

BSUFA Meet and Confer Notes
12 October 2005

BSUFA Members present: Dave Larkin, Chris Brown, Elizabeth Dunn, Deb Peterson, Rose Weaver, Derek Webb, Rod Witt, Carol Milowski.
BSU Administrative members present: Jon Quistgaard and Joann Fredrickson.

Meet and Confer began at 4:00 with a discussion of Agenda Item I, **the Planning Process**. Rod Witt reviewed with President Quistgaard the BSUFA request for a meeting about planning prior to the formal announcement of a new planning process. President Quistgaard agreed to the request and said that he had extended the same invitation to the other bargaining units on campus. The BSUFA Group will meet with President Quistgaard at 3:00 pm on Monday, October 17, 2005.

Provost Fredrickson introduced Agenda Item 2, **new positions and on-going searches** (Addendum I). For the faculty, there are new searches in the Counseling Center, Criminal Justice, and English, and an on-going search in Mathematics. For MSUAASF, there are new searches in the Communications Office, Trio/SSS and Career Services and an on-going search in the Library. In the unclassified area, searches are underway for a Vice President of Student Development and Enrollment and an Executive Director for University Advancement. There was some informal discussion about future staffing needs.

Provost Fredrickson introduced Agenda Item 3, **the possibility of delivering an AA degree to Alexandria Technical College**. Fredrickson said BSU is not presently drawing many students from the Alexandria region, so Alexandria's request for an AA degree from BSU should help increase enrollment from that area. The Technical Colleges are presently being asked to partner with four-year schools in order to offer the AA, or are pursuing mission changes to offer the AA. BSU and Alexandria would work out a transfer agreement to facilitate the AA. BSU would need to offer the final 24 credits beyond the Minnesota Transfer Curriculum. The credits offered by BSU could be at the 1000 or 2000 level, or even at the 3000 level. Frederickson estimates that BSU would likely need to offer at least two classes a semester; classes could either be delivered at Alexandria or through some distance mechanism. The item was taken under advisement.

Under Item 4, President Quistgaard and Provost Fredrickson distributed a **draft of the Policy Guidelines for the Delivery of Liberal Education Courses to Northwest Technical College**. (See Addendum II) Quistgaard indicated that he continues to support the position that BSU will offer liberal education to NTC. However, we need to formalize what has been an informal policy. Associate Vice President Griggs has been asked to work with the Chairs to develop "contracted courses" that will be offered at NTC on NTC's schedule. NTC students may also continue to come to BSU for liberal education if they choose as part-time BSU students. Frederickson emphasized the importance of this endeavor for BSU and said that BSU faculty could teach the courses on load, overload, or through adjuncts.

Dave Larkin addressed Agenda Item 5, **the Master Academic Plan** and Agenda Item 7, **the revised Work Plan**. Larkin indicated both plans are still under review at the IFO downstate

Provost Fredrickson said that Agenda Item 6, **the Master Technology Plan** is starting to be developed through Griggs office. Griggs will initially work with the existing CTLR group for preliminary planning. The FYI was taken under advisement.

Agenda Item 8, **the Enrollment Update**, and Agenda Item 9, **the Budget**, were both postponed due to the absence of Vice President Bill Maki. There will, however, be two Budget Forums in November.

Provost Fredrickson returned to the question of the **length of the search process at BSU**, Agenda Item 10. She said she has had conversations with the Department Chairs about the process; they are trying to identify where the hold-ups seem to be. Elizabeth Dunn said that paperwork in the pipeline waiting for signatures seemed to be the problem. There was agreement that we should continue to work on identifying the problems contributing to lengthy searches.

Provost Fredrickson indicated that Maki had reviewed faculty concerns about the **physical facilities of the campus, particularly around the construction site**, Agenda Item 11; however, a full report will have wait for Maki's return.

Provost Fredrickson requested that a **link be established between the Office of Academic Affairs Website and the BSUFA Curriculum Process and Progress site for curriculum forms**, Agenda Item 12. BSUFA President David Larkin agreed.

President Quistgaard addressed Agenda Item 13, **Common Start Dates for all MNSCU schools**. A memorandum from Linda Baer, Vice Chancellor for Academic and Student Affairs stresses the importance of common start dates for the system and says that the Business Practice Alignment Committee has recommended to the Leadership Council that beginning Fall, 2007, August 27, 2007 be the common start date for the fall semester and January 9, 2008 be the common start date for Spring semester. (Addendum III). President Quistgaard expressed concern that the dates will limit what can be done between semesters. President Larkin said IFO opposed the proposal at the statewide Meet and Confer. Larkin also said the statewide technical people are concerned that common start dates will "stress" system software causing many of them to "crash."

Deb Peterson asked for information about **the revenue parking permits generate and reassigned time, specifically who gets it and why**, the final Agenda Items under Other. Fredrickson said the IFO gets an annual Workload Report; a copy of the most recent one is available. The parking/revenue report will have to be generated, but the figures should be available.

With no further business, the meeting adjourned at 5: 10 pm.

Carol Porterfield Milowski, Recorder.

Addendum to print version:

- 1) New Positions and On-going Searches
- 2) Policy Guidelines for Course Delivery at NTC
- 3) Baer Common Start Dates Memo