

BSUFA Meet and Confer

January 12, 2005

Called to order at 4:05 PM

Present: Joann Fredrickson, Bill Maki, Jon Quistgaard, Tom Fauchald, Rose Weaver, Rod Witt, Dave Larkin, Elizabeth Dunn, Carol Milowski, Sharon Gritzmacher

Position Requests (Administration)

Fredrickson: Passed out classified and unclassified position lists. Discussed two positions.

- Physical Education/DAPE (probationary). This position was created 4 years ago and filled as a fixed term position. It is going back to probationary and a new search will be conducted.
- Mathematics (proposed probationary). There are currently 2 fixed term math positions. I propose moving one of them into probationary and continuing the second as a fixed term for a period to be determined. This is a good faith proposition. The department has a probationary description ready to go. The position would teach lower level liberal education math. There is a PhD requirement.

Larkin: We will respond to this after we have taken it to Senate.

Dunn: Would you like to make a proposal about the second position and when it will become probationary?

Quistgaard: I want to look at language and give you information for your next Senate meeting.

Milowski: This addresses math. Has anything happened with the fixed term Spanish position?

Fredrickson: There haven't been any conclusions or recommendations. We currently have a 4th year on the MOA.

Milowski: We would like to see that MOA

Quistgaard: Fredrickson will provide you with a copy.

Email via D2L and the use of BSU addresses (Bob Griggs)

Larkin: I wanted you to explain this to the group. I don't have the

expertise

Griggs: D2L doesn't have an internal email system. One of the issues we have been struggling with is BSU's email system. When we create a D2L course, we upload student ISRS information. What is happening is that when we have hotmail or bad addresses faculty can't communicate. We can upload the BSU student email accounts into the course shell and it should provide a viable like, but students don't always use those addresses. We have had discussions with student Senate about requiring students to use their BSU email addresses, but there is some concern on the part of the students.

Milowski: Do they have difficulty accessing their BSU addresses? Is why they don't want to use it?

Griggs: There are 3600 or so unduplicated emails in D2L.

Witt: Are you asking for our approval?

Griggs: This was an FYI to create a work-around for the problem.

Fauchald: I insist that students use the BSU account for my class communications. If I send information to a class and there is a hotmail account in the list, it will bounce back as spam. Another issue is that faculty need you to move forward on increasing faculty email accounts for those faculty teaching on-line. It shouldn't take 3-4 weeks for resolution.

Griggs: I have asked CCS to increase size of accounts for those faculty teaching on-line. This Friday we are having a D2L lunch workshop if you want to come.

Interim Associate Vice President for Information Technology and CEL

Maki: We are currently collecting applications for this position. The deadline is 1/21/05. We expect to interview the week of 1/31 with a February appointment.

Witt: How long is the interim?

Maki: Up to 2 years; after 1 year we will evaluate.

Retiring Faculty and Last Duty Day

Larkin: Has the issue of the retiring faculty final of duty day been resolved?

Fredrickson: I remember that Russ Stanton was going to write an MOA on this.

Larkin: Stanton said MOAs are not necessary.

Master Academic Plan

Fredrickson: Distributed the Master Academic Plan. Following up on the November Meet and Confer, Senate wanted to delay this until liberal education reform was complete. I indicated that this wasn't in our best interests, but that we could pull the lib ed part out and then plug it in later. Can BSUFA Executive Committee work with me on that? On the handout, that stuff in italics is what we are currently working on. I want input on the process as well as approval on the process. What are our next steps? We could go through the colleges or through academic affairs. We will have to make decisions and we want to have a coordinated effort.

Milowski: My preference would be that this is fed back into the Academic Affairs Planning Committee and the BSUFA Academic Affairs Committee. Those groups should look at ways for this to be funneled.

Fauchald: So, what you are asking is what you want to do next? The Academic Affairs committees would seem to fit the tightest. Are we going to have all 6 planning committees with an equal voice? That doesn't seem right.

Milowski: The AA committees should do academic planning but they would have to report this out. But the other committees and other constituencies should have the ability to respond and react.

Fredrickson: I was thinking about University Council where 14 people each have a vote.

Fauchald: If we look at University Council, the majority either co-chairs or deans. They are academics. We wouldn't lose ownership.

Fredrickson: Could we have a meeting about what to do next?

Larkin: We will have a meeting with BSUFA Exec and Joann to discuss this. There is so much confusion related to the planning process. It is virtually the kiss of death for getting anything done. We will set up a meeting ASAP, either 3 or 4 o'clock on a Wednesday.

Program Indicators – Measurement Scales

Fredrickson: Presented a handout. We looked at this back in August. The deans are going through the process of measuring quality and outcomes, based on the literature by Dickeson. There are several places that we are plugging in data. We are looking at ACT and NRCCUA data on New Student Interests. A cost study is being incorporated. We did spread sheets through the Center for Professional Development for academic affairs. We are finding ways to measure some of this. Not all of it is in yet, and it is evolving.

Name Change “School of Graduate Studies”

Fredrickson: I have received a request from the Graduate Committee for this name change. Tadlock would still be the head of graduate studies. I would like your feedback and support.

