

BSUFA MEET and CONFER

October 8, 2003

Present: Chris Brown, Rich Gendreau, Jauneth Skinner, Rod Witt, Sarah Young, Carol Milowski, Joann Fredrickson, Jon Quistgaard

ASSOCIATION ITEMS

Brown: Wed like to introduce a new member to our team, Sarah Young.

ENROLLMENT UPDATE

Quistgaard reported that BSU has over 5000 students. FTEs appear to be down . We projected a year ago that FTEs and higher enrollment would be about even. Freshmen numbers look good, around the 700 figure. Transfers are down a bit. Our primary feeder schools have taken a dip this year. We need to get more of a presence on these campuses. Off campus courses continue to grow, particularly in the on-line area.

ORGANIZATIONAL STRUCTURE

Brown: At the opening breakfast, you indicated we would be seeing a plan for administrative restructuring. When and do you want input in the organizational structure?

Quistgaard: The plan will be out later this month. Input is welcome. The planning process is important too.

BUILDINGS/FACILITIES UPDATE

Quistgaard: Two weeks ago I informed the Bemidji Schools Superintendent that this university no longer has an interest in the high school property. We are disappointed, but we are going to move on.

RESIDENCE HALLS

An architect is looking at this. We are looking at renovating or building new residence halls. Students prefer suite/apartment style living to dorm rooms. We may tear down a building and build a new one. Looking at parking issues with an architect too.

Breaking ground for the Center for Advanced and Emerging Technologies. The Ed/Arts Hagg Sauer parking lot (next to Bridgman) will be closed for staging during the construction. This project will probably begin next month..

A heated discussion of parking problems followed.

BUDGET/ALLOCATION UPDATE

Quistgaard: Overall -- nothing has changed. We will receive less in state appropriations. It has already been deallocated. The governor is not going to entertain supplements to his budget. We are relying increasingly on tuition. State appropriation is about 48% of our costs. Ten years ago it was

around 67% of our costs. Some universities are doing creative financing solutions for students tuition. Many questions about banded tuition. We are researching this.

Witt: Some of our classes are specialized and reliant on technology so that we cannot have more students in each class. Also, professional accrediting bodies demand that we keep our class sizes smallish.

Brown: We advertise that BSU has a low faculty to student ratio. That is why a lot of our students come here.

NCA SITE VISIT

Fredrickson reported on an Institutional change to offer on-line grad degree in Industrial Tech and Teacher Ed. We are requesting MnSCU allow us to deliver those degrees completely on- line. Students could come from anywhere, not just Minnesota. Request from Griggs office to move our tuition for on-line courses to the same as the resident on campus rate. This is known as Market Rate for On-line Credits: Out state students would be charged the in state rate. This would make us more competitive. Questions and discussion followed.

CEL ASSESSMENT COORDINATOR

Dialogue needs to begin. Sent out a call and received a number of nominees for this position. The Senate wants to hold a ballot to determine who wins this election. About five days or so. By the end of next week we should have something.

OTHER

Witt: Last year that we had a grievance based on standardized Email names. This year would be the five year plan for computer services. We need a consultant to come in and look at the computer services from a faculty stand point, not just an administrative viewpoint.

Quistgaard: It is time for Computer Services Five Year Plan review. It is important that we do this. Ill talk to Amble about it.

SUMMER EARNINGS/PROFITS

Brown: When do we see these?

Witt: Two years ago you went with 80% or something distributed initially... Fredrickson will have Winans check on this. And distribute summer profits into the appropriate accounts.

i. Distribution

Brown: Discretionary dollars on the parts of the deans. Why do two deans distribute the summer money and one dean does not?

A lively discussion followed.

ii. Disparate distribution across colleges

Milowski: Where does our summer money go? I was told ours went to pay for staff.

Discussion continued.

TRAVEL FUNDS (current and past)

Brown: When can we anticipate these?

Fredrickson: Ill get Winans to take care of this. They should be put into the appropriate accounts now.

EQUIPMENT FUNDS

Fredrickson reported that she is looking into how these are allocated. We are looking at a new format. Perhaps prioritize with a submission process. She is working on this with the deans.

Discussion followed.

Brown requested a list of equipment balances.

Fredrickson said Winans can provide that.

Witt suggested that we need a legible system for reading our accounts.

OTHER

Brown: Are we still on the three year cycle with our lap tops?

Quistgaard: We are. But finances are iffy. Our commitment is there but we face fiscal challenges.

NTC UPDATE

Quistgaard reported that FTEs are up.

LEGISLATIVE UPDATE

Quistgaard reported that visitors are on campus to talk about bonding allocations. Chancellor is on campus to get to know us better. Area legislators need to understand what our needs are -- from health care to high tuition.

