

Meet and Confer Meeting
October 20, 2000

Present: Dr. James Bensen, Mr. Chris Brown, Mr. Rod Henry, Dr. Charlie O'Connor, Dr. Jon Quistgaard,
Dr. Barb Schuldt, Dr. John Truedson, Dr. Rod Witt

1. Enrollment Update - data is still bouncing around
approximately 3% up FTE, off-campus at 5,000 credits expect 10,000 credits, 200 students off
campus in Elem. Ed, Criminal Justice, and Industrial Tech. [note: problems registering CJ
students]
better in transfers than anticipated

Other institutions 0 difficult to get real numbers on Southwest, TC's even or down slightly, CC's
soft, private schools (hard to get real numbers) about the same

Metro State has announced a plan to move forward with an Elementary Ed program in 3-5 years;
school districts there are asking BSU to stay the course

List of Higher Ed institutions licensed to offer programs in Minnesota had 151 private institutions
in Minnesota

Push to expand Arrowhead Center - St. Scholastica is offering an MBA at a mining company
around Arrowhead; UMD is looking at offering courses on the Ironrange; A proposal for \$1.2
million, similar to Rochester University proposal, is being put together

Demographics of the NE region - not enough to sustain cohorts of students for advanced
programs, except Elementary Ed. remains in demand

2. Co-Location
Phase 2 (put phase 2 and 3 back together) has been through the first screen by screening
committee and scored in the middle tier of three tiers.

A request for faculty to serve on the phase 2/3 planning committee will be coming; Julie Snow and
Associate Architecture firm has been selected

Native American Indian Center - meeting Monday (10-23) with the tribes, Architects, and BSU
about where this center will be located

3. Budget/Allocation Update (handout of proposed budget was distributed) - allocation model is still
of concern, hope is that the Board will slow down the approval of the allocation model (the second
reading will be in December)

Budget handout estimated allocations by category for FY02 and compared the difference with
FY01, most items were estimated to have a \$0 difference however, estimated increases were
projected for personnel expenses, student help, health insurance, academic computer equipment,
supplies and expenses, fuel and utilities, Library, off-campus leases (Park House and CRI), and
telephone costs

The total estimated difference was \$2,375,706 or a 7% increase

4. Searches
 - a. President - inquiry is out if any city president will chair search, then a search team will be
put to (will probably use an Executive Search firm), the team will be really active at the
first of the year, complete the search by April
 - b. Deans
 1. CAL position is being advertised nationally
 2. COPS search committee convene in next 2 weeks, advertise in November; goal

- to have someone in place by July 1
- c. Faculty - discussions with Deans about faculty fills for next year, same 12 indicators used in the past, intent is to go out and advertise in November; Deans have allocations to fund searches
[Request to move as fast as we can on searches and will need to know if we need a special M&C meeting to discuss faculty replacements]
 - d. Chancellor search - doing airport interviews now, down to 6 to 10 candidates (rumors); have a strong pool, anticipate having new person on board by January
5. Event Center - President Bensen didn't feel this would be funded through the bond process but would probably only be funded through local and federal funds
 6. Assessment for Prior Learning (Article 10) - CEL has paid out this before, requests continue for faculty to assess prior learning from community colleges, transfers and international students
Dr. Quistgaard will check into this and get back to us
 7. CEL new forms - missing chairs (department) sign off, which is a concern from departments, about courses being taught by faculty not in the department and the faculty will lose control of curriculum

Two additional items to be added to the form - student's phone number and email address

Dr. Quistgaard will visit with the Dean's on this issue and get back to us
 8. Faculty advertising off-campus (non-University) courses [CRI brochure]
Dr. Quistgaard stated that this is under review and he will get back to us after the review is completed
 9. Professional development plans
Faculty - applaud administration on enforcing contract, however some information being disseminated is misleading, i.e. Meeting prior is required not elective
Administration - request their evaluation process (from contract) and how you get faculty input;
Dr. Quistgaard is working on a Dean's evaluation questionnaire and will be bringing forward this questionnaire for feedback
 10. Assessment - Dr. Quistgaard will ask Lorene Cook to send out Tennessee information to faculty
 11. Fixed Term positions - by contract a fixed term position for 4 years needs to become a probationary position; Dr. Quistgaard will get a list about where we are historically with the positions

