

Meet and Confer Meeting  
December 13, 2000

Present: Dr. James Bensen, Mr. Carl Baer, Mr. Chris Brown, Mr. Tom Faecke, Mr. Rich Gendreau, Dr. Charlie O'Connor, Dr. Debra Peterson, Dr. Jon Quistgaard, Dr. Barb Schuldt, Dr. Rod Witt

1. Enrollment update – admissions is running two weeks ahead of the number of applications they had received at this time last year, success is being attributed to the work of Kevin Drexel and the ease of web-based applying; confident we will do well with enrollments for Spring semester since we are up for returning students this fall; concern was expressed since our feeder schools on the iron range are down due to less children being born and poorer economic conditions in that region of the state
2. Building Projects update
  - a. American Indian Resource Center – three sites being considered (Bangsberg parking lot, Birch triangle, and the tennis court); the leading candidate is the tennis court; the Center will have a footprint of 10,000 sq. ft. and would be back up to the park
  - b. Co-location – workshop Friday (12-15-00) with the architects, engineers, Northwest Technical College and IT faculty to look at the various sites
  - c. V.P. Baer will be our representative on the committee discussing the future of the old High School site
3. Budget/Repair and Betterment Funds/Allocation update
  - a. Repair and Betterment – requesting \$1.6 million for campus projects
  - b. Heaper list – additional requests for campus projects including projects to bring the campus up to American Disability Access code
  - c. Budget – handout; concern that only nine items can be adjusted; tuition setting have had 2-3 meetings with students and agreed to turn in a 6-9% proposed tuition increase to the Board of Trustees; the Board has delayed setting tuition until the Spring so this is not finalized; the budget included a recommendation from Graduate Studies to increase the allocation from \$6,000 to \$80,00, increase the tuition waiver to 12 credits and to allow the students to carry this forward  
Dr. Quistgaard will get a copy of the recommendation to Mr. Brown.
  - d. Executive committee expressed concern about use of encumbered fees for technology purchases; Mr. Faecke stated that this would be borrowed funds for this year and replaced with next years student technology fees; further concerns were expressed about the planning committee's involvement in the funding of this decision; Dr. Quistgaard stated that we are in the spotlight on this planning process, reporting is an issue, and we are building trust in the university community as we work through institutionalizing the planning process
  - e. Allocation model – moving forward with the model being propped up (stabilization) added of \$14.4 million; this will require MnSCU to receive an increase in funding of \$20.2 million; Mr. Baer shared Minnesota Session laws

about the allocation model and his perception that the proposed model is not in compliance with the law

4. Status of Searches
  - a. New Chancellor will be coming on board July 1
  - b. President – BSUFA has provided faculty reps for search committee to Ms. Cook; the search committee will be meeting next Wednesday (12-20-00)
  - c. Dean's
    1. CAL – Dec. 15<sup>th</sup> closing date and 9 apps have been received; the committee will begin to the selection process
    2. COPS – first committee meeting Friday (12-15-00); goal is to have the ad out in January
  - d. Failed or delayed Faculty Searches  
3 failed searches last year (Comp. Sci, CIS, Dev. & Adaptive Edu)
  - e. Status of Faculty Search positions (all probationary positions except as noted fixed term)  
Advertised  
Business Administration (CIS)  
Chemistry  
Computer Science  
Geography  
Mass Communication  
Physics  
Political Science  
Social Work  
Sociology  
In process today (12-13-00)  
Special Education (DAPE)  
Industrial Technology  
Ojibwe  
Paperwork not turned in yet  
Biology (Fixed term position)  
English  
History
  - f. New positions – look at this next year
5. Curriculum Coordinator – S. Hauser is resigning from this position and Dr. Quistgaard is currently working with the various people who interface with this person about this process and what works well and what needs to be done differently; Curriculum committee will be putting forth a recommendation as well; in the interim a work study student can be added to help with the work
6. Assessment of Prior Learning (Article 10) – policy for faculty compensation is clear for off-campus student requests but we are getting requests for on-campus students also  
Faculty should bring these requests to Dean Griggs

