Physiology of Exercise and Nutrition (3 credits)
PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
PHED 4920 Directed Group Study (1 credit)

SELECT 1 COURSE:

CHEM 1111 General Chemistry I (4 credits)
CHEM 2211 Principles of Chemistry I (4 credits)

SELECT 1 COURSE:

PHYS 1101 General Physics I (4 credits)
PHYS 2101 Physics I (5 credits)

II REQUIRED EMPHASIS

A. Medical Fitness Emphasis

BIOL 1300 Medical Terminology (2 credits)
HLTH 3710 Disease Prevention and Epidemiology (3 credits)
PSY 3401 Basic Statistics for Research (4 credits)
or STAT 3660 Statistics for the Health Sciences (3 credits)

III EMPHASIS ELECTIVES

SELECT 3 COURSES (7-15 CREDITS) FROM THE FOLLOWING WITH CONSULTATION WITH YOUR ADVISOR.

Note: HLTH 3710 may not be used as an elective with the Medical Fitness emphasis.

- BIOL 1212 Introductory Biology II (4 credits)
- CHEM 1112 General Chemistry II (4 credits)
- or CHEM 2212 Principles of Chemistry II (4 credits)
- ENGL 2150 Technical Writing (3 credits)
- HLTH 3500 Community Health (3 credits)
- PHYS 1102 General Physics II (4 credits)
- or PHYS 2102 Physics II (5 credits)
- PSY 1100 Introductory Psychology (4 credits)
- PSY 2217 Abnormal Psychology (4 credits)
- PSY 3237 Lifespan Development (4 credits)
- SOWK 3830 Gerontology: Social Work Perspectives (2 credits)
- NRSG 3000 OR HIGHER (2-6 CREDITS)

IV REQUIRED PRACTICAL EXPERIENCE

COMPLETE 2-6 CREDITS OF THE FOLLOWING COURSE:

- PHED 4970 Internship (1-12 credits)
Proposed Program

Exercise Science, B.S. major - Medical Fitness Emphasis

Required Credits: 66 67
Required GPA: 2.25

I REQUIRED COURSES

COMPLETE THE FOLLOWING COURSES:

- BIOL 1211 Introductory Biology I (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- BIOL 3250 Human Anatomy (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 3300 Nutrition (3 credits)
- PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3190 Athletic Training (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
- PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PHED 4920 Directed Group Study (1 credit)

SELECT 1 COURSE:
- CHEM 1111 General Chemistry I (4 credits)
- CHEM 2211 Principles of Chemistry I (4 credits)

SELECT 1 COURSE:
- PHYS 1101 General Physics I (4 credits)
- PHYS 2101 Physics I (5 credits)

II REQUIRED EMPHASIS

A. Medical Fitness Emphasis
- BIOL 1300 Medical Terminology (2 credits)
- BIOL 3260 Human Physiology (4 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- PSY 3401 Basic Statistics for Research (4 credits)
- or STAT 3660 Statistics for the Health Sciences (3 credits)
III EMPHASIS ELECTIVES

SELECT 3 COURSES (7-15 CREDITS) FROM THE FOLLOWING WITH CONSULTATION WITH YOUR ADVISOR.

Note: BIOL 3260 and HLTH 3710 may not be used as an elective with the Medical Fitness emphasis.

- BIOL 1212 Introductory Biology II (4 credits)
- CHEM 1112 General Chemistry II (4 credits)
- or CHEM 2212 Principles of Chemistry II (4 credits)
- ENGL 2150 Technical Writing (3 credits)
- HLTH 3500 Community Health (3 credits)
- PHYS 1102 General Physics II (4 credits)
- or PHYS 2102 Physics II (5 credits)
- PSY 1100 Introductory Psychology (4 credits)
- PSY 2217 Abnormal Psychology (4 credits)
- PSY 3237 Lifespan Development (4 credits)
- SOWK 3830 Gerontology: Social Work Perspectives (2 credits)
- NRSG 3000 OR HIGHER (2-6 CREDITS)

IV REQUIRED PRACTICAL EXPERIENCE

COMPLETE 2-6 CREDITS OF THE FOLLOWING COURSE:

- PHED 4970 Internship (1-12 credits)
- PHED 4972 Internship: Exercise Science (2-6 credits)
Current Program

Exercise Science, B.S. major - Fitness Leadership and Promotion Emphasis

Required Credits: 68
Required GPA: 2.25

I REQUIRED COURSES

COMPLETE THE FOLLOWING COURSES:

- BIOL 1211 Introductory Biology I (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 3300 Nutrition (3 credits)
- PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3190 Athletic Training (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
- PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PHED 4920 Directed Group Study (1 credit)

SELECT 1 COURSE:

- CHEM 1111 General Chemistry I (4 credits)
- CHEM 2211 Principles of Chemistry I (4 credits)

SELECT 1 COURSE:

