

BSUFA Meet and Confer
08 November 2006

Administration Members Present: Jon Quistgaard, President, Bill Maki, Vice-President for Administrative Affairs, Bob Griggs, Interim Assoc. Vice President of Information Technology, David Carlson, Interim Vice-President for Student Affairs.

IFO Executive Members Present: Elizabeth Dunn, President, Chris Brown, Susan Hauser, Kathy Meyer, Deb Peterson, Janeth Skinner, Rod Witt, Derek Webb and Carol Milowski, Recorder.

The meeting convened at 4:00 pm.

BSU President Quistgaard introduced Agenda Item I, **the next steps in the curriculum initiative** by announcing that Provost Fredrickson and Elizabeth Dunn will be visiting individual departments. The Summary Notes from the October 13, 2006, Faculty Conversation were distributed. (See Addendum I to the print edition)

The agenda was then reordered to consider Agenda Items 12 and 13. Bob Griggs, Interim Assoc. Vice President of Information Technology indicated that no final decision had been made on the **timeframe for laptop replacement**, Agenda Item XII. The warranty for repairs or replacements on the current computers will be up in June 2007. If we maintain the current schedule, computers would be replaced in 2007; however, we may need to stretch this into a fourth year. Griggs is also looking at the question of one platform for the entire university. The new Mac Book and Mac Book Pro operate both platforms, and Griggs would like to set up a pilot project with about 25 faculty using the Mac Books or Mac Pros to see if this is feasible; he estimates the cost of the project at \$20-30,000.00. He is working with the ACC Committee on this.

Griggs announced the **May Term Pilot Project**, Agenda Item XIII; the May term at BSU would be the nine (9) days between May 21 and June 1. The students were surveyed about a May Term with the MARS Group and 54% of 1000 students were positive about such classes. St. Cloud has a May Term; however, they have three weeks of class time. May Term would be considered part of Summer School for student financial aid, and faculty compensation would be determined in the same manner as Summer School. The IFO took this under advisement; there is general concern that the time is so limited only a few courses would be academically viable. Griggs distributed a Calendar for May Term for 2007 and a suggested list of student groups as well as classes that might fit the model. (See Addendum II to the print edition)

Griggs then distributed a **Draft Proposal for BSU's Web Structure**; the IFO took this under advisement. (See Addendum Item III to the print edition)

Elizabeth Dunn, IFO President, asked Griggs if there is any **overall policy for the university about on-campus students taking CEL or On-line courses**. Griggs said the courses are not part of the Tuition Band, but otherwise there is no absolute restriction.

Instead, Departments determine limits, as students must have both the individual instructor and the Chair sign-off.

Griggs then left the meeting and the group returned to the original Agenda Order. Bill Maki, Vice-President for Administrative Affairs, **updated the Budget**, Agenda Item II, by announcing the implementation of steps to address the \$707,000.00 shortfall. He distributed the list of Carry Forward cuts by Department or Area totaling a \$221,003.00 “giveback.” (See Addendum Item IV to the print edition)

Dunn addressed the **Athletic Budget Task Force** as the next large step in budget reduction and relayed concerns about the Task Force from both the Faculty Senate and the athletic faculty. The athletic faculty wanted to know how the \$750,000.00 figure had been determined. Maki said the figure was developed as a percent of the overall budget increases over a five-year period; he has explained this before but will do it again. He said BSU “can’t afford to be unrealistic; we can dream, but we need to be clear about the impact on the budget.” He also said there is no room for temporary cuts. Rod Witt said the faculty at large has made its cuts and expects athletics to make their fair share.

Dunn said both the Faculty Senate and the athletic faculty had concerns over the proposed composition of the Task Force; the list was seen as too prescriptive and gender unbalanced. The athletic faculty also want to elect their representatives. The final concern is the short timeline. Maki took these concerns under advisement and will present a new draft.

Maki is exploring the use of **keyless entry cards**; he has 7-8 proposals and will have 2-3 come to campus to demonstrate their use.

Maki also responded to the inaccuracies in the **MnSCU Audit-Review of State University Faculty Supplemental Compensation**. He is concerned that there is no “paper Trail” about the changes in faculty assignment from year to year.

BSU President Jon Quistgaard said BSU has been asked to develop an action plan to address **MnSCU’s Action Plan Targets**, Agenda Item III. The MnSCU targets are— Entering Students, Disparity Gap (underrepresented students), STEM teacher training, and the Alumni participation rate. MnSCU originally wanted to get extra funding for these specific categories, but the Board decided it was too expensive. Instead each university is charged with developing an action plan that addresses each group. Dave Carlson, Interim Vice-President of Student Development, has been asked to develop the plan and coordinate it with BSU’s own target groups.

Quistgaard is still working on “Dashboard” access to MnSCU data for the BSU Faculty.

Quistgaard distributed the **Positions Update**, Agenda Item VI. There are IFO positions pending in Accounting, Biology, Nursing, and Professional Education, On-line MS/M.Ed. He announced that the Vice-President for Student Development would be re-opened as a national search. (See Addendum Item V to the print edition)

Quistgaard also distributed a **Vacancy Tracking Report for 2006-2007** as part of the on-going effort to move positions through the system in a timely manner. (See Addendum Item VI to the print edition)

Dunn asked about a new position in Psychology that was unexpected and is not on the Positions Update or the Tracking Report. Quistgaard said the position was “making its way through the process.” Dunn asked to see the data on this position as the Faculty Senate had been assured that no new positions would be needed in Psychology when it approved the MS in that program.

Quistgaard spoke to the **Mn SCU Friends Action Network (FAN)**, Agenda Item V. He understands the FAN Network to be people who support the state universities and are willing to write or speak on behalf of the universities rather than an effort by MNSCU to raise money. He will seek further clarification.

Rod Witt expressed concern that the **MnSCU Faculty Teaching Award**, Agenda Item VI, was a form of merit pay. He said the IFO wants to recognize teachers but without a monetary award. Quistgaard took this under advisement.

Quistgaard said MnSCU acknowledged receiving the **IPSEL report**, Agenda Item VI, but had no other information.

Dunn asked about the **retirement replacement plan**, Agenda Item VIII, and whether or not there are any retirements outside the designated departments.

Susan Hauser asked if there are any plans for replacement faculty in the designated departments, and Rod Witt expressed concern about an attempt to hire a department chair. Quistgaard said he thought there might be three (3) retirements beyond the designated departments and referred all concerns to Fredrickson.

The **Women’s Studies Director**, Agenda Item IX, was held over for a recommendation from the Ad Hoc Women’s Studies Committee.

Dunn asked President Quistgaard for the **charges of the committees he has recommended for the university at large**, Agenda Item X. Quistgaard said he wants a small group to discuss the committee structure with him and help develop the charges. The IFO took this under advisement.

Susan Hauser reported that the Liberal Education Committee had completed the **MN Transfer Curriculum Review**, Agenda Item XI. The review will meet the deadline and show that BSU is “in compliance.” This was taken under advisement by the Administration. (See Addendum Item VII to the print edition)

Under additional Agenda Items, Quistgaard said BSU will use “**head counts**” of students with the media rather than FTE’s. FTE is an internal measurement composed of a number of elements not fully understood by all media outlets. However, the campus

needs to understand these measures are not fully equivalent. (See Addendum Item VIII to the print edition) Maki announced there will be an **information session on Pandemic Planning** on November 9, 2006, from 9-12 in the American Indian Resource Center. Carlson said he would like two (2) at-large faculty for a **Who's Who Committee**. The IFO took this under advisement.

The meeting adjourned at 5:30 pm.