

Meet and Confer Minutes
February 27, 2013

Present: Hanson, Tadlock, Ward, Maki, Brown, Morgan, Marek, Lyren, Murray, Fauchald, and Frost.

Opening Inquiries

No retrenchment is planned.

No faculty member is under investigation.

Have any investigations been completed? No.

Reports

Enrollment Report

Ward: UG enrollment is down 4.7%. 451 new students are signed up for new student advising and that is good. Fauchald: What is our goal for first time new students? Ward: Our goal is 800. Fauchald: I was looking at the data, we are down 6.3% for BSU. Do we still have to make changes to our spreadsheets? Maki: Yes, the numbers are likely go down. It doesn't however change our revenue data. Fauchald: Do we have any numbers on transfers yet? Ward: No.

Facilities Report

Maki: We are working with ACCT and BUAD in designing the Memorial Hall remodel. We recently hired a designer to put artificial turf into Chet Anderson Stadium. In the legislature MNSCU is asking for a significant amount for HEAPR. We have a roofing budget request, and another request for temperature controls and concrete subcontracts. Brown: We are trying to support those requests as best we can.

Positions Report

Maki: I believe there are 11 or 12 IFO positions listed on the handout. Brown: Any others for other bargaining units? Ward: Yes, we are adding an assistant director of disability services. We have a hall director position search underway. Employment coordinator position has been filled. Another TRIO position has been filled. Another position is underway in the foundation. Assistant director of admissions is going to be conducted. Maki: We are close to announcing a person for the CIO position. Tadlock: CBTC dean position has been offered to a candidate and we are negotiating. The deadline on the offer is Friday.

Budget Report

Maki: For this year we are at 4734 for a headcount. That is good news (see handout). We have settled all our collective bargaining agreements. After the state budget forecast is revealed

tomorrow we will look closely at the governor's budget. This has implications for the next round of contracts for 2013-2015 contracts. The plan is to have a campus budget forum meeting sometime in the last two weeks of March. Our projections are for a tuition increase of 2.8% in the next year and 2.9% for the next year after that. Brown: We have expressed our displeasure with increases in state aid given only for the University of Minnesota and for the privates.

Athletics Report

Hanson: We are working on a strategy for increasing revenue. We are changing seating patterns at the Sanford Center. The recent meeting was very productive and the consultant is helping with the ticket pricing. Brown: Has there been an increase in advertising? Hanson: I don't know about that.

Hanson: The change in the hockey conference may work to our advantage if we become more competitive. Brown: What is the update on the AD search? Maki: The applications can be reviewed starting on Monday March 4th. Our plan is move fast on it. Brown: Will we have an opportunity to interview the candidates? Maki: We are still working on the schedules.

Affirmative Action/EEO Position

Hanson: We are heading towards a separate position to handle all the Affirmative Action matters. I am eager to hear what you have to say about the duties for such a position. He/she would report to me. Brown: We brought it to the senate. There was not much reaction. We would like to see this matter proceed as a new position. We would like to see the HR Director person as a resource rather than an obstacle. This applies to all staff and faculty, someone who keeps us updated on insurance plans. Morgan: Is the money for this position coming from somewhere specific? Hanson: We haven't identified where the money will come from yet. Fauchald: The Affirmative Action position should do any title 9 work so then this person would be responsible for that. Hanson: It is evolving, so we can't answer many such questions now. It would handle Veteran's issues that we know now. Brown: In general we seem to be in agreement. We would like to see the culture of HR change. Hanson: the culture comes from the person so we will see how it evolves.

Tadlock: I always meet with the AA/EEO person before we hire a person. It was too much for the past HR director to handle. The lack of service from the dept. has been due to understaffing. Searches have taken a long time to happen due to understaffing.

Brown: Retention becomes an issue. We could enhance retention if the HR dept. was more oriented towards service. Fauchald: Students of color is where the demography of new students lies and this recruiting function could help with that.

MAP update

Brown: We anticipate you will present to the April senate meeting the MAP. Another topic to be discussed at that time might be the CIBT proposals being considered. At some point the UPC will have to come into that process. Tadlock: The week after spring break the UPC plan will be released to the public. Brown: The senate has a will of its own. It is hard to predict how it will react. Tadlock: I am pleased to come to speak to them about these meetings.

Un-merger

Tadlock: Sociology will become a stand-alone program. There are just two faculty members in that department. A letter has been sent out.

Brown: Are there any other restructuring plans out there? Tadlock: No.

Directorships

Tadlock: We would like to put out a call through the senate whenever we have an open position. However you want to do that, please make a recommendation on how you want such a process to work. How does the senate want these positions to be filled (e.g., Women Studies, CPD, Lib Ed, and Honors)? The chair of the international affairs reports to the dean of CAS. Morgan: You are letting the senate decide how to vet candidates? Tadlock: Yes, just bring the recommendation to me. Brown: In order to increase participate in faculty governance we need to have incentives. Tadlock: That needs to be included in promotional materials.

Archiving Student Records

Brown: The IFO main office informs me that there are concerns about Image Now software in use on other campuses. Maki: We have been using that system for two years now. Mankato is the host site for it. Brown: I will tell them and get back to you.

CIBT

Brown: We will bring that matter to the senate.

Other

Tadlock: I got a list of tutoring services provided by IT and the existence of many of these services were news to me. Included were such things as online tutoring services. They don't provide answers but assist in problem solving. How do we get faculty aware of these services? Morgan: You will want to talk to the existing tutoring services on campus or they will feel you are out-sourcing their services. Tadlock: Early interventions alert system is not being used enough. Brown: If you sent this information out as a package you would get better attention to the information. Fauchald: The two year schools may want to be involved in using the services if we don't use them. Morgan: They may be under-utilized because the services are ineffective. Ward: Smart Thinking is very good and has been used for some time by online learners. It is secondary source not a primary source.

Hanson: We gave an update to the cabinet today on the campaign. We are still going after major gift pieces. We have passed the \$21 million mark and we are seeing more and more cash. Right now we give less than \$1 million in scholarships and we hope to double that. So we are looking for donors to support the AIRC, Music, and the STEM disciplines. We are looking to open the campaign up publicly after homecoming in the fall. We will then engage our region at that point, we will have more alumni events. We are still identifying potential donors so if the FA has any suggestions let us know. Do you have any questions?

Brown: Is there any process or organization in place for the faculty campaign in the fall?

Hanson: We are still working on that. Fauchald: Are the deans involved at that point? Hanson: The deans have their own agendas regarding fund raising. Our foundation was the highest performing foundation in the MNSCU system. Tadlock: All dean positions have been defined as devoting a minimum of 15% of their time to fund raising for their unit.

Meeting adjourned at 4:56 pm