- PHYS 1101 General Physics I (4 credits)
- PHYS 2101 Physics I (5 credits)

II REQUIRED EMPHASIS

Fitness Leadership and Promotion Emphasis

- BUAD 3361 Marketing (3 credits)
or PHED 3600 Sport Marketing (3 credits)
HLTH 3400 Health and Drugs in Society (2 credits)
HLTH 4410 Health Programming (3 credits)
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)

SELECT 1 COURSE:

PHED 4409 Sport Business Management (3 credits)
PHED 3509 Sport Event Management (2 credits)
PHED 3519 Sport Facility Management (2 credits)

III EMPHASIS ELECTIVES

SELECT 2 COURSES (4-11 CREDITS) FROM THE FOLLOWING WITH CONSULTATION WITH YOUR ADVISOR.

BIOL 1212 Introductory Biology II (4 credits)
CHEM 1112 General Chemistry II (4 credits)
or CHEM 2212 Principles of Chemistry II (4 credits)
ENGL 2150 Technical Writing (3 credits)
HLTH 3500 Community Health (3 credits)
HLTH 3710 Disease Prevention and Epidemiology (3 credits)
PHYS 1102 General Physics II (4 credits)
or PHYS 2102 Physics II (5 credits)
PSY 1100 Introductory Psychology (4 credits)
PSY 2217 Abnormal Psychology (4 credits)
PSY 3237 Lifespan Development (4 credits)
SOWK 3830 Gerontology: Social Work Perspectives (2 credits)
NRSG 3000 OR HIGHER (2-6 CREDITS)

IV REQUIRED PRACTICAL EXPERIENCE

COMPLETE 2-6 CREDITS OF THE FOLLOWING COURSE:

PHED 4970 Internship (1-12 credits)
Proposed Program

Exercise Science, B.S. major - Fitness Leadership and Promotion Emphasis

Required Credits: 68
Required GPA: 2.25

I REQUIRED COURSES

COMPLETE THE FOLLOWING COURSES:

- BIOL 1211 Introductory Biology I (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- BIOL 3250 Human Anatomy (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 3300 Nutrition (3 credits)
- PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3190 Athletic Training (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
- PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PHED 4920 Directed Group Study (1 credit)

SELECT 1 COURSE:
- CHEM 1111 General Chemistry I (4 credits)
- CHEM 2211 Principles of Chemistry I (4 credits)

SELECT 1 COURSE:
- PHYS 1101 General Physics I (4 credits)
- PHYS 2101 Physics I (5 credits)

II REQUIRED EMPHASIS

B. Fitness Leadership and Promotion Emphasis
- BUAD 3361 Marketing (3 credits)
  or PHED 3600 Sport Marketing (3 credits)
- HLTH 3400 Health and Drugs in Society (2 credits)
- HLTH 4410 Health Programming (3 credits)
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)

SELECT 1 COURSE:

PHED 4409 Sport Business Management (3 credits)
PHED 3509 Sport Event Management (2 credits)
PHED 3519 Sport Facility Management (2 credits)

III EMPHASIS ELECTIVES

SELECT 2 COURSES (4-11 CREDITS) FROM THE FOLLOWING WITH CONSULTATION WITH YOUR ADVISOR.

- BIOL 1300 Medical Terminology (2 credits)
- BIOL 1212 Introductory Biology II (4 credits)
- BIOL 3260 Human Physiology (4 credits)
- CHEM 1112 General Chemistry II (4 credits)
or CHEM 2212 Principles of Chemistry II (4 credits)
- ENGL 2150 Technical Writing (3 credits)
- HLTH 3500 Community Health (3 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- PHYS 1102 General Physics II (4 credits)
or PHYS 2102 Physics II (5 credits)
- PSY 1100 Introductory Psychology (4 credits)
- PSY 2217 Abnormal Psychology (4 credits)
- PSY 3237 Lifespan Development (4 credits)
- SOWK 3830 Gerontology: Social Work Perspectives (2 credits)
- NRSG 3000 OR HIGHER (2-6 CREDITS)

IV REQUIRED PRACTICAL EXPERIENCE

COMPLETE 2-6 CREDITS OF THE FOLLOWING COURSE:

- PHED 4970 Internship (1-12 credits)
- PHED 4972 Internship: Exercise Science (2-6 credits)
SUGGESTED SEMESTER SCHEDULE FOR EXERCISE SCIENCE MAJOR, B.S.

Students are encouraged to take the required Exercise Science, B.S. courses in approximate numerical order. This schedule is intended to help students plan their courses in an orderly fashion; however, these are only suggestions. Students are encouraged to consult the course descriptions for prerequisites.

The following Liberal Education courses are recommended for students majoring in Exercise Science: PSY 1100 Introductory Psychology, SOC 1104 Introduction to Sociology, and COMM 1090 Interpersonal Communication (or COMM 1100 Public Speaking).

