

M&C 9/24/14 3pm Deputy 301

Attendance: Bill Maki, Jeff Ueland, Keith Marek, President Hanson, Tom Fauchald, Sheila Paul, Sarah Tarutis, Carolyn Townsend, Rod Henry, James Parker, Martin Tadlock, Patrick Guillfoile, Bob Griggs (at the tail end of the meeting)

No faculty members currently under investigation. No investigations have been completed.

Updates:

Enrollment-James Parker-Overall down 2.1%, numbers will change (data one week behind), 14% on-line, down 6.1%, on campus down 1.6% from last year-Rod asked for updates as available

Facilities-Bill Maki-Memorial and Sanford projects in progress. Talley in Bridgeman next (project start date of Dec 2014).

Positions-VP Tadlock-IFO-Micro, Phys, CJ in discussion, marketing (Sheila Paul commented that nursing is working on filling a failed search position)

Budget-Bill Maki-down .7 from last year-5 year decline FYE, tuition revenue down 3.9%, 1.1 million dollar shortfall, looking at Dean's cutting 150k from departments-waiting for specific plans **ACTION-Jeff Ueland requested that IFO be kept updated on department decisions**

Carry-over agenda-

1. Hagg-Sauer project update- Bill Maki-Plan for stakeholder's meeting, steering committee, process is complex, open forum scheduled Friday, 9/26-encourage participation, looks there will be support for 14-15 million dollars for remodeling, demolition, new build. **ACTION-Jeff Ueland will send an email to IFO faculty encouraging attendance at Friday's forum**
2. Assessment-VP Tadlock/Pat Guilfoile-Keith Marek pointed out that the language is quite subjective. PG wants faculty to be the driver, concerned about rejection/acceptance-(see attachment). **ACTION-Jeff Ueland will share the budget/planning attachment with IFO members, ask for suggestions**
3. Centralized Scheduling-VP Tadlock-see attachment-to provide an easier and more efficient system, will evolve, being piloted by professional education with their blessing, administration is open to suggestions- **ACTION-Jeff Ueland to take year long scheduling idea/rationale to the Senate**
4. College reorganization-see attachment-VP Tadlock-On hold until Jan/Feb 2015 after NTC/HS issues are sorted out this will be revisited
5. NTC-Jeff Ueland-see attachments-Deans working on various solutions-? Certificate programs, business, accounting, manufacturing, trades? Updates on MAP weekly on Mondays

New agenda-

1. Year-long scheduling-**Jeff to take to Senate**
2. Hiring checklist-see attachments **take to Senate**
3. Summer/fall schedule-to departments-general ed courses-goal 12 credits on campus 2nd summer semester to meet needs of 15 international students
4. Convocation meeting hour-**Bring to Senate** (Admin suggests Thursdays at 3pm-propose 1 hour time, no classes, use for meetings)
5. Diversity planning task force representatives needed-**Exec recommends referral to BSU equity committee members-PH agrees (4 individuals)**

6. Centralized evaluations-Jeff requested a written response, Admin asking for
7. MBA program-pending
8. Summer course caps-MT does NOT support
9. Handicapped parking-WM –requested to send clarification of handicap parking policy, JU suggested better signage, working with city.
10. Carry forward-
11. Class cancellation pilot-intended for use with notification of students-notify Senate
12. Other-
 - a. VP Tadlock-developing an insurance policy from MNSCU language for adoption at BSU for international students
 - b. JU-reported concerns about NTC faculty teaching BSU classes as part of their NTC assignment/load. PH stated he is concerned about “blurring the lines!”. This “is done in the system”. Use of adjuncts is a “national problem”. ?as interim, “you won’t see this happen again”.