Any considerations of Masters people getting tenure needs clarification
 12. Work-study support for committees - administration will discuss this and get back to us
 13. Detailed Total Compensation Reports requested including funding sources - concern is that this will increasingly become more public and it helps faculty realize that this is how they can participate

Dr. Quistgaard will ask Mr. Faecke about this
 14. Senate recommendation on Academic Integrity was delivered to the administration
 15. Overload cap exceptions "normally" - policy is established in a neutral understanding of "normally" is mutually agreed upon; exceptions will need a Memo of Agreement (MOA) from us and downstate

If Dr. Quistgaard knows about a situation where the cap is exceeded he writes a rationale for each in advance

16. Emergency Administration Contact - call within the three divisions if not there then call President Bensen, if unavailable then call Dr. Quistgaard, if he is unavailable then call Mr. Faecke

The Calling Tree needs to be distributed
17. 24/7 Internet access - for faculty at home and on trips

Dr. Quistgaard will request that the CTRLR committee look into this and get back to us
18. Campus wide telecom system - Mr. Faecke is looking into this and then this information will go to the Budget committee for a recommendation
19. Campus wide meeting times - ask David Carlson and Academic Affairs look at this to determine if a common time for committees to meet could be determined and as that they bring this forward to the University Council; canceling classes should be the exception rather than the norm to attend committee meetings
20. Physical Plant issues
 - a. Fire alarms in Banskberg - problem with 2 sensors that were blown (Mr. Faecke is currently working on this) but what is the situation in the other buildings on campus have they been checked
Dr. Quistgaard will find out if they have been looking at all the buildings and ask Tom Faecke for the protocol
 - b. Big sign on the outside of Memorial building is missing a letter, Memoria and Ballroom
 - c. Decker - replace carpet in the basement due to flooding, using a process of elimination to get the problem fixed
 - d. Attendance board in Hagg-Sauer in appropriately displays faculty off-campus activities (personnel privacy and security issue)
21. Hagg-Sauer 100 security camera that gives a tape of activities in the classroom - Article 4, section b must be followed and a security camera would be inappropriate unless the faculty member can turn it off if they don't want his/her class taped; A problem also in Peter's lab Look at other solutions to solve security problem, bring back recommendations to Dr. Quistgaard
22. Lab porn (Decker hall computer lab and the library) - need to have a larger campus discussion; policy being implemented without regard to the impact from an academic perspective; how do we want to proceed?
23. Title change: Center for Environmental, Earth and Space Studies - has approval of faculty in the area, the Dean, and Dr. Quistgaard
Recommend that this move forward for approval
24. Instructional Management Systems - Dr. Quistgaard has asked the CTRLR committee to hold a public forum and invite a person from MnSCU
25. Laptop computers for faculty - CTRLR committee has a sub-group working on this; request sample machines for faculty to evaluate
26. Student Organization Faculty Advisor Recognition Celebration - Dr. Quistgaard is planning on doing this Fall semester and asked if BSUFA would like to co-sponsor this
27. DARS - MnSCU is moving us into this, beginning to work on implementation and the CAL college will be participating to help work out the bugs; general campus implementation for first

year students Fall 2001

28. Gateway program (Fergus Falls/ Moorhead State) - Dr. Quistgaard is getting information about this program
29. Twin Cities Recruiter - tracking data to see if investment has paid off (not a new position but a position transferred from this campus to the cities and the person is using a free office at Energy Park); recruiter has taken a new job, have advertised for a replacement, offer has been made and have verbal acceptance

Last year 50% of the new students were here from the Twin Cities

30. Seniority Roster change - Tom Richards will move from Computer Science to Math this is supported by department, Dean and Vice President

Meeting adjourned 4:55 pm

Respectively Submitted by Barb Schuldt, BSUFA Secretary