Freshman
- BIOL 1211 Introductory Biology I (4 credits)
- CHEM 1111 General Chemistry I (4 credits)
  or CHEM 2211 Principles of Chemistry I (4 credits)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PSY 1100 Introductory Psychology (4 credits)
- SOC 1104 Society and Social Issues (3 credits)
- COMM 1090 Interpersonal Communication (3 credits)
  or COMM 1100 Public Speaking (3 credits)
- Liberal Education requirements

Sophomore
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- BIOL 3250 Human Anatomy (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- PHED 1240 Skills for Life: Techniques of Neuromuscular Relaxation (1 credit)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3190 Athletic Training (2 credits)
- PHYS 1101 General Physics I (4 credits)
  or PHYS 2101 Physics I (5 credits)
- Liberal Education requirements

Junior
- HLTH 3300 Nutrition (3 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4160 Advanced Fitness Assessment & Prescription-Aerobic (3 credits)
- PHED 4170 Advanced Principles for Strength and Speed Training Exercise (3 credits)
- Exercise Science Courses in Emphasis
- Exercise Science Electives
Senior
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
- PHED 4920 Directed Group Study (1 credit)
- PHED 4970 Internship (1-12 credits)
- PHED 4972 Internship: Exercise Science (2-6 credits)
- Exercise Science Courses in Emphasis
- Exercise Science Electives
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Health Education, B.S. Major (Teacher Licensure)

List all proposed change(s):
(1) drop BIOL 2110 Human Anatomy and Physiology (5 credits)
(2) add BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
(3) add BIOL 1211 Introductory Biology I (4 credits) as an option to satisfy the introductory level Biology requirement
(4) drop HLTH 4970 Internship: Practicum in Health Teaching
(5) add HLTH 4870 Practicum in Health Teaching

Reason(s) for the change(s):
(1) and (2) changes in course offering by the Department of Biology
(3) mirror the introductory level Biology requirements for Physical Education to eliminates potential paperwork for students double majoring in Health and Physical Education, and for students moving from Exercises Science to Health Education
(4) and (5) to meet the requirement that internship and practicum cannot be used in the same course title, and to providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:

Department of Biology
The course’s home department/program was notified of the addition or dropping of their course(s) on 2/15/2019 (date) by email (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.

____X____ Comments were received within one week of the notification, and are attached.
**Note:** If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

**Alert:** Attach a copy of the current program showing the marked changes. Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word. Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Program

Health Education. B.S. major
(Teacher Licensure)

Required Credits: 71
Required GPA: 2.50

I REQUIRED COURSES
COMPLETE THE FOLLOWING COURSES:
NOTE: HLTH 3400 IS INCLUDED IN THE REQUIRED PROFESSIONAL EDUCATION COURSES BELOW.

- BIOL 1110 Human Biology (4 credits)
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
- HLTH 3200 Personal and Consumer Health (3 credits)
- HLTH 3300 Nutrition (3 credits)
- HLTH 3500 Community Health (3 credits)
- HLTH 3710 Disease Prevention and Epidemiology (3 credits)
- HLTH 4206 Secondary School Health (2 credits)
- HLTH 4410 Health Programming (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)

COMPLETE THE FOLLOWING COURSE:
HLTH 4920 Directed Group Study: Health Seminar (1 credit)

COMPLETE THE FOLLOWING COURSE:
HLTH 4970: Practicum in Health Teaching

REQUIRED PROFESSIONAL EDUCATION COURSES
COMPLETE THE FOLLOWING COURSES:

- ED 3100 Introduction to the Foundations of Public School Education (3 credits)
- ED 3110 Educational Psychology (3 credits)
- ED 3140 Human Relations In Education (3 credits)
- ED 3350 Pedagogy: Planning for Instruction (3 credits)
- ED 3780 Adaptation and Management: Designing the Learning Environment (3 credits)
- ED 4737 Content Area Reading (3 credits)
- ED 4799 The Professional Teacher (1 credit)
- HLTH 3400 Health and Drugs in Society (2 credits)

Complete 12 credits of student teaching:
- ED 4830 Student Teaching - Secondary (1-12 credits)
Proposed Program

Health Education. B.S. major
(Teacher Licensure)

Required Credits: 74-70
Required GPA: 2.50

I REQUIRED COURSES

NOTE: HLTH 3400 IS INCLUDED IN THE REQUIRED PROFESSIONAL EDUCATION COURSES BELOW.

