

Meet and Confer
March 7, 2001 4:00 pm

Present: Mr. Chris Brown, Mr. Tom Faecke, Mr. Rod Henry, Dr. Johannas Jordan, Dr. Charles O'Connor, Dr. Debra Peterson, Dr. Jon Quistgaard, Dr. Barb Schuldt, Dr. John Truedson, Dr. Rod Witt

1. Enrollment update
 - Enrollments for Spring held up well
 - Applications leveling off overall up 30%
 - Freshman apps up 31% ahead of last year at this time
 - Transfer apps up 26% ahead of last year at this time
 - SOAR pre-registration is 3 weeks ahead of last year at this time
 - Number requesting housing had doubled at the end of February compared to last year
 - FYRE sign up doubled at the end of February compared to last year (men exceed women for FYRE)

NOTE: new FYRE program – BSUFA is concerned that there will be enough faculty to staff the 1 credit courses; MSUAASF can teach but only if it is non-credit courses, credit bearing must be IFO; this was stated by an arbitrator downstate; Dr. Quistgaard requested the arbitrators name
2. Buildings/Facilities update
 - Master Plan presented at Board meeting in May
 - Meetings will be held on campus before this
 - Co-location pre-design report approved by MnSCU, digging expected April 2002
 - American Indian Center – digging expected to begin August or September this year; will be on the old concrete tennis courts and butt up against the park
 - Opportunity to buy Dave Thompson's house (BSU or Foundation); talking about using it for various things, have not purchased it yet
3. Budget/Allocation update
 - Projected budgets for fiscal year 2001 and 2002 were distributed
4. Legislative update
 - Kinkel's bill is problematic, Dr. Quistgaard has been speaking with Tony about this; there doesn't seem to be a lot of awareness out there about the impact of this bill; IFO Action alert has gone out to all State U's about this; Dr. Quistgaard has contacted other State U's and alerted them as well
5. Searches/Positions update
 - a. President – committee has finished deliberation on Interview Questions; review 40 resumes on March 26th; cut down list to top 10 or less for airport interviews April 5, 6, and 7th; campus visits April 16th-May 2nd; recommendation to Chancellor by May 3rd
 - b. Administrative Vice-President – nation wide search to replace, probably an acting person, news release is going out shortly; no thought has been given to re-defining the role but possibility does exist as discussion happen around campus
 - c. Deans – pending funding listed on vacancy notices is problematic; will be changing this
CAL – finally agreed on time candidates can visit campus
COPS – applications coming in, deadline March 19th
 - d. New Searches: Faculty, others
 1. Searches in Progress
 - Computer Science – probationary
 - Chemistry – probationary
 - Physics – probationary
 - Biology – fixed term
 - Political Science – probationary
 - Sociology – probationary
 - Social Work – probationary
 - Geography – probationary
 - Business Administration (CIS) – probationary
 - Industrial Technology (2) – probationary
 - Special Education (DAPE) – probationary
 - History – probationary

- Ojibwe – probationary
- Mass Communication – probationary
- English – probationary
- 2. New Searches – Faculty
- Elementary Education/Metro – probationary
- Mathematics – probationary
- Speech – probationary
- PEHS – fixed term
- Music (resignation) – probationary
- 3. Other Searches
- Men’s Basketball Coach
- Director, Financial Aid
- Men’s Hockey Coach
- Assistant Women’s Hockey Coach
- Coordinator, Advising Services
- Sports Information (2) [1.00, .75]
- Athletic Director
- Associate Vice President for Academic and Student Affairs
- 4. Failed searches
- Industrial Technology
- Business Administration (CIS)
- 6. Adjunct/Fixed Term hires and anticipated enrollment increase
 - Department of Education (8/5 vote) to create 3 fixed term positions that rotate in and out
 - Dr. Quistgaard will get a list of fixed term faculty that Dean’s plan to offer additional contract
 - Iron Range funded on grant; not institutional position
 - Plan set forth about how to address this problem to get more probationary faculty (currently planning on hiring a Math and Speech faculty)
- 7. CEL-RFP
 - Area of concern is Intellectual Property; acceptable if you can sever relationship without penalty and Intellectual Property as per IFO contract
 - Look at why process didn’t work for Dean Griggs
 - Dean Griggs is looking for faculty rep on committee to help advise him
- 8. Calendar – Faculty Senate is sticking to its original proposed calendar
- 9. Contract to each new hire and prospective hire
 - Talked about possible solutions
 - Accessible to it on the web
 - Administration is working on this
- 10. Laptops – clarify policy re: economic equity across platforms – fixed term/adjunct machines?
 - Departments will have first right of refusal ahead of other state agencies; departments must assume maintenance and training of laptops; attempt to have faculty/departments buy machine if possible
 - Plan looking at trade in, currently have 237 machines, 37 are being used by non-teaching and those departments will need to buy one if they choose to continue to participate with the laptops
 - Request costing information
- 11. Park House dialogue – last Monday each month
 - Okay for President and/or designee
- 12. Half-Extra Duty Day SOAR – Dr. Quistgaard is looking into this and checking with Deans about policy for ¼ and ½ days off
- 13. Mascot/Logo
 - Not only brought to Executive Council but should be able to have a copy to take it to Faculty Senate
 - Faculty need to be consulted
 - Do not have final drawings at this point in time
 - Need to have an opportunity for Faculty Senate to discuss this
 - Suggest inviting Carl Baer to come to next Faculty Senate meeting on 3-19th to explain process
 - Process is an issue – another example would be D1 Hockey
- 14. Personal Information to Mascot – faculty have reported getting spam from Mascot list; Dr. Quistgaard and Mr. Faecke will look into this

15. Scheduling to accommodate meetings – actively looking at identifying time
16. Noel-Levitz – Good News
 - Results are on reserve at library
17. Physical Plant/Money Walk
 - a. Update on accommodating special needs students – a meeting with Cathy Hagen and Bill Landers went well and they said that they could identify the class schedules of special needs students and clear those building's access first
 - Suggest putting out a trashcan with sand so anyone can spread sand on the icy spots
 - b. Tunnel Cleaning/Painting – have been talking with Council 6 about adopting a tunnel idea; have the art students paint murals
 - c. Hobson Memoria_ Union Beaux Arts Ballroo_ - Mr. Faecke will look into this
 - d. Smoke in the entry way to buildings – receiving complaints about this
18. Departmental Credit Cards – not to all departments in all colleges
 - Dr. Quistgaard will ask Gerry Amble for a list
19. Computer Screening – no buy decisions
 - We are now a Gateway rep
 - Mr. Faecke will bring back what is happening after meeting with Fred Hartman
20. Sabbatical /leave list – Dr. Quistgaard will get list
 - 11 IFO requests; 9 offered (2 denied not at the 10th year), all 9 accepted
 - 1 MSUAASF
21. Other

Meeting adjourned 5:45 pm

Respectively Submitted by Barb Schuldt, BSUFA Secretary