

**Meet and Confer Notes**  
**10 May 2000**  
**4:30 p.m.**

**IFO Members Present:** Chris Brown, Richard Gendreau, Rod Witt, Charles O'Connor, Rod Henry, John Trudeson, and Carol Porterfield Milowski, Acting Recorder.

**Administrative members Present:** M. James Bensen, Jon Quistgaard, and Thomas Faecke.

**Item 1: The Release Time Report** has been given to the IFO as requested.

**Item 2: The Overload Report** will be given to the IFO on Thursday, May 11, 2000.

**Item 3: The List of Directors with compensation and release time** is still being compiled. This report was requested at a prior meet and confer. In discussion, the question of a more open policy for Director appointments was reiterated by the IFO. Jon Quistgaard asked for a member of the IFO to work with him on this question. Carol Porterfield Milowski was designated.

**Item 4: Upward Bound Director Position and change in classification:** Jon Quistgaard reported that past President Jo Jordan had agreed in writing that this position could be evaluated for reclassification. The IFO will challenge this effort.

**Item 5: Firewall and Napster:** Several members of the IFO questioned what kind of security we have on the electronic system to protect us from outside intruders, such as the recent "I love you" virus. Tom Faecke reported that we have very little at the moment, but the system office is looking into this question. The "Napster question" concerns high load demands on the system, and the ability of students setting up their computers as servers to effectively shut the system down to other users. This question was taken under advisement with the suggestion from the IFO that the agreement students sign when given accounts be revised and used to set some limits in this area.

**Item 6: Tenure and Promotion Decisions** are completed by contract on June 15; the late date presents several problems, but all agreed, the contract date governs.

**Item 7: Start-Up Activities in Fall, 2000:** The President of the downstate IFO has asked to be part of these activities, and the local IFO would like to have the New Faculty meeting with the IFO earlier in the day. Jon Quistgaard said he would work with Chris Brown on these concerns.

**Item 8: Additional IFO Contracts** are needed. Chris Brown would like 20-30 more; Tom Faecke thinks there is a box in the Personnel Office.

**Item 9: IFO Office Move:** Several issues were discussed here. Chris Brown would like

to have the office fully functional in 2-3 weeks. Tom Faecke agreed that this should not present a problem.

**Item 10: The University Council "bottleneck":** The University Council does not have a regular meeting schedule in spite of the fact that other committees reporting to it have been meeting. There was general recognition of the issue. However, in spite of the concern here, Charles O'Connor reminded Jon Quistgaard of his agreement that the committees and Council would not meet over the summer, or if they did meet, would not act without the faculty representatives.

**Item 11: The Workday issue and 7:00 a.m meetings:** There was general discussion of the problem of finding meeting times for committees and so forth. One suggestion was no 12:00 noon classes; another suggestion was the "lull time" on Mondays and Wednesdays between day classes and evening classes, namely, 4:00 or 5:00 pm., excluding the Monday when Faculty Senate meets at 4:00 pm.

**Item 12: Licensure Review and the Curriculum Process:** There was general consensus that this will be a problem area in Fall, 2000. Jon Quistgaard has asked the Deans for a "draft" about what has been proposed and the status of the licensure revision in each college. He is still hopeful that an informal curricular process can be implemented over the summer such that some of the proposals will go downstate for a reading. After a "timeout" called by the IFO, the Meet and Confer reconvened, and on behalf of the IFO, Chris Brown asked the Administration to provide administrative support to handle the paper work in the fall, and for a formal definition of the "informal curricular process." Jon Quistgaard said the process would consist of nothing more than sending some "drafts" downstate for a reading and comment. He is concerned because other campuses are having their revisions rejected; thus, if we know what the concerns might be, we can build that into the proposals before they leave campus.

**Item 13: Legislative Update:** President Bensen reported on activities at the Minnesota Legislature. There will be some money for co-location and the Indian Center. The Legislature also gave some money for budget deficiencies in the system and allocated money for the Urban Teachers Center at Metro State. Bemidji has been involved in setting up this program, but as they move to independence, we will end up competing with Metro for students.

**Item 14: Tom Faecke presented an extensive Budget Update.** There was some discussion of equipment allocations. Apart from the University budget proper, the residence halls present an on-going financial and physical problem. The dorms are dated and badly in need of remodeling. The bonds for the dorms were based on double occupancy, but students no longer want to live that way. Most of the dorm rooms have only one occupant and are not generating enough money to retire the bonds, let alone remodel or repair.

**Item 15: The Enrollment Update** was given by Jon Quistgaard. He reported that First Year applications were up, but transfer students were down. Summer school appears to

be comparable with the record numbers of last year. Jolyn Scriba told Quistgaard in conversation that perhaps because we are offering fewer classes in the academic year, students are taking more summer classes. Jon Quistgaard also pointed out that this will be the first year of the Master's Level Science Program in the Twin Cities. There will be four classes each of 25-30 students, offered through a grant developed by Dwayne Sea and John Trudeson.

**Item 16: Faculty Compensation for Internships and Theses** was discussed informally. Jon Quistgaard has asked each Dean to prepare a report about how this is handled in each college. Rod Henry said he has attempted to discuss this question informally with Dean Larkin, but he does not feel Larkin is fully addressing the issue and that faculty are being treated very differently. Henry feels the efforts to date constitute the informal stages of a grievance.

**Item 17: The Meet and Confer Calendar for 2000-2001** was distributed.

The meeting adjourned at 6:20 pm.