SELECT 1 OF THE FOLLOWING COURSES:
- BIOL 1110 Human Biology (4 credits)
- BIOL 1211 Introductory Biology I (4 credits)

COMPLETE THE FOLLOWING COURSES:
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
  - HLTH 2100 First Aid and CPR/AED (1 credit)
  - HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
  - HLTH 3200 Personal and Consumer Health (3 credits)
  - HLTH 3300 Nutrition (3 credits)
  - HLTH 3500 Community Health (3 credits)
  - HLTH 3710 Disease Prevention and Epidemiology (3 credits)
  - HLTH 4206 Secondary School Health (2 credits)
  - HLTH 4410 Health Programming (3 credits)
  - PHED 3300 Physiology of Exercise and Nutrition (3 credits)
  - PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)

COMPLETE THE FOLLOWING COURSE:
- HLTH 4920 Directed Group Study: Health Seminar (1 credit)

COMPLETE THE FOLLOWING COURSE:
- HLTH 4970 Practicum in Health Teaching (1 credit)

REQUIRED PROFESSIONAL EDUCATION COURSES

COMPLETE THE FOLLOWING COURSES:
ED 3100 Introduction to the Foundations of Public School Education (3 credits)
ED 3110 Educational Psychology (3 credits)
ED 3140 Human Relations In Education (3 credits)
ED 3350 Pedagogy: Planning for Instruction (3 credits)
ED 3780 Adaptation and Management: Designing the Learning Environment (3 credits)
ED 4737 Content Area Reading (3 credits)
ED 4799 The Professional Teacher (1 credit)
HLTH 3400 Health and Drugs in Society (2 credits)

Complete 12 credits of student teaching:

ED 4830 Student Teaching - Secondary (1-12 credits)

SUGGESTED SEMESTER SCHEDULE FOR HEALTH EDUCATION MAJOR, B.S.
(TEACHER LICENSURE)

The following is a list of required Health Education Major, B.S. courses arranged by year. This schedule is intended to help students plan their courses in an orderly fashion; however, these are only suggestions and this schedule is flexible.

Freshman
• BIOL 1110 Human Biology (4 credits)
or BIOL 1211 Introductory Biology I (4 credits)
• HLTH 2100 First Aid and CPR/AED (1 credit)
• Liberal Education requirements

Sophomore
• BIOL 2110 Human Anatomy and Physiology (5 credits)
• BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
• HLTH 3150 Theoretical and Ethical Foundations of Health (3 credits)
• HLTH 3200 Personal and Consumer Health (3 credits)
• Complete Liberal Education requirements
• Take the Minnesota Teacher Licensure Exam (MTLE) Basic Skills test

Junior
• Begin Professional Education Standards of Effective Practice (SEP) courses
• HLTH 3300 Nutrition (3 credits)
• PHED 3300 Physiology of Exercise and Nutrition (3 credits)
• HLTH 3500 Community Health (3 credits)
• HLTH 3710 Disease Prevention and Epidemiology (3 credits)
• HLTH 4206 Secondary School Health (2 credits)
• HLTH 4870 Practicum in Health Teaching (1 credit)

Senior
• HLTH 4410 Health Programming (3 credits)
• HLTH 4920 Directed Group Study: Health Seminar (1 credit)
• PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
• Complete Professional Education Standards of Effective Practice (SEP) courses
• Student teaching
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Physical Education, B.S. Major (Teacher Licensure)

List all proposed change(s):
(1) drop BIOL 2110 Human Anatomy and Physiology (5 credits)
(2) add BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
(3) drop PHED 4970 Internship: Practicum in Physical Education Teaching (1 credit)
(4) add PHED 4970 Practicum in Physical Education Teaching (1 credit)

Reason(s) for the change(s):
(1) and (2) changes in course offering by the Biology department
(3) and (4) to meet the requirement that internship and practicum cannot be used in the same course title, and to providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:

Department of Biology
The course’s home department/program was notified of the addition or dropping of their course(s) on 2/15/2019 (date) by email (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.
   ___X___ Comments were received within one week of the notification, and are attached.

Note: If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

Alert: Attach a copy of the current program showing the marked changes.
Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word.
Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Program

Physical Education. B.S. major
(Teacher Licensure)

Required Credits: 80
Required GPA: 2.50

I REQUIRED COURSES

SELECT 1 OF THE FOLLOWING COURSES:
- BIOL 1110 Human Biology (4 credits)
- BIOL 1211 Introductory Biology I (4 credits)

COMPLETE THE FOLLOWING COURSES:
- BIOL 2110 Human Anatomy and Physiology (5 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
- PHED 3504 Teaching Rhythms and Dance (2 credits)
- PHED 3505 Teaching Elementary Physical Education (2 credits)
- PHED 3604 Teaching Team Sports (2 credits)
- PHED 3605 Teaching Individual Sports (2 credits)
- PHED 3607 Teaching Fitness (2 credits)
- PHED 4400 Curriculum and Assessment in Physical Education (3 credits)
- PHED 4500 Inclusive Physical Education (3 credits)

COMPLETE THE FOLLOWING COURSE:
- PHED 4920 Directed Group Study (1 credit)

COMPLETE THE FOLLOWING COURSE: PHED 4970 - 1 credit

II REQUIRED AQUATICS ELECTIVES

SELECT 1 OF THE FOLLOWING COURSES:
- PHED 1116 Advanced Swimming (1 credit)
- PHED 2630 Lifeguard Training (3 credits)
- PHED 2640 Water Safety Instructor (3 credits)

