

BSUFA Meet and Confer
31 March 2006

Administration Members present: President Jon Quistgaard, Provost Joanne Fredrickson, and Vice-President Bill Maki.

IFO members present: President David Larkin, Elizabeth Dunn, Deb Peterson, Rose Weaver, Rod Witt, and Carol Milowski, Recorder.

The Meet and Confer convened at 11:00 am.

Vice-President Bill Maki introduced the first agenda item, **Budget and Enrollment**, with a draft proposal for the budget shortfall of \$2,140,482.00 in 2006-2007. The proposal will cut \$740,234 in held positions or temporary staff reductions and \$762,000 in one-time reductions, will generate \$284,000 in savings due to retirements and turnover, \$84,248 in positions shifted to fee generating accounts, \$20,000 in reduced student help, and will collect 15%, roughly \$250,000, from a summer school assessment. (See Addendum I to print version) Maki said the changed mix between state support and tuition requires a new balance between monies going to departments and support for the university in general.

Rod Witt indicated that summer school monies have become de facto equipment budgets for departments, especially when equipment monies have been cut in the general budget. President Quistgaard said the budget proposals are for this year only and “may not work in the following years.” Maki indicated if we made these cuts now and the Fall 2006 enrollment is as projected, no further cuts would be needed in the Fall. The report was taken under advisement.

President Dave Larkin asked if the **budget report constituted retrenchment.** Quistgaard said it did not, but “there is a quickly closing window” in academic affairs staffing to “reach 2008 without retrenchment.”

There will be a University-wide **Budget Forum 13 April 2006.**

Provost Joanne Fredrickson reviewed the new searches in the **positions update,** the second Agenda Item. (See attachment II, print version). There are IFO searches in Athletics, Business Administration, and Theatre & Communication Arts. There is an excluded administration position for Director, Center of Excellence in Manufacturing and Applied Engineering Soft money) and a two-year fixed-term MSUAASF position for an Accreditation Coordinator in Professional Education. This position was taken under advisement. The **academic leaves** (Agenda Item IX) granted for 2006-2207 are year-long sabbatical, Kyle Crocker, Fall semester sabbatical, Dada Maglajlic, Spring semester sabbatical, Rod Witt, Fall semester unpaid educational leave, Miriam Rivera-Hokanson, and general unpaid leave Mary Ann Papanek-Miller, 2006-2007, and Patricia Rogers, 2006-2008. (See Addendum III to print version)

Dave Larkin spoke to the legislative proposal about **credentials for teachers participating in concurrent enrollment,** Agenda Item III. There was consensus the proposal does not address the training needed to offer courses for university credit.

Deb Peterson asked about the **MNSCU Nepotism Policy**. Agenda Item IV Quistgaard said the policy is in the hearing process; Fredrickson said she understood that contractual rights are not vacated by the policy.

Elizabeth Dunn spoke to Agenda Item IV, **the tenure application and Progress Report**. The Progress Report in the tenure application year seems redundant. Fredrickson said the Progress Report helps highlights the activities of the current year. However, she was willing to work with the IFO to develop other means of highlighting this information. Fredrickson asked for an IFO representative to **review the timelines for tenure and promotion for 2006-20007**. Larkin will work with her office.

Elizabeth Dunn asked for clarification about **chair summer assignments**, Agenda Item VI, as some Deans require Chairs to teach when the IFO Contract says there needs to be a mutual agreement about the summer assignment. Fredrickson said the Deans are “pushing teaching” because it provides a “revenue stream” for the extra duty days. However, this does not vacate the IFO Contract.

Bill Maki and Joanne Fredrickson spoke to **compliance with software licensing**, Agenda Item VII. They both emphasized that the industry is targeting higher education in this matter, and thus, BSU will be checking campus computers in some manner. There is a \$25,000.00 fine for each instance, including students.

Joanne Fredrickson distributed the **Request for Proposal (RFP) for the Technology Exchange Learning Lab (TELL)**, Agenda Item VIII, on behalf of Vice-President Bob Griggs. The RFP provides faculty with three (3) credits of reassign time to work on a TELL project for a semester. (See Addendum IV, print version.)

Deb Peterson asked about the **evaluation of administrators** Agenda Item X. Fredrickson said the Deans had been discussing it and looking at various instruments and methods, one of which might be random sampling of the faculty rather than letting the entire faculty in a college evaluate a Dean. The Executive took exception to this idea. Fredrickson said she hopes to do the evaluation yet this spring and agreed to make the faculty evaluation part of her evaluation of the Deans,

Dave Larkin asked about **MnSCU Policy 5.12 calling for students to be dropped for non-payment after five days**, Agenda Item XI. Dave Carlson, Registrar, says this could affect hundreds of students each year. There was general agreement the policy is detrimental to BSU.

Fredrickson spoke to Agenda Item XII, **the hiring of Admission Counselors**. She asked for IFO members to serve on the search committee; there are three vacancies.

Dave Larkin asked for an update on **BSU’s Center of Excellence**, Agenda Item XIII. President Quistgaard spoke in glowing terms about the progress being made to put the program in place, seeing BSU as highly competitive with other programs. Quistgaard also spoke of the \$175,000.00 grant for the Nursing Program which will provide for the hiring of a Director for the proposed four-year program.

Dave Larkin asked about **“good to great” and its relation to the scenerio planning process**, Agenda Item XIV. Fredrickson said the principles of “good to great” are in the Master Academic Plan, the Work Plan, and are also being used by Bill Maki’s office. She sees the Scenario Planning as “external planning” and essentially different from internal planning documents.

Fredrickson presented the draft copy of **BSU’s Online Course Policy**, the policy **defines an online course, a web-enhanced course, and a web-supplemented course** as

well as addressing **how and when a course may be taught as part of load** (Agenda Item XV). The policy leaves in place **\$65/credit per student** for courses taught through CEL. Fredrickson requested a response. (See Addendum Item V to the print version). Dunn reported the Senate's action of asking for \$90/credit for all CEL courses packet and online.

Agenda Item XVI, "Anthropology as an Example of Resource Allocation" was withdrawn by the IFO.

Dave Larkin addressed Agenda Item XVII, **scheduling the Meet and Confer**. The Administration has not been able to maintain the schedule, and the IFO feels Meet and Confer is important enough all effort needs to be made to maintain the schedule.

Fredrickson handed out a draft of the **Wireless Policy**, Agenda Item XVIII, and the **Technology Master Plan Draft Two**, Agenda Item XIX, and asked for a response. (See Addendum s VI and VII to the print version).

In a final addition to the agenda, Dunn asked about the status of the School of Integrated Studies. Fredrickson said she would look into the matter.

There being no further business, the meeting adjourned at 1:45 p.m. Carol Milowski, Recorder