

12 November 2003
Meet and Confer

Present: Chris Brown, Jon Quistgaard, Tom Fauchald, Sarah Young, Joann Fredrickson, Jauneth Skinner, Carol Milowski, Rich Gendreau

The meeting was called to order at 4:00 p.m.

Enrollment Update

Quistgaard: We are flat on FTEs -- same as last year. Transfer numbers -- still early. Concerned about the transfer numbers. Adjustments in where we recruit for transfers.

Discussion followed.

Buildings/Facilities Update

Quistgaard: Bids came in within budget for Center for Advanced and Emerging Technology. Closed Ed/Arts parking. Close to pre-design for the hockey facility. Need to have that and a firm budget before we approach St. Paul. Firm hired also designed the rink in Thief River.

Brown: Did the BRAC committee have an opportunity to look at this?

Quistgaard: They will look at it when and if we look at actually doing this. Do we spend more for the upkeep and maintenance of the building? We cannot look at this until we know what the building will look like. Funding will come from fan support and fan interest, selling advertisements all the way around the rink, also selling boxes. There are a significant amount of donations for this.

Nursing facility looking at a pre-design. NWT also part of this project. MnSCU will no longer accept a proposal to get on their list for building projects until we get the pre-design work to them.

American Indian Center parking lots signs need to be posted no overnight parking. That will be taken care of shortly.

Brown: Students interested in the new dorm stuff.

Quistgaard: We are no longer interested in the High School property. What can be done to transform our existing residence halls. We are looking at this, it will be a long process, not happening in just two to three years. May be a 10 year process. Projections into the future. We need to make this investment. We have retired the initial debt on those buildings but we now need to do maintenance, like windows and new plumbing. These have to cash flow themselves. No other option. Competing rates in the community, looking at this with a firm that can make projections.

Budget/Allocation Update

a. Equipment funds

Brown: Has anything changed on the decision on disbursement of equipment funds?

Fredrickson: No.

b. Jones Study break out of dollars/percentage

Brown: When are we receiving this? Can we get a break out on peer institutions?

Quistgaard: It is requested. Waiting for what he will charge me to do this study. Will get back to you on this.

c. Other

Brown: MnSCU intends to impose the allocation model in 2006. We have many concerns about this.

Quistgaard: Will be fully implemented in 2006. Will have significant impact on this institution. Fredrickson is now on the Tech Advisory Committee. They know my opinion on this. A majority of universities will be impacted by this.

Discussion continued.

Budgets

Quistgaard: Significant budget problems. Things do not look good.

Brown: Since our faculty salaries are the lowest in the state university system, we think we are contributing to keep our budget at BSU low. Brief discussion followed.

Fauchald: Winans gave the BRAC committee very good support and gave us a good report. Many thanks to him.

NTC Update

Brown: Are there any further clarification or changes in NTC?

Quistgaard: We are not merging. We are finally receiving some budget information -- determining what their staffing needs are.

Discussion followed.

Legislative Update

Quistgaard: Two visits by politicians, another group coming from the House next week. We are continue to talk to politicians and have political visits. Discussion followed.

External Funding/Fund Raising Update/Progress Report

Quistgaard: New dollars coming in, about same position as last year this time. We are doing a lot more prospecting and cultivating and meetings. Hopefully that will yield more gifts. With increased tuition, scholarships have to go up too. In future there will be monthly reports of where are we in capital campaigns, etc.

Discussion followed.

Searches/Positions Update

a. Administrative

Fredrickson: Vice President for Administration and Finance search is in progress. 49 candidates. Narrowed to 12 to look at the second round of candidates. Two of the twelve have pulled out. We are at our top ten now.

Discussion followed.

b. Faculty Searches

Quistgaard gave BSUFA Executive Board a list of the faculty searches that were approved and going forward.

Fredrickson listed the faculty positions going forward:

Criminal Justice 2

Business Marketing 1

Spanish 1

Library 2

Discussion of retirements pending.

c. Others

Quistgaard: We are hiring a Web Master. We have to make sure that our external presence is great.

Brown: Faculty Senate approved the recommendation to hire a Web Master. We need this.

Discussion followed.

Work Plan

Brown: Senate is meeting again next week. General report regarding the Work Plan.

Faculty requested we take it to Frank Conroy -- issues relating to pedagogy. We appreciate your patience in our response. We feel this is important enough that it merits time.