REQUIRED PROFESSIONAL EDUCATION COURSES

COMPLETE THE FOLLOWING COURSES:
- ED 3100 Introduction to the Foundations of Public School Education (3 credits)
ED 3110 Educational Psychology (3 credits)
ED 3140 Human Relations In Education (3 credits)
ED 3350 Pedagogy: Planning for Instruction (3 credits)
ED 3780 Adaptation and Management: Designing the Learning Environment (3 credits)
ED 4737 Content Area Reading (3 credits)
ED 4799 The Professional Teacher (1 credit)
HLTH 3400 Health and Drugs in Society (2 credits)

Complete 12 credits of student teaching:
   ED 4830 Student Teaching - Secondary (1-12 credits)
Proposed Program

Physical Education. B.S. major
(Teacher Licensure)

Required Credits: 80
Required GPA: 2.50

I REQUIRED COURSES

SELECT 1 OF THE FOLLOWING COURSES:

- BIOL 1110 Human Biology (4 credits)
- BIOL 1211 Introductory Biology I (4 credits)

COMPLETE THE FOLLOWING COURSES:

- BIOL 2110 Human Anatomy and Physiology (5 credits)
- BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
- HLTH 2100 First Aid and CPR/AED (1 credit)
- PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
- PHED 3100 Motor Development (2 credits)
- PHED 3110 Motor Learning (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3200 Introduction to Sport Biomechanics (3 credits)
- PHED 3300 Physiology of Exercise and Nutrition (3 credits)
- PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
- PHED 3504 Teaching Rhythms and Dance (2 credits)
- PHED 3505 Teaching Elementary Physical Education (2 credits)
- PHED 3604 Teaching Team Sports (2 credits)
- PHED 3605 Teaching Individual Sports (2 credits)
- PHED 3607 Teaching Fitness (2 credits)
- PHED 4400 Curriculum and Assessment in Physical Education (3 credits)
- PHED 4500 Inclusive Physical Education (3 credits)

COMPLETE THE FOLLOWING COURSE:

- PHED 4920 Directed Group Study (1 credit)

COMPLETE THE FOLLOWING COURSE: PHED 4970 Practicum in Physical Education Teaching (1 credit)

II REQUIRED AQUATICS ELECTIVES

SELECT 1 OF THE FOLLOWING COURSES:
PHED 1116 Advanced Swimming (1 credit)
PHED 2630 Lifeguard Training (3 credits)
PHED 2640 Water Safety Instructor (3 credits)

REQUIRED PROFESSIONAL EDUCATION COURSES

COMPLETE THE FOLLOWING COURSES:

ED 3100 Introduction to the Foundations of Public School Education (3 credits)
ED 3110 Educational Psychology (3 credits)
ED 3140 Human Relations In Education (3 credits)
ED 3350 Pedagogy: Planning for Instruction (3 credits)
ED 3780 Adaptation and Management: Designing the Learning Environment (3 credits)
ED 4737 Content Area Reading (3 credits)
ED 4799 The Professional Teacher (1 credit)
HLTH 3400 Health and Drugs in Society (2 credits)

Complete 12 credits of student teaching:

ED 4830 Student Teaching - Secondary (1-12 credits)

SUGGESTED SEMESTER SCHEDULE FOR PHYSICAL EDUCATION MAJOR,
B.S. (TEACHER LICENSURE)

Students are encouraged to take the required Physical Education, B.S. courses in approximate
numerical order. This schedule is intended to help students plan their courses in an orderly
fashion; however, these are only suggestions. Students are encouraged to consult the course
descriptions for prerequisites.

Freshman

BIOL 1110 Human Biology (4 credits)
PHED 2100 Foundations of Physical Education, Exercise Science, and Sport (3 credits)
Liberal Education requirements

Sophomore

BIOL 2110 Human Anatomy and Physiology (5 credits)
BIOL 1111 Anatomy and Physiology for Allied Health I (4 credits)
HLTH 2100 First Aid and CPR/AED (1 credit)
PHED 3100 Motor Development (2 credits)
PHED 3110 Motor Learning (2 credits)
PHED 3120 Psychology of Sport (2 credits)
PHED 3200 Introduction to Sport Biomechanics (3 credits)
PHED 3300 Physiology of Exercise and Nutrition (3 credits)
Required Electives in Major
Liberal Education requirements
Take the Pre-professional Skills Test

Junior

Begin Professional Education Courses
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
PHED 3504 Teaching Rhythms and Dance (2 credits)
PHED 3505 Teaching Elementary Physical Education (2 credits)
PHED 3604 Teaching Team Sports (2 credits)
PHED 3605 Teaching Individual Sports (2 credits)
PHED 3607 Teaching Fitness (2 credits)
Required Electives in Major
Liberal Education requirements

Senior

PHED 4400 Curriculum and Assessment in Physical Education (3 credits)
PHED 4500 Inclusive Physical Education (3 credits)
PHED 4920 Directed Group Study (1 credit)
__PHED 4970 Internship (1-12 credits)___
__PHED 4870 Practicum in Physical Education Teaching (1 credit)___
Complete Professional Education Courses including student teaching
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Sport Management, B.A. major

List all proposed change(s): (changing the internship from the generically numbered internship course to the newly created uniquely numbered internship course

Reason(s) for the change(s): Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:
The course’s home department/program was notified of the addition or dropping of their course(s) on ________ (date) by ________________ (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.