EXTERNAL FUNDING/fund raising update/progress report

Brown requested Baer's external funding goals and an update on external funding progress.

Quistgaard: About \$1 million will be transferred to BSU from the Foundation.

Major gifts and bequests are growing. (Leave a legacy program). Over \$10 million raised. The money is not here yet, but it is pledged.

Working on fund raising. Aggressive agenda. We need to have \$5 million a year transferred from the foundation to the scholarships, for endowed chairs, to support reassign time for faculty research, etc. He has put together an executive committee that is impressive. This will change the whole membership notion behind the Foundation Board. We are moving forward.

Membership on the board is different, only a certain percentage comes from the Bemidji area. They have new bylaws. Alumni Association is moving in a similar way.

Discussion followed.

SEARCHES/POSITIONS UPDATE

Faculty Searches

Fredrickson approved the following searches:

Criminal Justice

1 semester fixed term in Criminal Justice

Business Marketing

Spanish

OTHERS

Fredrickson reported that they were moving forward on the TRIO SSS and Upward Bound searches.

Foundation position, we are moving to have a fund raiser assigned to each college.

LIBRARY/INTERIM DIRECTOR

Dr. Nancy Erickson, appointed to Library Director.

Brown reported that the Faculty Senate is not excited about losing an IFO position. Certain other bargaining units keep increasing and IFO keeps decreasing. This should be a temporary position only.

FIXED TERM/ADJUNCT

Fredrickson gave a report for the fixed term this academic year and adjuncts for Fall 2003.

INSTRUCTIONAL DESIGNER

Fredrickson reported on a new Instructional Designer position through fees funding through CEL.

Brown: What credentials will this individual have?

Fredrickson: What kind of credentials do you want?

Brown will get to the respective committees and come up with a wish list.

AFSCME/MAPE

Brown: What will we do to insure security and other essential services are taken care of in the event of a strike?

Quistgaard: There is a plan. A report is in progress to help us prepare and know how to address these issues and vulnerabilities and our relationship to the Bemidji Police.

FIREARMS POLICY

Firearms are only permitted on campus according to the BSU policy. The first

item is the MnSCU policy and the BSU Student Handbook policy

Changes were highlighted. Fredrickson welcomes responses. We are looking for formal responses. Our lawyers at MnSCU looked at this and made these recommendations. We are particularly concerned about students and faculty in programs off campus and how they represent BSU. Discussion followed. Brown will distribute these to the senate and request input from faculty.

FYE charge back to departments

Brown: If a faculty member is participating as part of their load, is the department getting compensation for this?

Fredrickson responded: The FYE FTE credits accrue to the department.

PARKING

Brown reported a huge problem with parking. It is the number one problem. Faculty Senate proposes that there be a ban on overnight parking in Decker, Indian Center, Ed/Arts, Hagg Sauer, Birch and Bridgman lots, with parking rate increases for higher demand lots.

Senate recommends that the Work Plan include parking issues and make someone responsible for it. We need to deal with this and come up with solutions!

INTERIM DIRECTOR OF ADMISSIONS

Quistgaard announced that Paul Muller will be the Interim Director of Admissions.

SYSTEM/OTHER SURVEYS OF FACULTY

Brown requested that surveys should come through the Meet and Confer process before being distributed to faculty.

SUMMER CALENDAR

Brown will take this back to the Senate. Next years calendar begins so early that it makes a problem. It may also be a problem when Spring semester ends and Summer session begins.

The Senate will make a response to this.

CROSS LISTING

Brown reported that the Faculty Senate will report back on the Cross Listing issue.

ARTICULATION WITH LEECH LAKE

Fredrickson reported on this. They are working on the accreditation effort to re do the AA degree to include the same learning outcomes that we have. We are entering into an agreement to accept the AA degree.

Brown: No response from the Faculty Senate yet. It will be on the Senate agenda.

WORK PLAN

Quistgaard: What is the Faculty Senates response to the Work Plan?

Brown: The senate has not completed its discussion on the work plan. Well have to get back to you on it.

Actions to be taken:

Brown:

Faculty Senate response to the Work Plan

- Leech Lake Articulation Agreement

- Cross Listing issue

- Summer Calendar

- MnSCU/BSU Firearms Policy

- Credentials for Instructional Designer position

Requested a list of equipment money balances

Organizational structure input

CEL Assessment Coordinator position vote

Fredrickson:

Winans will get equipment money balances

Winans will distribute the travel money into the appropriate accounts

Respectfully submitted,

Jauneth Skinner

BSUFA Executive Board Secretary