Proposed BSU Administrative Structure
Supporting Enrollment Management
March 31, 2021

Overview

Recommendations:
- Changes to Enrollment Management leadership position and organizational structure
  - Vacant Vice President for Enrollment Management adjusted to Associate Vice President for Enrollment Management
  - AVPEM to report directly to Provost/VPAA
  - Elevate AVPAA to include Associate Provost role

Estimated annual cost of recommendation:
- Cost increase of about ($170k):
  - add AVPEM (about $145k)
  - elevate AVPAA to include Associate Provost (about $25k)
- Cost savings: not filling the VPEM position (about $190k)
- Net savings of about $20k

Leadership Structure

President’s Cabinet:
1. Provost & VPAA (BSU)
   a. Associate Provost and AVPAA
   b. AVPEM (vacant)
2. VPSLS (change in reporting line/change in administrator level from AVPSLS)
3. VPFA
   a. Campus Human Resources Officer
   b. Chief Information Officer
4. VPAA (NTC)
5. Campus Diversity Officer
6. Executive Director of the Office of Communications and Marketing
7. Executive Director of University Advancement
8. Athletic Director
9. Executive Assistant
Provost & VP for Academic Affairs

1. AVPAA
   a. Library
   b. Faculty Supervisor for Student Support Service Department
   c. Institutional Research and Effectiveness
   d. Sustainability Office
   e. Grant Writer
   f. Center for Professional Development
   g. Curricular Areas:
      i. Honors Program
      ii. Leadership Studies
      iii. Liberal Education
      iv. University Studies

2. AVPEM
   a. Admissions (including incoming transfer student support currently in CEL)
   b. International Program Center
   c. International Partnerships
   d. Records and Registration
   e. Financial Aid (starting in April 2022)

3. Dean, CAEH
4. Dean, CBMS
5. Dean, CICH
   a. Associate Dean for Nursing
6. Executive Director of Distance Learning (CEL) [Transfer admissions moving to Admissions]
7. Director of Graduate Studies
8. Executive Assistant, Academic Affairs

VP for Student Life and Success

1. Advising Success Center (including Accessibility Services)
2. American Indian Resource Center
3. Career Services
4. Gillett Wellness Center
5. Hobson Memorial Union
6. Housing and Residential Life
7. Student Center for Health and Counseling
8. TRiO Student Support Services and Upward Bound
9. Liaise with Aramark Dining Services
10. Liaise with Veterans Assistance Center
11. Administrative Assistant

Campus Diversity Officer

1. Title IX
2. Affirmative Action
3. Student Center for Diversity, Equity, and Inclusion

Affected PDs:
- BSU Provost and VPAA (to add SEM responsibility and AVPEM as a direct report)
  - Associate Provost and AVPAA (to post by September 15, 2021)
  - AVPEM (to post by July 1, 2021)
- VPSLS/AVPSLS (already updated)