

Meet and Confer Notes  
April 12, 2000  
Deputy 306 4:00-5:250pm

Present: Mr. Chris Brown, Mr. Tom Faecke, Mr. Richard Gendreau, Dr. Johannas Jordan, Dr. Carol Milowski, Dr. Charlie O'Connor, Dr. Jon Quistgaard, Dr. Barbara Schuldt, Dr. John Truedson

1. NCA Update news release will be going out tomorrow to the campus and community that the recommendation from the site visitation team was a reaffirmation of accreditation with no site visit for 10 years. They will be requiring a monitoring report covering what has been accomplished with the new plan and an update on assessment demonstrating that this is on-going for every program. The completed report will be shared with the campus.
2. Enrollment numbers are up for freshman applications 12 to 14%, transfers are down a bit, international numbers are expected to be up; so the news is encouraging overall
3. Budget FY01 Budget was distributed projecting a shortage of \$214,250. This is better than expected due to the increase in tuition revenue.
4. BSUFA Office Moves after May 2nd; Mr. Brown and Mr. Faecke will get together and determine what needs to be completed prior to the move
5. Fixed-Term Report Dr. Quistgaard has requested the data and will get provide this information
6. Sabbatical Report draft was distributed to Dr. Jordan; BSUFA requests that the date be moved up because of the impact on scheduling and we are later than other campuses; Dr. Quistgaard requested that the chairs elections be earlier because of the impact on scheduling; Mr. Brown, Dr. Quistgaard and Dr. Schuldt will meet and look at the calendar.
7. Master Plan Update deadline changed by MnSCU from September to January; we are in the data gathering stage; will be meeting with the architects this summer; this will be coordinated with Mr. Brown and Mr. Faecke.
8. Search Updates
  - VP 4 finalists have been selected they will be visiting campus on 4-19, 4-24, 5-9, 5-10 a campus open forum will be at 11am on each of these days; additional information will be distributed
  - Dean CEL moving along, currently reviewing 15 applications, the committee will be meeting next week to review the applications, intent is to bring candidates to campus this semester
  - Dean CAL difficulty in getting the committee together, need to complete job description and begin search in Fall for this position
  - Dean COPS recommendation that Dr. Larkin's interim position be

extended 1 year; convene committee next Fall and have someone in the position July 2001

9. University-Wide Committees need clarification of the committees not rolled into the new plan

Parking operational committee that meets every other week to decide on parking appeals along with making recommendations about parking issues, some overlapping responsibility with the Budget and Resource Allocation committee; Mr. Faecke will as the chair of the Parking committee to meet with the co-chairs of the Budget committee; one suggestion would be to change the charge of the committee

Outstanding Minnesotan recommend that this activity would appropriately belong to the Outreach committee and then the Outstanding Minnesotan committee could be dissolved

Environmental active committee that makes recommendations; not sure who they should be making their recommendations to and who should be the members of this committee

International Studies determines the international focus (curriculum issue); not sure who they should be making their recommendations to and who should be the members of this committee

10. Co-location Update not sure about the funding

11. Indian Center Update funding looks promising; Dr. Milowski expressed a concern that if the Indian studies program was the only one housed there that this could lead to the ghettoization of the faculty and students who are part of this program

12. Credit Cards use for purchases from vendors that do not accept Pos  
Dean's do have a credit card and a faculty member can go to their Dean to see about the use of the credit card; the problem is accurately recording the account to charge the amount to when the bill is received

13. Summer Meet and Confer dates second Wednesday at 2:30 pm  
Dates: June 14th, July 12th, August 9th

14. Summer Gathering end of the year get together between the BSUFA Executive Board and the Administration; Dr. Bensen will propose possible dates

15. IFO Elections new officers where announced  
President Chris Brown (effective May 2nd)  
Vice President Johannas Jordan  
State Board Richard Gendreau  
Negotiator Rod Henry  
Grievance Rod Witt (effective May 15th)

16. Chairs/Directors Release Time and Compensation still working on collecting the data; Dr. Quistgaard will provide the information after it is compiled.

17. Future of the International Studies program with upcoming retirements Dr. Quistgaard will meet with Euro-Spring and International Studies committees to discuss this

18. Curriculum Coordinator release time for this position was brought up; a recommendation for this needs to be brought forward from the Senate

19. CRI Balance Sheet will be getting it together; request that Mr. Henry contact Mr. Faecke about what data is being requested

TO DO:

Dr. Quistgaard will get a report on the Electronic Academy expenditures and the status of support for faculty putting their courses on-line

Mr. Faecke and Mr. Brown will get together and go through BSUFA new office and take care of putting in work orders so the office will be ready for the move.

Dr. Quistgaard will provide a Fixed-Term report.

Mr. Brown, Dr. Quistgaard and Dr. Schuldt will meet and look at the calendar

Mr. Faecke will set up a meeting between the Chair of the Parking committee and the co-chairs of the Budget and Resource Allocation committee.

Dr. Bensen will propose possible dates for the summer gathering.

Dr. Quistgaard will provide the information about the Chairs/Directors Release Time and Compensation.

Dr. Quistgaard will meet with the appropriate committees to discuss the upcoming retirements that will impact the International studies program and the international students.

Mr. Henry will contact Mr. Faecke about what data is requested concerning the CRI balance sheet.

Respectfully submitted by Barb Schuldt