Fredrickson: Can you give me the response soon? We could have a single item Meet and Confer to talk about this.

Discussion followed.

PARKING

Quistgaard: Meeting coming up with the mayor of the city to talk to the Parking Committee. About short term solutions and long term options.

Brown: Now that Ed/Arts lots is closed, this is a major problem.

Senate passed a motion recommending a two tiered parking system (two different prices for the most popular lots), and no overnight parking in Ed/Arts, AIRC, Bangsberg, Decker or the Rec Center lots.

Fauchald: Faculty are upset. It is a very tough issue. Overnight parking is a big problem. We are talking about charging more money for the parking lots, considerably more money. Cheaper parking in the John Glas lots or other places. In other lots you would pay considerably more. We need to look at when we are offering classes.

A heated discussion followed.

Response to Request for Suspension of Time Line

Brown: Intent was the fear of missing time lines, on the part of the faculty. We may not get to things as quickly as we usually do, with the negotiations that are happening now.

Quistgaard: We have always viewed this reasonably. We have always worked together on these matters. We need to move on the Summer School Calendar and The Work Plan. These are the most pressing.

Administration Restructuring

Brown: Rumors are flying. Could we have an update?

Quistgaard: I am studying this. Four areas. We will bring forward recommendations. Will present this to the bargaining units and student senate, etc.

1) Change the Senior Vice President for Academic Affairs to Provost and Vice President for Academic Affairs. This will also clarify who is in charge in my absence.

Brown: Will this change Fredricksons role?

Quistgaard: No it will more accurately reflect her role.

2) Hard look at university advancement.

A change in reporting and external affairs approach. What does university advancement mean? University networks for the university. We are doing more in the external relations area.

3) Student Development.

A different organizational model. Looking at it from a programming side. To bring us to another level. We are doing a lot of good things for our students, but we want to go farther.

4) Marketing/Improvement.

We need an integrated approach to how we market BSU. We need to present a more sophisticated approach, student recruitment, fund raising, endowed chairs, etc. We need to be more effective in recruitment and retention. We need someone on site coordinating this effort.

Brown: Is there a plan yet?

Quistgaard: Not yet.

Brown: What form will it take? Do you have a time line?

Quistgaard: Hope to get this all out in November, to all bargaining units, etc. Public forums. Some things we can do right away, some might take up to a year. Potential retirements are part of this.

Discussion followed.

Request for Faculty Salary Data

Brown: Thank-you, we received this. Is a copy in library yet?

Quistgaard: You will see a more complete set in the library. Not just faculty on this list.

Red Lake Mentor Program

Executive Board is recommending that Faculty Senate adopt this agreement. Senate response will be forthcoming.

Cross Listing of Courses

Brown: Faculty Senate recommends that we eliminate simultaneous registration and cross listing of courses.

Market Rate for On Line Credits

Fredrickson: Plan to charge in state tuition for all on line courses no matter where the student is. There is a fee to take these, above the other course fees. This applies only to on line courses.

Brown: Need to look at some of these things. What is meant by on line?

Fredrickson: Will need to clarify this.
Discussion followed.

NCA Site Visit

Fredrickson: This went well. Many thanks to the faculty and students that participated. The visitors -- for the lead person it was the 50th site visit -- he kept using best. He was impressed with the Masters in Ed, Masters in Ind Tech, and the DeLite program. The documentation that was put together will be judged to be Best in Class. Our NCA report will be used as an example of how this should be done. Conversations with the students was the most important to the NCA people. They were very impressed with our students.

Brown: Griggs is doing a phenomenal job. We commend him for all his hard work.
Discussion followed.

NCA Firearms/Weapons Policy

Brown: Faculty Senates response will be forthcoming.

Summer Calendar

Brown: Faculty Senates response will be forthcoming.

Branding

Quistgaard: We need a university committee to work on this. Bargaining units, We cannot take this on lightly and we cannot change it easily. Branding has to have an emotional promise. It is about a relationship. What sets us apart from other schools?
Discussion followed.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,
Jauneth Skinner
BSUFA Secretary

Christopher R. Brown, President
BSU Faculty Association
Bemidji State University
Memorial 201, Box 25
1500 Birchmont Drive
Bemidji, Minnesota 56601

Work:

1 (218) 755-3780
cbrown@bemidjistate.edu
BSUFA@bemidjistate.edu

Home:

1 (218) 751-1631

Cell:

1 (218) 556-1098