Witt: My concern is that at some point this (or the library) starts reporting to you. As it is currently structured its okay, but in the future a small department reporting to you would be problematic. There could be power problems.

Quistgaard: In the early 1990s I thought we had already approved this. The faculty wanted graduate studies to fall under a dean.

Larkin: You are bring this to us as a point of information?

Fredrickson: Yes this is information, but I want your approval.

Larkin: We approved this in Senate.

Filtering Electronic Communications

Larkin: Russ Hanson and Lee Knutson came to Senate and provided information about filtering attachments to faculty email. It was worthwhile and we thank you. We sent them a thank you note.

Faculty Senate Recommendation for Calendar

Larkin: We discussed the Calendar brought to Senate by Deb Peterson at Senate. The Senators wanted to take it back to their departments.

General Discussion: About the way the future calendars will be created and the way previous calendars have been developed. Deb Peterson from Academic Affairs will work with administration.

She presented guiding principles related to calendar development, which will be forwarded to administration after the 1/24 Senate meeting.

Larkin: We would also like to request the possibility of sending 1 other person with Deb.

Fredrickson: I hope we don't get too much into our corners. Sometimes new information comes up during the summer and we need to be able to act.

Bemidji State University Brand/Signature

“Transforming lives through intentional learning and responsible living.”

- Environmental Stewardship
- Civic Engagement
- Global/Multicultural Understanding

Larkin: We would like to know where you think we are on this.

Quistgaard: I have tried to reflect the conversations that we had in the 3 focus groups. We want a definition that we can use for marketing; the transforming one wouldn't be good marketing. This is what we do; we need to come up with marketing language. I would like a small writing time with 3 to 4 people

Fauchald: We should take this to Senate and get back to you after the 1/24 meeting.

Milowski: How does this relate to the signature themes?

Quistgaard: We are promoting the signature themes as the way that we promote intentional learning. We engage in these activities. What I have proposed is that Fredrickson will flesh these out in terms of what these themes mean to BSU. Things we are already doing and doing well. These are things we can do to distinguish ourselves. We need clarity and definition and we want to maintain consistency.

Fredrickson: There will be a different group to deal with the themes. We will work with these themes in various forums. Departments can implement them.

Larkin: We'll take this to Senate and get back to you.

Fredrickson: Didn't you talk about this in December? Both at Meet

and Confer and Senate?

Employee Tuition Waivers

Maki: We have been informed by the Office of the Chancellor that the way we count tuition credits must change. Because of our band, it doesn't matter how many credits you have after 12 in any one semester. The Chancellor says we need to count actual credits immediately.

Milowski: So the tuition waivers aren't going to get the benefit of the band?

Quistgaard: MnSCU says that this is effective immediately.

Fauchald: You will need to send memos to faculty and staff so they can plan for next year.

Reassignment Opportunity to Vice President Offices

Fredrickson: I have put allocated money for unfilled positions in to a pot. I decided to look at outsourcing certain tasks in the work plan. Previously Susan Hauser has been a great resource. Maki and I are working on a draft to get a tentative position description for this tentative. Most of the work would be done over the summer. Depending on bargaining unit, it might be release time or it might be an additional assignment. Late spring and summer will be projected dates of the projects.

Witt: This is consistent with approval we gave you earlier.

Larkin: We are favorably disposed.

Safety

Dunn: There have been several complaints about ice and falls on the sidewalks and steps. We have seen serious falls. We encourage you to make sure that crews are out chipping ice and sanding throughout the day.

Student Senate

Quistgaard: Maki and I will be going to Student Senate next week to discuss setting the tuition rate for next year. We have to see what St. Paul is coming up with. We are looking at options of 0%, 4%, and 8% for the 2005-06 school year.

Status report on the old High School Property

Quistgaard: As I said at the last Meet and Confer, we have the

chance to acquire the property. There is lots of interest in what we will put on that property. I think the school district will require that we tell them our plans. We have to be sensitive to the Boys and Girls Club and the JW Smith property. Community members are interested in an events center. There are lots of what-ifs. My number 1 priority is to finish the Bridgeman Hall project. Number 2 is to get land acquisition money. Number 3 is to get planning dollars for that property. Maki will be convening a task force to review where we are with our present 50-year plan and to plan for our future 50-year plan. We need to involve the campus, the community, and our neighbors. The Foundation can purchase the property and BSU will pay them back. We are exploring other funding options. There are lots of things still up in the air.

Dunn: Has the hockey arena moved up on the priority list over dorms?

Quistgaard: No, dorms are funded differently. They are revenue generating. We are pursuing that independently based on the revenues they are generating in rent. We are working with cash-flowing construction because we can only charge so much rent. We have had meetings with a person who has some ideas. MnSCU may have some money for taking down buildings. We are proposing taking down up to 2 halls to get access to this funding so that we can create apartments and suites. Hopefully we will get beyond the notion of building halls that will last forever. We will also downsize the number of beds from 2300. We overbuilt in the 1970s and need to bring that into alignment with what we currently need and our projected needs. This should also free up some green space. We might also use some of this money to take down academic buildings and to plan for future needs.

Adjourned 5:55 PM