BSUFA Senate Agenda – August 24, 2020

1. Call to order
2. Zoom meeting requests
   a. Keep microphone muted unless speaking
   b. Request to speak by typing your name into chat window
   c. Type any motions in chat window
   d. Second motions in chat window
3. Approve minutes from
   a. Approve minutes from May 4, 2020

Old Business

b. Pass/No Credit grade policy that was used in spring 2020. -- Derek Webb

Reports/New Business

c. Student Excused Leave of Absence Policy -- Jan Heuer

Executive Committee Report - Mike Murray

d. COVID LEAVE OPTIONS - Understanding you may need to access leave options due to COVID-19 - Minnesota Management & Budget (MMB) has provided two updated leave policies for employees.
   ● HR/LR Policy # 1440 Paid COVID-19 Leave
HR/LR Policy #1441 Expanded FMLA for COVID-19 Related School/Child Care (EFMLA)

If you have questions or a need to access either leave option, please contact Carol.Hess@bemidjistate.edu and complete the COVID-19 EFMLA Leave Request Form.

For individuals looking for childcare options, the United Way of Bemidji and Greater Bemidji have collaborated on the “Step Up to Sit” program to match workers in need with childcare.

e. COVID-19 Fall/Spring Planning update

1. Contact your chair and dean if there are any issues or concerns regarding the safety of your physical workspace. If issues continue to arise please feel free to contact any member of the Executive Committee for follow up with Administration.

2. As of today, the Spring 2020 schedule is going to be kept as is (in class/in person for the most part); Over the month of September the administration will figure out what is the default method of instruction for Spring 2020.

f. SCREENING TOOL UPDATE --

i. Your health data is strictly confidential on this campus and is treated with the highest confidentiality using the same protocols as all other health data. The only two authorized individuals on this campus with the ability to access individual health data are Megan Zothman (CHRO) and Carol Hess (HR).

ii. Every time you fill out the screening tool, your health data also goes down to Minn State in St. Paul (with identifying information and responses to each question). **As of today, Minn State has no intentions on accessing any employee's individual health data. Screenin**

iii. However, according to their policy, “authorized individuals” would be allowed to access health data, and the data is retained for “at least a year”.

iv. Please email any concerns you have with the health screening tool, including any questions about data access and privacy to Human Resources Officer Megan Zothman: Megan.zothman@bemidjistate.edu.

1. HR and the BSUFA are in agreement that the data going downstate should be anonymous; it’s not yet, but we are both working toward that goal. [Screening Tool Policy can be found here](#)

d. ENROLLMENT/BUDGET UPDATE 4.5 million shortfall based on an enrollment drop of 15% -- however our current drop is 6.5% Full-Year Equivalent (FYE). The Executive Committee will request an updated budget at the next Meet and Confer based on current enrollment.
e. COMMITTEES - Lainie has sent out the Fall Call last week. Please REPLY TO LAINIE’S 2020 FALL CALL email with your self-nominations by Wednesday, August 29th at 5pm. Please follow instructions- reply to original email without changing subject header, include college affiliation (even if self-nominating for At-Large).

4. Other

NEXT MEETING
Topic: September Faculty Senate Meeting
Time: Sep 14, 2020 04:00 PM Central Time (US and Canada)
https://minnstate.zoom.us/j/93194523760
Meeting ID: 931 9452 3760
Passcode: 710045