

BSUFA Meet and Confer Minutes
 May 6, 2015 at 4:00pm
 Deputy 301A

Attendance: Troy Gilbertson, Carolyn Townsend, Sheila Paul, Tom Fauchald, Sarah Tarutis, Rod Henry, Jeff Ueland, Keith Marek, William Maki, Patrick Guilfoile, Mary Beth Christianson-Jones, James Parker, President Hanson, Robert Griggs

TOPIC	DISCUSSION	ACTION, OUTCOME, RATIONALE
OPENING QUERIES:		
Are any faculty members currently under investigation?	No	
Have any investigations been completed?	NA	
UPDATES:		
Facilities update	WM- 1. Memorial Hall completion mid-late July, Decker mid-fall semester, on pace. 2. Laurel House is just about complete, landscape to be done in June, Honors selected 4 students to live in the house next year on scholarship. 3. Rec Center-main courts-will be closed in summer to re-roof. Weight room, racket ball court and pool will be open (June 1-early August). 4. Plaza will be closed much of the summer.	
Positions update	PG reported current positions that are open	
Budget update	WM- 1. Review of budget projections FY 2015-16. 2015 stable. Tuition rates 2016. TF BSU looking good. ?NWT-are we loaning them more? WM-NWT projection low but manageable. PH-NWT as of 2015 needs to operate on it's own. Need to boost enrollment, faculty encouraging registration	See electronic budget document

<p>Campaign update</p> <p>Enrollment update</p>	<p>PH-talking seriously about next campaign</p> <p>JP-</p> <ol style="list-style-type: none"> 1. Details of enrollments over last 4 years. Note fewer high school grads. International students-no way to confirm for fall at this time. 2. Fall to following fall retention rates by ethnicity 3. 6 year graduation rates from 2005 4. Retention and grad rates for NA students 5. Underrepresented populations-raw numbers with addition of students with disabilities and Veterans 6. Distribution of countries for international students <p>RH-re: NA-initiatives?</p> <p>JP-AOS recruiter focuses on NA and other under-represented student-allocation from system (in high schools on reservation). NA recruitment days, large portion of transfer market being used to recruit community college transfers</p> <p>KM- it looks like a downward trend in i.e. Nepalese students- JP-applications increasing, recruiting</p> <p>JU-question if there will still be a need for faculty to teach 2nd summer session for incoming international students</p>	<p>See electronic documents</p> <ul style="list-style-type: none"> ▪ PDF Fall Campus Compare 20163 data as of 4-25-15 ▪ PDF Major and College Comparison April 27, 2015 ▪ PDF Summer Campus Compare 20161-20150426 ▪ PDF Fall Compare 20163-20150504 ▪ PDF Summer Compare 20161-20150504 ▪ ENROLMENT INFORMATION <p>PG to follow-up</p>
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CARRY OVER AGENDA ITEMS FROM 3-25-15:		
Orientation fee-alternative?	PG-f/u with Michelle-not a good option except zero credit class-other state universities use this process TF-guidance from Patricia King (can only be charged to the students who participate in the orientation). System is pushing this.	
Response on parking proposal	WM-see below	
AB grading	JU-This will be discussed at the Senate meeting on Monday, 5/12/15. PG-Winona and BSU are the only universities that do not use plus/minus Records willing to invest in this change	JU will bring back Senate feedback after Monday's meeting
Course evaluations	JU-currently being grieved PG-How is this response rate? 22% overall return rate. Only one notice sent to students.	
NEW AGENDA ITEMS:		
BSU parking restructure proposal	WM-track changes did not translate to the attachment- Page 1-enforce AIRC parking during day (allows for spaces for 6 pm classes). Will be oversold by a little (industry standard). Rate increases spread out over next 3 years (plan detailed) Tennis courts will become a parking lot next fall	Attachment 1 BSU Parking Restructure Proposal April 16 2015 - 5-6-15 - #1
BSUFA requests	PG-	Attachment 2 BSUFA Requests - 5-6-15 - #2
Overload and adjunct information for current year	PG- Adjunct credits represents cumulative data (suggest to ignore this column)	Attachment 3 Faculty Overloads 2014-2015 - 5-6-15 - #3 Attachment 4 Adjunct updated 14 15 5 5 M C - 5-6-15 - #4
Timelines for 2015-2016	PG-non-renewal (conform to contract language)-previous depicted more of a step-wise language.	Attachment 5 Nonrenewal 2015-2016 - 5-6-15 - #5