______ Comments were received within one week of the notification, and are attached.

Note: If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

Alert: Attach a copy of the current program showing the marked changes.
Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word.
Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Curriculum

Sport Management, B.A. major

Required Credits: 69
Required GPA: 2.25

I REQUIRED CORE COURSES
COMPLETE THE FOLLOWING COURSES:
ACCT 2101 Principles of Accounting I (3 credits)
BUAD 2280 Computer Business Applications (3 credits)
ECON 2000 Markets and Resource Allocation (3 credits)
HLTH 2100 First Aid and CPR/AED (1 credit)
PHED 2109 Introduction to Sport Management (3 credits)
PHED 3120 Psychology of Sport (2 credits)
PHED 3219 Sport Economics (2 credits)
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
PHED 3509 Sport Event Management (2 credits)
PHED 3519 Sport Facility Management (2 credits)
PHED 3600 Sport Marketing (3 credits)
PHED 4209 Sport Finance (3 credits)
PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
PHED 4409 Sport Business Management (3 credits)

COMPLETE THE FOLLOWING COURSE:
PHED 2970 Internship: Sport Management Practices (2 credits)

COMPLETE THE FOLLOWING COURSE:
PHED 4920 Directed Group Study (1 credit)

COMPLETE THE FOLLOWING COURSE, 12 CREDITS:
PHED 4970 Internship (1-12 credits)

II. REQUIRED MINOR
Students are to select a minor that will contribute
to their professional aspirations. The minors listed
below are recommended, though students have the option
to select any minor offered by the University. Students are
couraged to work with their faculty advisor to select an
appropriate minor.
Accounting (21 credits)
Business Administration (24 credits)
Economics (18 credits)
Mass Communication (21 credits)
Proposed Curriculum

Sport Management, B.A. major

Required Credits: 69
Required GPA: 2.25

I REQUIRED CORE COURSES

COMPLETE THE FOLLOWING COURSES:

ACCT 2101 Principles of Accounting I (3 credits)
BUAD 2280 Computer Business Applications (3 credits)
ECON 2000 Markets and Resource Allocation (3 credits)
HLTH 2100 First Aid and CPR/AED (1 credit)
PHED 2109 Introduction to Sport Management (3 credits)
PHED 3120 Psychology of Sport (2 credits)
PHED 3219 Sport Economics (2 credits)
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
PHED 3509 Sport Event Management (2 credits)
PHED 3519 Sport Facility Management (2 credits)
PHED 3600 Sport Marketing (3 credits)
PHED 4209 Sport Finance (3 credits)
PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
PHED 4409 Sport Business Management (3 credits)

COMPLETE THE FOLLOWING COURSE:

PHED 2970 Internship: Sport Management Practicumes (2 credits)

COMPLETE THE FOLLOWING COURSE:

PHED 4920 Directed Group Study (1 credit)

COMPLETE THE FOLLOWING COURSE, 12 CREDITS:

—PHED 4970 Internship (1-12 credits)
…PHED 4971 Internship: Sport Management (1-12 credits)

II. REQUIRED MINOR

Students are to select a minor that will contribute to their professional aspirations. The minors listed below are recommended, though students have the option to select any minor offered by the University. Students are encouraged to work with their faculty advisor to select an appropriate minor.
Accounting (21 credits)
Business Administration (24 credits)
Economics (18 credits)
Human Performance
Mass Communication (21 credits)

SUGGESTED SEMESTER SCHEDULE FOR SPORT MANAGEMENT MAJOR, B.A.

The following is a list of required Sport Management B.A. courses arranged by year. This schedule is intended to help students plan their courses in an orderly fashion; however, these are only suggestions and this schedule is flexible.

