

Meet and Confer Meeting
November 8, 2000

Present: Mr. Carl Baer, Dr. James Bensen, Mr. Chris Brown, Mr. Tom Faecke, Mr. Rich Gendreau,
Mr. Rod Henry, Dr. Charlie O'Connor, Dr. Debra Peterson, Dr. Jon Quistgaard, Dr. Barb
Schuldt, Dr. John Truedson, Dr. Rod Witt

Guest: Tom Fauchald

1. Enrollment Update –2 to 3% increase compared to last year; preliminary data for Fall 2001 shows the applications are up but we are seeing more multiple institution applications (probably due to on-line applications process) and there is an increase in transfer activity

My BSU is up and the perspective student gets an ID number then they can access information about the University, approximately 400 students have entered the portal, which also provides demographic information for our use

The new CD is still in progress but should be here soon

PSEO numbers are similar to other years about 80-90 students, it unknown what will happen to this when the high school moves

2. Co-Location – IFO thanked the administration for having the Master Plan presentation to the community, this was very informative and well received

Native American Indian Center – still looking for a location, three tribes have been on campus and are enthusiastic about this

Phase 1 – the architects and subcontractors have been on campus and have gone through the problems and opportunities, they have identified a problem with the inability to deliver steam pressure to the north end of campus, looking at Bangsburg parking lot as a possible alternative site location, getting this phase done is complicated and additional phases will be a challenge

Faculty academic master plan looks very exciting

Faculty reps for the Phase2/3 committee have been given to the administration

3. Searches
Chancellor – President Bensen has heard that they expect a new Chancellor by January 1
President – Dr. Darrell Krueger will chair the committee, he is waiting for MnSCU to determine the composition of the search committee, and the next step will be to form the committee
Deans – CAL position is advertised and they have a few applications, the close date is Dec. 15th
COPS – the committee has been formed, the committee will meet before the end of the month [side note: Moorhead has 4 searches for a Dean and has not been successful, one issue raised was tenure]
Faculty – failed and retried, rumors that the ads are getting hung up in the process
Dr. Quistgaard will find out if there is a problem and what the problem is

4. Rostered positions intend to go out and search this year for these positions

<u>Department/Program</u>	<u>FTE</u>	<u>Status</u>
Biology	1.0	Fixed Term
Business Administration (CIS) *	1.0	Probationary
Chemistry	1.0	Probationary
Computer Science *	1.0	Probationary
Special Education (DAPE) *	1.0	Probationary
English	1.0	Probationary

Geography	1.0	Probationary
History	1.0	Probationary
Industrial Technology	2.0	Probationary
Mass Communication	1.0	Probationary
Ojibwe	1.0	Probationary
Physics	1.0	Probationary
Political Science	1.0	Probationary
Social Work	1.0	Probationary
Sociology	1.0	Probationary

* Re-advertising (failed search)

Program Contribution Indicators (criteria for position replacements)

1. Historical and five year enrollment patterns
2. Historical and five year degree completion patterns
3. Potential for increasing student interest
4. Impact on professional and licensure programs
5. Impact on liberal education curriculum
6. Impact on a service provider to other departments/areas
7. Impact on funding allocation
8. Special benefits for students and the University associated with the program
9. Centrality of the program to the University's mission
10. Collaborative potential with other constituencies
11. Viability of delivering the goals of the program
12. Impact on student learning outcomes

No positions were eliminated in any departments this year.

Hopefully there will be a second phase of hiring for positions, which would add someone where there currently isn't someone rostered.

5. November 1, 2000 seniority roster with correction was delivered
Rosters in the library keep disappearing, in the future one copy will be kept in the BSUFA office

Request for previous years rosters that are missing in the library - Chris and Tom will work on getting these replaced
6. Assessment of Prior Learning – Dr. Quistgaard requested specific examples
Course substitution for transfer students has become time consuming
7. PDP – Administrative Questionnaire – sample questions have been tested and are being revised
Dr. Quistgaard will provide us with a copy of the questionnaire
8. CEL – Forms, Dean Griggs is working on revising these to include departmental sign off and student data (email address and phone)
CEL – retirees – past practice has had the request going to the department, the department responds, this is reviewed on an annual basis
CEL – load/overload policy
Dr. Quistgaard will check into this
9. Faculty advertising off-campus courses – the issue has been resolved and there will be no more advertising going on with this business; faculty are encouraged to do off campus activities and if interested can contact Dr. Kingsbury about doing other courses and advertising them
10. Fixed term list requested and was received but were also requesting an adjunct list, this will be forthcoming from Dr. Quistgaard