Requests for evaluation of transcripts in non-English are to be directed to L. Hawk

Requests from students who come in with transcript that has been assess by Records, L. Hawk has been advised to watch for these and to keep track of this

Transcripts evaluated about major courses is the responsibility of the faculty (this has been the expressed preference of faculty at BSU)

7. CEL: Policy regarding load/overload was requested due to faculty concern about this issue; Dr. Quistgaard provided a document detailing the CEL's history, extended learning courses description, guided/self-directed study courses (i.e., External Studies) description, faculty load, and conclusion to Mr. Brown.

Excerpt from this document on Faculty Load:

“It has been the longstanding practice of BSU to assign credits toward faculty load based upon the method of instruction employed to offer the course. In this regard, Extended Learning courses are assigned as either part of a faculty member's normal instructional load or as overload. If the course is designated as overload, faculty are compensated at the rate of two and one quarter percent (2.25%) of the faculty member's nine month base salary multiplied by the number of credit hours for the assigned course. Additional faculty compensation is provided if the course utilizes ITV for instructional purposes. The current IFO Agreement allows a normal overload of 5 credits per academic year.

Guided/Self-Directed Study courses place greater emphasis on independent or self-directed study. Per the IFO Agreement, faculty engaged in this manner of instruction are compensated based upon a flat rate of \$45.00 per credit hour per student. Guided/Self-Directed courses are not assigned as overload and do not count toward a faculty member's instructional load.”

8. Professional Development Plan's: a draft copy of the Administrative Questionnaire was given to Mr. Brown
9. Overload cap exceptions MOA's were delivered to the Administration; it was noted by the Executive Board that the problem seems to be the number of sabbaticals and the 10-year rule; Dr. Quistgaard is having discussions with the Dean's about the implications of granting sabbaticals in the 7,8, or 9<sup>th</sup> year rather than the 10<sup>th</sup> year
10. Faculty Technology Purchase Review Process – delay in computer purchases being held up since they need to be approved by Computer Services; documentation of this should be sent to Mr. Faecke so this problem can be looked into
11. Student Teaching information; Dr. Quistgaard has requested the information is

forthcoming

12. University Council – as stated earlier we are in the process of institutionalizing the planning process and reporting has been an issue which is being worked on to build the trust of the University Community
13. Physical Plant/Money Walk
  - a. Pool Chlorine Levels – Mr. Faecke will check into this
  - b. Butt Can Fires – smolder or going into flames and getting into the buildings
  - c. Parking Security – incident in the parking Maple Hall lot; request what can be done to stop it; last five years of data are in the security report on the web; the Executive Board asked if something could be done to look at this problem; Mr. Faecke will talk to Mr. Steigauf
  - d. Decker Ventilation – coming in January to check air quality [note: they will be going into faculty offices, Decker faculty have already been advised of this]
  - e. Tunnel Trout Stream (by Ed/Arts building) – someone is coming to look at it
  - f. Icy Knoll by Bridgeman loading doors, curb collects ice and snow and creates a hazard in this high traffic area, people have been hurt
  - g. Snow removal – 2 to 3 inches is a problem for handicapped students ability to get to their 8 am classes
14. Articulation Agreements – paperwork given to Mr. Brown; these agreements are getting close to finalization
  - a. Aalborg College – Denmark [note: this agreement has no financial implications to the University]
  - b. St. Cloud Technical College – BA in IT
15. Faculty Laptops – survey results about 60% returned, public forum in January about this issue; faculty purchasing laptops at the end of this year will not be possible
16. American Indian Resource Center Committee – request from this group to expand the membership of this group to specific individuals based on their expertise in programmatic area; this will be given to Committee on Committees for a recommendation; the Executive Board will get back to Dr. Quistgaard

Meeting adjourned 5:40 pm

Respectfully submitted by Barbara Schuldt, BSUFA Secretary