Freshman

ACCT 2101 Principles of Accounting I (3 credits)
HLTH 2100 First Aid and CPR/AED (1 credit)
PHED 2109 Introduction to Sport Management (3 credits)
Liberal Education requirements

Sophomore

BUAD 2280 Computer Business Applications (3 credits)
ECON 2000 Markets and Resource Allocation (3 credits)
PHED 2970 Internship: Sport Management Practices (2 credits)
PHED 3449 Socio-Culture and Ethical Issues in Sport (3 credits)
Major Required Electives
Complete Liberal Education requirements

Junior

PHED 3509 Sport Event Management (2 credits)
PHED 4209 Sport Finance (3 credits)
PHED 4309 Legal Aspects of Sport, Health, and Fitness (3 credits)
Major Required Electives

Senior

PHED 4409 Sport Business Management (3 credits)
PHED 4920 Directed Group Study (1 credit)
Complete Major Required Electives

PHED 4970 Internship (1-12 credits)

Complete Internship for 12 credits
PHED 4971 Internship: Sport Management (1-12 credits)
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Coaching Certificate

List all proposed change(s): changing the internship from the generically numbered internship course to the newly created uniquely numbered internship course

Reason(s) for the change(s): Providing each HPSH major, minor, and certificate requiring a 4000-level internship with a uniquely numbered internship course will avoid confusion for students about which internship they need to take and clearly indicate that students, who pursue several programs within the department of HPSH, cannot double-dip for their internships.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course's department/program and indicate the following:
The course’s home department/program was notified of the addition or dropping of their course(s) on ________ (date) by _________________ (mail, email, or phone).

Please check one of the items below:

______ No comments were received from other programs or departments within one week of the notification.

______ Comments were received within one week of the notification, and are attached.

Note: If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

Alert: Attach a copy of the current program showing the marked changes.

Please copy the current program from the online catalog (http://www.bemidjistate.edu/academics/catalog/) and paste it into Word.

Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)
Current Curriculum

Coaching Certificate cert

Required Credits: 12
Required GPA: 2.00

I REQUIRED THEORY COURSES
COMPLETE THE FOLLOWING COURSES:
   HLTH 2100 First Aid and CPR/AED (1 credit)
   PHED 3090 Sport Physiology (2 credits)
   PHED 3120 Psychology of Sport (2 credits)
   PHED 3190 Athletic Training (2 credits)
   PHED 3690 Coaching Principles (2 credits)

II REQUIRED ELECTIVE COURSES
SELECT 1 OF THE FOLLOWING COURSES:
   PHED 3710 Basketball Coaching (2 credits)
   PHED 3720 Football Coaching (2 credits)
   PHED 3740 Ice Hockey Coaching (2 credits)
   PHED 3750 Soccer Coaching (2 credits)
   PHED 3770 Swimming Coaching (2 credits)
   PHED 3790 Track and Field Coaching (2 credits)
   PHED 3800 Volleyball Coaching (2 credits)

III REQUIRED PRACTICUM
COMPLETE THE FOLLOWING COURSE, for 1 credit:
   PHED 4970 Internship (1-12 credits)
Proposed Curriculum

Coaching Certificate cert

Required Credits: 12
Required GPA: 2.00

I REQUIRED THEORY COURSES

COMPLETE THE FOLLOWING COURSES:

- HLTH 2100 First Aid and CPR/AED (1 credit)
- PHED 3090 Sport Physiology (2 credits)
- PHED 3120 Psychology of Sport (2 credits)
- PHED 3190 Athletic Training (2 credits)
- PHED 3690 Coaching Principles (2 credits)

II REQUIRED ELECTIVE COURSES

SELECT 1 OF THE FOLLOWING COURSES:

- PHED 3710 Basketball Coaching (2 credits)
- PHED 3720 Football Coaching (2 credits)
- PHED 3740 Ice Hockey Coaching (2 credits)
- PHED 3750 Soccer Coaching (2 credits)
- PHED 3770 Swimming Coaching (2 credits)
- PHED 3790 Track and Field Coaching (2 credits)
- PHED 3800 Volleyball Coaching (2 credits)

III REQUIRED PRACTICUM

COMPLETE THE FOLLOWING COURSE, for 1 credit:

- PHED 4970 Internship (1–12 credits)
- PHED 4879 Athletic Coaching Practicum (1 credit)
BSU Curriculum Forms

Form 8
Updated: 09.18.15

Signatures

- Christel Kippenhan / Professor / 12.7.2018
  Proposer / Title / Date

- James White / Human Performance, Sport and Health / 12.7.2018
  Chair or Director / Department or Program / Date
Note: "All departmental recommendations [on curriculum] must be reviewed and approved by the department's faculty." --IFO/MnSCU Master Agreement 2009-2011, 20.A.3 (p. 80).

At this point, packet goes to Records Office/Curriculum Coordinator to be logged in to the Curriculum Proposal Progress Grid.