11. Work-study support for Committees – this will be provided on a need based illegible student to each of the planning committees; planning committee chairs need to request this

Since committee work is required as part of faculty contracts the departmental secretaries can incur some work on behalf of faculty working on committees
12. Past Compensation Reports – request detailed reports including faculty name, base salary and a break down of the other compensation, would need a code at the front to specify what other compensation is; could this be in electronic format – Tom Faecke will talk to Marilyn about doing this for the last five years to put the document in the BSUFA office as an archive
13. Overload cap exceptions – MOA delivered to administration
Need a system to work through this rather than on an individual basis
14. HS 100 security system – Senate’s concern over using cameras in the classroom was relayed to the administration and their request to have the administration come up with alternatives;
Outside consultant is evaluating the situation and should have a recommendation
15. Environmental Studies name change – Senate’s approval for this name change was presented to the administration
16. Student teacher supervision – according to the contract (Article 10, Section B, Sub. 3) we are to discuss how duties are being assigned and compensated; Dr. Quistgaard will come back with this
17. Mascot Spam – Faculty are reporting that they are receiving spamming messages from Mascot
18. Domain Name change – request to delay the changeover; request when the changeover will occur (exact date) and why the old name is being killed off since it will be referenced in various search engines and most organizations put up a page that forwards the viewer to the new address; costly to change by a certain date since business cards and letterheads will need to be changed along with notification of those using the old name;

Tom Faecke will check into this
19. Moorhead’s Gateway program with Fergus Falls
Handout from Dr. Quistgaard; have about 60-90 students participating in the program, many are not going on to Moorhead; these students do not count in the numbers for retention and time to complete a degree

Decision: Take this concept under advisement and further discussion to see if it is feasible for BSU
20. Logo/Mascot committee – Faculty Senate not in the flow for this process; faculty want to offer input; foundation is paying for the consultants

Dr. Quistgaard will check minutes and report on process.
21. Meeting time issue – Dr. Quistgaard has asked Dave Carlson to look at the class schedule to see if he could work on a common meeting time
22. Dean’s on BSUFA committees – The Senate’s discussion of this where a Dean could be invited to join a committee was offered
23. Physical Plant – Administration has requested funding to correct or improve some of these situations
Decker – mold in building and no ventilation: contact person Rod Henry

HS Restrooms (second floor) – no ventilation: contact person Rod Witt
Tunnel drainage by Ed/Arts – request source and content
Disability Access – faculty have noticed that access doors are not unlocked routinely, Decker elevator phone has been a problem
Hockey Arena U.S.A. Flag – wall needs painting and the flag needs to be larger (Carl will take care of this)
Bulletin Board is still up in HS – should be keeping track of faculty with notepad by desk

24. New purchasing system still problematic for HS pool – account needs to be activated, Charlie will have someone from the pool call Tom Faecke
25. Remaining summer school earnings will be released top the Dean's in the next couple of weeks.
26. Problem getting information from faculty so that the directory can be published
A date will be set to go and if information is not returned then they will publish what was in last year's directory
27. Budget/Allocation Update – the Administration in forecasting the budget for future years there are 39 budget items, 9 items we have no control over the values (ex. utilities, payroll, benefits, etc.); the other 30 items were frozen at this years values; overall increase for the 2002 budget is about 7%; MnSCU is asking for a 5% increase for personnel and 3% increase for other; add to that the new allocation model formulas and we would have a \$1,338,000 shortage over 4 years on the non-academic side of the house

The allocation model has been continually changing and the most current version can be found on the MnSCU web site.

Need to work with the students but they have expressed concerns over this kind of tuition increase; State Student Association has met with the Board and stated that they could live with tuition increases at the cost of living increase rate but not beyond this (2.5% for 2 years)

BSUFA expressed concern for the other unions since they and the students will be likely targets to correct shortages on the non-academic side. However, they are part of what makes this a University and loosing services will hurt academics and faculty in the long run.

First reading of the new allocation model will be next Wednesday by the Finance Committee; can we slow it down before it is adopted; if it is passed on the second reading in December it will go to the legislature (this model has been developed to meet the request of the legislature)

It is felt that what we do in supporting a residential campus is not valued compared to the Technical Colleges and Community Colleges

BSUFA's GR committee will lobby Senator Kinkel and Rep. Fuller to put a stop to this.

Meeting adjourned 5:50 pm
Respectively Submitted by Barb Schuldt, BSUFA Secretary