

BSUFA Meet and Confer
11 October 2006

Administration Members Present: Jon Quistgaard, President, Joanne Fredrickson, Provost for Academic Affairs, Bill Maki, Vice-President for Administrative Affairs, David Carlson, Interim Vice-President for Student Affairs.

IFO Executive Members Present: Elizabeth Dunn, President, Chris Brown, Susan Hauser, Kathy Meyer, Deb Peterson, Derek Webb, Rod Witt, and Carol Milowski, Recorder.

The meeting convened at 4:00 pm.

Joanne Fredrickson, Provost for Academic Affairs, introduced **October 13, Curriculum Discussion**, Agenda Item I. The group worked as a committee of the whole for forty minutes to organize the day and develop some of the content.

Bill Maki, Vice President for Administrative Affairs, spoke about the **Budget Forums, the Laptop Program** Agenda Item II, and the budget “target” of five (5) million the forums had put in place. He also asked for direction about introducing “significant changes in how faculty are coded in the IPED data,” such that faculty assignments in non-instructional areas will now be coded to those areas rather than to the instructional area alone. For example, if a faculty member works with the television station as part of his/her assignment, this will be coded to that area rather than as instruction. To date, 1.2 million in faculty costs have been re-coded. This will help BSU with faculty costs under the allocation model, but non-instructional costs will increase. IFO took this under advisement.

Dunn asked if **NTC had an impact on BSU’s finances**. Maki said the costs are kept separate, but if “we had two separate allocations, we would be better off.” Presently, it is “one President one allocation.” However, Maki said when the money gets to campus it is split into a “fair allocation” with NTC paying \$175,000.00 for non-instructional services. BSU gets all the tuition for Liberal Education provided to the NTC; the FTE is split. President Quistgaard said we have a “unique relationship” with NTC in liberal education, as BSU is the only university that provides general education to a TC.

Dun asked about the **impact of the high school purchase on the budget**. Maki said in the “short term” the Foundation would be purchasing the property; however, the Foundation will need to be paid back. The “worst case” scenario is BSU paying for the purchase without a state appropriation. Quistgaard said BSU “has to go after the funding” at the legislature, but “we won’t know if we get it until 2008.” Quistgaard said the high school property is a “work in progress” that he sees as “fundamental to the growth of BSU; it is the only chance to get a large piece of land close to the university without condemning property.”

Fredrickson said BSU is in the **third year of a four-year timeline for laptop replacement**. Dunn asked about emergency replacements *i.e.* “lemons” and new faculty. Fredrickson said this should be referred to Bill Griggs.

Chris Brown asked about **retrenchment** in light of the budget concerns. Quistgaard said they are “considering everything up to and including retrenchment” but “no actual retrenchment at this time.”

Dunn asked if the **response to the early retirement incentive had pleased the administration**. Fredrickson said they were “pleased” but not where they wanted to be with million dollars in faculty savings. Quistgaard said the same early retirement incentive had been made to MUSAFF. Dunn asked about phased retirement; Fredrickson said this was “always an option.”

Quistgaard distributed a list of **proposed committees for the university**, Agenda Item III. The committees include a President’s Council, University Planning and Budget, Academic Affairs (Standing), Assessment Committee, and Cultural Diversity/Affirmative Action/ADA (See Addendum I to the print edition). The IFO took this under advisement.

Dunn received the formal **T/TH proposal**, Agenda Item IV, from Fredrickson. Dunn said this would be referred to the Academic Affairs Committee of the IFO.

Fredrickson reviewed the **positions update**, Agenda Item V. The Math Education position is not moving forward and will be covered by an extended phased retirement. Biology has a position pending not on the report. There is a new position in Nursing to replace a resignation and fixed term position in Education to handle on-line MS/M.Ed Programs (See Addendum II to the print edition).

Fredrickson said she had a fixed term application for **Director of Women’s Studies**, Agenda Item VI. There was no resolution of this matter.

Dunn asked the administration for **all campus and faculty data**, Agenda Item VII, data said to be available at the Special Meet and Confer September 27, 2006 as well as failed search data. Fredrickson took failed search data under advisement. Brown indicated that the MnSCU Website referenced at the September 27, 2006 Meet and Confer on institutional costs would not allow access; this will be checked.

Dunn indicated there is on-going concern about the **Nepotism and IBI policies and procedures**, Agenda Item VIII. Fredrickson is also is concerned; she will make sure the Deans understand the IFO Contract governs first in these matters.

Dunn asked about **outcomes from the Dean’s Evaluation**, Agenda Item IX. She suggested that information about outcomes could be shared without reference to specific Deans. Fredrickson said information from the evaluations were used in the Deans’ annual evaluation but did not offer to share any information. There was general

discussion about future evaluations. Deb Peterson said faculty would appreciate a message thanking them for their input.

Dunn asked about the proposed plan from Interim Vice President David Carlson to **improve recruitment and retention**, Agenda Item X. Carlson said efforts are being made to develop a plan, starting with a meeting with the Directors. A preliminary plan might be forthcoming by February 2007.

Maki presented a draft of a charge for an **athletic budget taskforce**, Agenda Item XII, reordered to Agenda Item XI. Maki asked for a response by the next Meet and Confer, but Dunn indicated this needed to go to the faculty Senate. She will put it on the November Faculty Senate Agenda.

Quistgaard announced the October 23 meeting of the **Scenario Planning Group**, Agenda Item XI reordered to Agenda Item XII. This will be the first meeting after the all-university session earlier this semester. Quistgaard said he was pleased with the feedback from the campus-wide meeting and encouraged everyone who could to attend the next meeting.

Maki reported that MnSCU did a review of the correlation between **financial aid and the “satisfactory academic progress” of students** to see if the aid was justified. BSU did well on the review.

Several items related to **physical plant** were discussed under “other” additions to the agenda. Dunn asked about the financial status of the EA lot; Maki will provide a reconciliation statement on the lot. Dunn said there are complaints about uneven heating in some rooms on second floor Hagg-Sauer and asked if the sidewalk between Hagg-Sauer and the Union is heated. Carlson noted that elevation problems with the Hagg-Sauer/Union sidewalk had been addressed.

The Meet and Confer adjourned at 6:30 pm