- Joe Ritter / Individual and Community Health / 12.12.2018
  Dean / College / Date

Note: If proposal is sent back to the Proposer, please notify the Curriculum Coordinator. If approved, packet goes to Academic Affairs Office.
From: Wallert, Mark A  
To: Kippenhan, Christel C  
Cc: White, Jim A  
Subject: RE: Proposed changes to HPSH curriculum affecting Biology  
Date: Tuesday, February 26, 2019 10:08:55 AM

Christel
My apologies for not getting back to you sooner. The Biology Department support the curriculum changes outline below. You are correct about the conversation related to organic chemistry and BIOL 3260. I will put in a curriculum change to drop that requirement.
Thank you
Mark

From: Kippenhan, Christel C  
Sent: Friday, February 22, 2019 9:49 PM  
To: Wallert, Mark A <Mark.Wallert@bemidjistate.edu>  
Cc: White, Jim A <Jim.White@bemidjistate.edu>  
Subject: FW: Proposed changes to HPSH curriculum affecting Biology  

Hi Mark –
I just wanted to make sure that you received the email below which I had sent last Friday (2/15)
Could you please get back to me with your feedback, especially with regard to the hidden prerequisites we are encountering with BIOL 3260 Human Physiology.
I would need your feedback for us to be able to move forward with the changes to our curriculum.

Could you please get back to me by March 1.
Thanks so much,
Christel

From: Kippenhan, Christel C  
Sent: Friday, February 15, 2019 11:11 AM  
To: Wallert, Mark A <Mark.Wallert@bemidjistate.edu>  
Cc: White, Jim A <Jim.White@bemidjistate.edu>  
Subject: Proposed changes to HPSH curriculum affecting Biology  

Hi Mark –
I’m working on modifications to the major programs offered through the Department of Human Performance, Sport and Health. This process requires me to notify you, the chair of the Department of Biology, of the following planned modification. Should you no longer be the chair of the Department of Biology, please forward this email to the correct person.

1. **PHED 3200 Introductions to Sports Biomechanics, and PHED 3300 Physiology of Exercise and Nutrition**
a. removing BIOL 2100 as a prerequisite and adding BIOL 1111 (or BIOL 3250) as a prerequisite.

2. **Community Health (major), Health Education (major), Physical Education (major)**
a. Dropping BIOL 2110 Human Anatomy and Physiology from these majors and
adding BIOL 1111 Anatomy and Physiology for Allied Health I

(3) **Community Health (major), Health Education (major)**

a. Giving students the option to satisfy the Biology requirement by either taking BIOL 1110 Human Biology or BIOL 1211 Introductory Biology

This change was introduced to mirror the introductory level Biology requirements for Physical Education. This would eliminate potential paperwork for students double majoring in Health and Physical Education, or Community Health and Exercise Science, and for students moving from Exercises Science to Community Health or Health Education.

(4) **Exercise Science (major)**

a. Dropping BIOL 2110 Human Anatomy and Physiology from the required courses for this major and adding BIOL 3250 Human Anatomy to the required courses.

b. Most of the graduate/professional programs our Exercise Science students apply to require a full sequence of Anatomy and Physiology, but only about 50% still require a Medical Terminology course. Therefore, we are planning on

i. Moving BIOL 1300 Medical Terminology from the required courses for the Medical Fitness emphasis to the elective class offering.

ii. Adding BIOL 3260 Human Physiology as a required course for the Medical Fitness emphasis. However, here we are running in some hidden prerequisite issues. See BIOL 3260 Problem below

**BIOL 3260 Problem**

The current catalog description of BIOL 3260 lists CHEM 3312 Organic Chemistry II as a prerequisite:

**BIOL 3260 Human Physiology (4 credits):** Physiological and pathophysiological principles and control mechanisms of organ systems within humans. Lecture and laboratory. **Prerequisites:** BIOL 1211, CHEM 3312.

If I remember correctly, in a conversation with Dr. Jim White and me, you mentioned that this was an oversight during the Anatomy and Physiology course modifications, and that CHEM 3312 is no longer required as a prerequisite. (Especially, because the BIOL 3250 and 3260 sequence was designed with the pre-professional students, like PT and OT, in mind and these programs generally do not require an Organic Chemistry sequence.) Do I remember this conversation correctly?

However, as the course description currently stands, we cannot add it to our curriculum without also requiring the Organic Chemistry sequence, which does not make any sense for the nature of our program.
We are therefore wondering if Biology is planning to make adjustments to BIOL 3260, by either
dropping the CHEM 3312 from the prerequisite listing or by adding ‘consent of instructor’ to the
prerequisite listing, in the near future. Without this change, we will not be able to make use of the BIOL 3250 and BIOL 3260
sequence
in our exercise science curriculum.

Please let me know what your thoughts are on this issue.

I attached the curriculum proposal to this email. All proposed changes affecting the Biology
department are highlighted in blue.

Please provide any comments or concerns about these changes by 2/22/2019.

Best wishes,

Christel

B. Christina Kippenhan
Dept. of Human Performance, Sport, and Health
219 P.E. Complex
Bemidji State University
1500 Birchmont Drive NE, #29
Bemidji, MN 56601
218-755-2076

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From: Christensen, Mark R
To: Kippenhan, Christel C
Subject: Exercise science
Date: Monday, February 18, 2019 8:06:15 AM

Christel,

I am now chair of the English department. Lauren Cobb forwarded a message about changing the
options for Exercise Science to exclude Technical Writing. I have no issues with this change.

Mark Christensen