	Sabbatical (same except date changes) Adjustments made in dates	Attachment 6 Sabbatical Leave Process for 2016-2017 - 5-6-15 - #6
BSUFA Meet and Confer dates for 2015-2016	JU	Attachment 7 BSUFA - 2015-16 Meet & Confers - 5-6-15 - #7 Take to Senate for comment
Proposed AAR dates for 2015-2016 academic year	JU	Attachment 8 PROPOSED AAR DATE FOR 2015-16 - 5-6-15 - #8 Take to Senate for comment
AAR faculty travel allocation proposal	PG-departments get allocation for full day \$225 (represents reduction) JU-recognize faculty participation is important-decrease will be perceived poorly (most recent proposal was for zero allocation)	Attachment 9 BSUFA AAR Travel Stipend - 5-6-15 - #9 Take to Senate for discussion/comment
Enrollment & recruitment (AIRC, International etc.)	JP-discussed above	
Status on free tuition and administration reorganization	PH-BSU 2020 is a take-off on strategic plan. We need to move on these issues. Goal to be university in upper Midwest. Suggest: <ol style="list-style-type: none"> 1. Start or continue high impact student intervention-advising, recruiting, retention 2. Socialize our freshmen differently-educate students about residential life and academics-lots of suggestions from faculty mainly-we would scholarship incoming freshman up to 12 credits completely (last dollars in) after scholarships and fed financial aid applied-idea is to get some commitments out of students, living in the halls, restrict and limit on-line for freshmen 	Possible need for M&C over summer

	<p>(relationships with faculty), residential scholarships would restrict movement out of the residence halls, leave at semester break</p> <p>1st year-contractual relationship and money will be taken away for violation of the contract</p> <p>3. Notion of administrative flattening, in order to generate positions, we need to flatten administration. Want to take work load and even it out because now one Dean may have 100 faculty and another has 30 or 35 and the change in workload is dramatic. Faculty should receive the same structure and support. Will push us towards becoming the premier residential campus. Think about advising, internships, academic rigor, etc. Future will bring less state support, marginalization of out-state schools, try to get out ahead of this trend. Changes in how we work could change the trends. Shape students and aspirations will help us with our goals. Distinctiveness, identity, familiarity is important. Our reputation is important and we are financially stable (thank you Bill Maki).BSU 2020.</p>	
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	<p>Short term operationalization of MAP.</p> <p>TF-Opportune time with changes, BSU currently stable, concerns for faculty ramification, how will reassign times, Chair contracts, etc. If looking at 2016 fall-need to start now. JU-PH will provide details about the plan in early fall, will impact all of us (begin moving in September)</p> <p>KM-PH discussed changes related to tuition/scholarships, controversial, relationship with discounted tuition and net revenue. JU-how will this affect retention? PH high impact practices will impact retention. Goal-now at 68-70% fall to fall retention with goal of 80%. To increase students by 12% is a lot of money and would add to stability of our agency. Details will come to this body for discussion. Some money on residence contracts, looking at other revenue lines as we improve efficiency in other processes. Goal to be financially stable, possibly growing.</p> <p>KM-“flattening”-PH-addition of faculty positions, need to create room for them by being more efficient, need to be academically relevant, hope to increase freshmen classes. Need to push capacity. Course scheduling and offerings will be impacted. If we had 900 freshman (100 additional)-pressure on English, math, all general education courses.</p> <p>TF-PSEO questions-PH-true that traditional freshman going</p>	
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	<p>by wayside and we need to be aware. Still want to push forward, keep values intact. There is a group of parents that want their children to attend a residential experience. JU-BSU uniquely positioned to play in this field-have both an on-line and residential market, TF-mostly upper division here</p> <p>PH-issue of unpreparedness of freshman-possibly pairing with high schools in our region to bring up to speed</p> <p>CT-space issues-residential students available for evening classes. PH-using Fridays, looking at scheduling</p>	
<p>Hagg-Sauer/ ALC update</p>	<p>PG-working with new architect. Meeting April 30, reminding us of plans, next steps, will continue next week, May 11, stakeholder meetings planned, especially those offices moving. Steering committee meetings planned over summer. Next step is schematic designs due end of September.</p> <p>JU-IFO offices?</p> <p>KM-timelines-faculty done next week, Maki, Guilfoille done July 1st-who is liaison?</p> <p>PH-doesn't know-still in "mourning" ☺. Will need someone in charge of these projects.</p>	
<p>Grant audit conflict of interest policy</p>	<p>WM-grants management audit and National Science Foundation-finding: some institutions did not have procedures to provide for conflict of interest requirements-written standards and disciplinary actions for violations. PG, WM, Monty and Karen White met to discuss compliance.</p>	<p>Attachment 10 Conflict of Interest Policy - 5-6-15 - #10</p> <p>Attachment 11 Conflict of Interest Policy Form - 5-6-15 - #11 WM requesting feedback from faculty. Take to the Senate and faculty for review and comment.</p>

	Created a policy- see attachment.	
MARS director appointment	<p>JU-memo sent to one college, not widely dispersed. RH-position created long ago-moved out of marketing program. Department needs to be part of this if university wide directorship. TF-from department to college without consultation. PG-aware of situation. Martin's perspective it is a college level and different from department. PG-lots of reassign time at department level. JU Why would this go to college level? PG-not aware.</p> <p>RH-term appointments-the call that went out had no specified terms (directors for life). Need length of time to serve.</p>	
Other:		
Meeting adjourned at 1730 Respectfully submitted Sarah Tarutis		