

Meet and Confer
11 September 2002

Present: Jon Q, JoAnn Fredckson, T Fauchauld, R Henry, R Gendreau, G Amble, R Witt, J Skinner

1. Enrollment Update:

J Quistgaard: up about 2.6% in FTE's

3 - 3.5% up in head count

Summer school up a little from last year.

8.8% of our credits are thru CEL... shows some growth.

BSU fell back in first year freshman this year.

Charged Enrollment Management:

grow by 10% in FTE's in the next 5 years

We will have official data by the end of the 20th class day.

Discussion of strategies to improve our enrollment.

J Quistgaard: "Retention is very important."

2. Building/Facilities Update

G Amble: Projects completed during the Summer 2002. The Electrical Loop work behind schedule. Things should be finished soon, some problems with contractor errors that will be corrected. Almost \$1 million set aside for BSU and MnSCU expects the work will be completed in 2 years.

Discussion of coordination of construction with the Academic Calendar. A problem when BSU actually receives the money from MnSCU.

G Amble: "Unfortunately we have to spend the money when we get it or we lose it."

Native American Center construction has begun. Waiting on a couple of contractor's licenses. We hope it will be completed by June 2003.

3. Budget/Allocation Update

RHenry: "Is the university at this time planning any reductions in faculty or contemplating Article 23 -- retrenchment?"

R Witt: "Is BSU contemplating restructuring and not filling faculty positions?"

JA Fredrickson: "Not at this time."

J Quistgaard: "The state fiscal situation is dark. Predicted we will have to cut the budget by as much as 10%. We cannot expect as large a tuition increase as we have had in the past."

G Amble: FY03 Budget sheet handed out. Discussion followed. Allocation model

implementation? This is our allocation -- we could have funds cut by 5% per year.
BSU is below the MnSCU mandated reserve.

Discussion of planning internally in light of these potential cuts.

We need to prepare for subsequent planning based on what we think MnSCU will do.

4. NWTC Update

Their enrollment is up.

J Quistgaard: We are looking at how that organization is structured. What is NWTC in the future? What is our involvement? Serious thinking and planning is required to be able to make decisions. Are we going to remain separate? Will they relocate to this campus? The Chancellor is keeping a hands off approach, as is the Vice Chancellor. "No decisions have been reached."

Work Plan of the Chancellor: This issue is being looked at down state. This issue is larger than just BSU.

R Henry: "Can we get a Budget from NWTC?"

J Quistgaard: "Yes. They have different funding sources than BSU."

Discussion of the Industrial Tech's new building and the addition of the Nursing program.

5. Legislative Update

J Quistgaard: Nothing has changed because the legislature is out of session and they are concerned about a major election coming up.

6. Searches/Positions Update

National search for a position titled Administrative Vice-President.

New Searches: Faculty, others

C Brown: "Are any of the searches for faculty positions being held up?"

JA Fredrickson: Not that I know of.

Discussion followed.

T Fauchauld: "Chairs are worried about going forward with probationary positions that became fixed term -- will we be able to keep these as probationary faculty positions? Can we tell the departments to start the search process?"

JA Fredrickson: "Yes, tell the departments to go ahead and start the search process."

7. E-mail and planning

G Amble: Distributed a letter from F

Hartman, to explain why the naming convention is so important.

R Gendreau: "The change of naming addresses did not go through any planning committee. That is a big problem. They could have asked the faculty about the naming convention."

Discussion of the process of how this was handled. BSUFA's position: it could be handled better.

8. Meet & Confer Calendar

C Brown: "We need to have two Meet & Confer meetings a month in order to address the agenda and deal with things in a timely manner. We are attempting to address the problem of not being able to meet administrative deadlines."

J Quistgaard: "We will get back to you on this."

9. TRIO/CRI

C Brown:

TRIO position became a MUSAFF position without the department's input.

C Brown: CRI -- Is this position interchangeable between MUSAASF and IFO?

A lively discussion followed.

