

BSUFA MEET AND CONFER MINUTES

10/29/14 4:00pm-5:45pm

Deputy 301A

Attendance: Troy Gilbertson, Tom Fauchald, Sarah Tarutis, Sheila Paul, Keith Marek, President Hanson, William Maki, Robert Griggs, Jeff Ueland, Patrick Guilfoile, Carolyn Townsend, Mary Beth Christianson-Jones, James Parks

No faculty members currently under investigation.

No investigations completed.

UPDATES:

Facilities update: William Maki-

1. Construction has started on the Talley Gallery and is projected to be finished by the end of the semester.
2. OSHA consultant visited BSU last Wednesday (evaluated remodels in Bensen, the Rec Center, and NTC). There are two divisions (Compliance and Consultation). BSU is being proactive by inviting Consultative services as changes can be made in a reasonable manner. If the Compliance division is involved, fines could be levied. There will be information about changes needed as a result of this visit next week.
3. HS predesign plans have been submitted and may have a few minor errors that will need to be corrected. More specific and detailed information/planning will come in the next phase.

Positions update: Pat Guilfoile

1. Microbiology department is currently interviewing for a position. Plan is to “go with failed searches and open lines”. Replacements will be considered as indicated.

Budget update: William Maki

1. BSU revenue is down \$1 million. **Maki will send Ueland a breakdown of details** of short term solutions implemented to deal with the shortfall.
2. Maki/Christenson-Jones discussed process for determining back pay with new contract guidelines. It is projected to be paid out in early December. Back pay is also being paid to adjuncts.
3. Enrollment projections-NTC down from 720 to 605 next year (current enrollment 650). Please attend a Forum on 11/6/14 at 10:00am in S208 for further discussion.
4. Guilfoile discussed cost recovery process-see the newest report on the IR website. Concerns were raised about overhead and Fauchald recommends that the Budget Committee review these calculations to improve clarity for faculty. Guilfoile reported that there will be very limited discretionary monies.
5. President Hanson explained that the MNSCU system is requesting \$142 million and a tuition freeze. BSU/NTC share is 4%.

Campaign update: President Hanson

1. The campaign is currently at \$32 million. A recent gift from a donor from China will have some benefits for faculty development. The target projection will be \$35 million by next year.
2. Note there is an error in one of the graphs that was shared by the President-scholarship monies for 2010-11 were misreported.

3. Update on the Gala-really nice event, well attended, well received.

Enrollment update: James Parker (will send an attachment with details to Ueland)

1. Three year enrollment trends are down 1%. Average ACT score 21.5. Average HS GPA 3.1. Top declared majors are nursing, business, criminal justice, elementary education, and psychology. Underrepresented student enrollment grew by 4 to a total of 67.

Carry over agenda items from 9/24/14 Meet and Confer

1. Year-long scheduling-This will be discussed at the IFO Senate meeting scheduled on Monday, 11/2/14 at 4:00pm. Plan to bring this back to the M&C table. Concerns broached about how this may affect “intrusive advising” and contact with students.
2. Convocation meeting hour-Thursdays @ 3:00pm
3. Carry Forwards

New Agenda Items:

1. Centralized Course Evaluations-Ueland reported that this concept has been opposed by faculty in the past and continues to not be supported at this time and will be considered a contractual issue. See Attachment A.
2. Faculty representation on the Foundation-Ueland requested to have a faculty member on the Foundation, which may ultimately improve faculty participation in “giving”.
President Hanson plans to make this request.
3. Load sheets-Guilfoile-Ueland requested that faculty be provided with a copy of the completed load sheet. Guilfoile stated that modifications are periodically done. Guilfoile will plan to amend the process so that faculty members have access to their completed load reports. Discussed need for improved form/electronic access.
4. Charting the Future-Ueland
 - a. Steering Committee Response to MSUSA President was unacceptable. President Hanson witnessed this event. His view is that this is about one President and one Chancellor-not a systems issue.
 - b. 11/7/14 from 11:00am-1:00pm Gallery walk on campus-encouraged to attend to hear about plans and implementation of our campus’ response to this initiative.
 - c. Fauchald reported that one faculty member received a “survey” for Charting the Future. President Hanson stated it is not originating from our campus.
5. Orientation Shift in Responsibility Request-Parker
 - a. No impact on IFO, no changes in position descriptions. These changes will help staff better manage advising. See Attachment B.
6. Strategic Enrollment Management Plan-Parker
 - a. Efforts are being targeted at retention and persistence to graduation. Feedback is requested-please share with faculty and encourage to attend the open forum scheduled on 11/13/14. See attachment C.
7. Foam stations/sanitizer-Ueland
 - a. Flu season is here. Note the foam stations exist outside the common eating areas, but are often empty. Maki will follow-up to improve availability of sanitizer in stations.
8. Expenditure/Funding information
 - a. Football field-Ueland requested a breakdown of how the football field project was funded. Maki discussed details-cost 1.36million (from Foundation, contract with ISD31, general fund-of which some contributed to our current budgetary shortfall).

- b. Enrollment vs. tuition revenue
 - i. Scholarships-tuition discounting has significant impact on revenue. As do types of enrollment i.e. 80/20 classes. Maki explained that DLite and summer courses are calculated differently than fall/spring. Dr. Hanson pointed out that 18 academic departments have been impacted by scholarship monies. Enrollment goal is 800 per year and 72% retention.
 - c. International initiatives
 - i. CIEE grants-Ueland requests information about how grants are determined, how they are funded, how are they communicated and what is the overall process? President Hanson reported that most of the travel costs for travel to China have been paid by them. He also stated that this international initiative needs to start producing real change/numbers to be considered viable. Guilfoile will review with Provost Tadlock. IFO would like to see a committee driven process and an improvement in the reporting out process.
Plan to review at the next M&C.
9. HLC Quality Initiative Project-Guilfoile
- a. Please review and provide feedback/ideas about a quality initiative project (part of the process for accreditation through HLC). Ideas from the Dean's include student persistence and completion, assessment of student learning, revised liberal education, campus wide renovation/facilities. Other ideas welcome. See attachment. **Ask Senate for involvement.** See Attachment D.
 - b.
10. President Hanson recognized Ueland's scheduled presentation on his sabbatical to Namibia with his family-10/29/14 at the Parkhouse.
11. Present Hanson notified the group that St. Cloud voted no confidence in the Chancellor today. (Winona recently did the same). **Senate to discuss on Monday.**
12. Ueland requested clarification about savings from using the current printing company. Maki stated that he will be checking with IT leadership and will have a comprehensive evaluation.
13. Ueland requested clarification on the graduate assistant process. Guilfoile/Maki report no changes in the process. Faculty need to request GAs if needed.

Changes in meet and Confer dates for November and December 2014:

November 12, 2014-4-6 pm-Deputy 301A-regular Meet and Confer

November 19, 2014 meeting cancelled

December 3, 2014-regular Meet and Confer

December 17, 2014-meeting cancelled

Respectfully submitted,
Sarah Tarutis