R Henry: Called a Caucus. After the administrators left the room, a heated BSUFA discussion followed.

Action: BSUFA requested the administration make a ruling on this position. Is it a MUSAASF or IFO position?

10. 5 - Year Goal Draft

Brief discussion.

11. Peer Study

T Fauchauld: Distributed spread sheets of Cost Comparison with our peers (studied from a national group of 21 peers). These are based on 2000 data, and there will be a new study (soon) based on 2001 data. Summary the differences of how various state universities compare with their respective peers.

Direct expenditures are instructional: include faculty pay, faculty benefits, and department supplies and equipment. (Deans are not even included.) The rest are non-instructional expenditures. We are better than peers in the pure instructional expenditures. (\$2,778,438) We are way over in non-instructional expenditures. (\$6,249,860).

The Chancellor's office is going to use these numbers. The IFO President is already using these numbers. BSU does not look good compared to the other state universities.

Discussion followed.

Action: Administration will do further study to see if the numbers are correct.

OTHER

12. Hard Copy Contract

R Henry: Where is the hard copy of our contract for faculty?

Action taken: G Amble will see where it is and why we have not received them.

13. Academic Integrity Policy and MnSCU

C Brown: Passed by Senate and supposed to be included in our Fall start up. Now MnSCU is now involved with legal issues -- so their attorneys are looking at it.

Committee involved said they received communication about this problem.

Why was this sent to MnSCU?

Action taken: JA Fredrickson will find out about this.

14. Inconsistency of re-assigned time across colleges as well as inconsistency in overload assignments. BSUFA wants to know if there is a school policy in effect for this?

Action: JA Fredrickson will look into it and get back to us.

15. How are overload pay calculations/career steps done? Early separation/severance. Summer instruction is also a problem. Chancellor's office is aware of it. We need clarification on this. The faculty needs to be made aware.

16. Campus environment: Facilities Access.

Administration will look at this problem, and will get back to us.

17. Issues for the Senior Vice President. Does she have anything to bring forward to us?

University Plan and Planning Process is important. Reading all the Program Reviews. Area of emphasis I am going to propose is growth.

18. NCA draft.

Discussion.

19. Facilities Master Plan. G Amble brought forward the space evaluation study. This has gone through the deans to the department chairs to get this accomplished. This is an update. MnSCU felt we were light in the details building by building so we are doing it again. We need to build case-by-case statements so we can get funding where we need it. Discussion followed.

J Quistgaard: "This is about space that affects teaching and learning."

JA Fredrickson: "Is your space appropriate for what you are doing?"

Emphasize safety and health issues and teaching and learning issues. Smart classrooms adequate?, etc. This is building a case statement to help us get the funding we need.

Action: Take this back to the departments to let them know why we are doing this.

20. University Plan.

JA Fredrickson: In early draft phase. Timelines, to get it out in draft form by October to the campus, then brought to Meet & Confer.

21. PDP, Tenure, and Promotion Timelines. Separated out into five parts. Action taken: R Henry and JA Fredrickson will meet and discuss this and bring it back.

22. Smoking Resolution by Student Senate. Distributed. Action: Will be brought back to Faculty Senate.

23. Curriculum Process and Time Lines.

Distributed by JA Fredrickson. Requested by BSU Registrar. Action: We will take it back to Faculty Senate.

24. Administrative Response to BSUFA Lib Ed Director Position.

Faculty Senate endorsed the Lib Ed Committee's position to appoint Susan Hauser coordinator of the Lib Ed Committee. JA Fredrickson: "We are pleased to accept this endorsement." Action: Official letter will be given.

OTHER

1. J Terms are not in the current contract. How do we deal with this issue? Heated discussion followed. This is a contract issue and it was not acted on in the negotiations for the IFO contract.

2. Topics want to be exchanged between the other bargaining units. It would be nice to have the Student Senate Agenda too.

Discussion followed. Action: We will take it back to the Executive Board and get back to you.

Respectfully submitted,

Jauneth Skinner
BSUFA Secretary