

12/16/15 4pm
 BSUFA Meet and Confer
 Deputy 301A

Members in attendance: Jeff Ueland, Sarah Tarutis, Randy Westhoff, Michelle Frenzel, Martin Tadlock, Megan Zothman, Karen Snorek, Robert Griggs, Tom Fauchald, Keith Marek, Rod Henry, Richard Hanson

Opening Queries

Are any faculty members currently under investigation? Nature of investigation:	MZ-nothing new	
Have any investigations been completed? Results	MZ-None	

Updates

Facilities	KS-12/18 is goal, will not be met. KS meeting with KA next week, need solution and plan to have resolution before faculty coming back to Memorial in spring (January). Bonding #6. Legislature back in session in Feb.	
Positions	MZ-not many changes. Probational and FT Psych and SW in Search. Several posted. Backfills pending. 2 FT nursing 12/28 posting and volleyball coach 12/28. 2 FT nursing for spring 2016 backfills x1 semester.	Spreadsheet is helpful-thanks!
Budget	KS-website link (finance site) up and going for summary data to be updated monthly (see in January). TF-ask for draft of Title IX- KS working with auditors, officially needs to be updated by January 10 th -KS invited to budget meeting	TF will send an email invitation to the next budget meeting
Campaign	RH-currently over 35\$ million, going to ask 6 people for 2 nd planned gift/investment opportunity.	

	Good shot at 40\$ million by June 30. Question-can we get a campaign boost through investment opportunity-commitment to carbon-free campus. Partner with Ottertail Power. BSU would own the new system after 6 years.	
Enrollment	MF-See Doug Olney information sent out on Monday-Some impact for non-payment for spring. Grades due Monday, 12/21. Will run satisfactory academic progress-will affect numbers JU-registration? TF-slightly ahead on enrollment MT-profile is better for fall 2016 (ACT)-MF-intention to increase the ACT >20, admissions being trained about conversions that will affect future processes. Applications are about the same over last couple years.	MF will provide updates on enrollment.

Agenda

International Studies response-carry-over from 11/4/15	JU-Motion from Senate-Committee wants to stay, asked that Director to be appointed-composition being discussed-some progress/buy in.	Ask Admin to call for Director
Duty days for summer searches-carry-over from 12/2/15	MT-Motion from Senate-to ad hoc committee to review	See Attachment #2 Put on January agenda
Guidelines for University Scholars-carry over from 12/2/15	MT-process will be discussed	See Attachment #3 Put on January agenda
Financial Recovery Plan-carry-over from 12/2/15	KS-will be working on it over winter break. RH-categories-need to write an introduction (time to say	TF requests to meet with KS with Title IX before/next budget meeting

	<p>things that need to be said that aren't financial), body of report is spreadsheets, etc. Talked to VPs about issues related to financial recovery- understanding more completely deferred maintenance and how to pay for it, environmental factor- expectations for revenue can not be relied on, athletics, full-service institution- role/status and how does all this work, vision for the system, what is a residential campus? If in system plan, must find ways to fund them. Financial sustainability- deep structural problems. TF-Reserves and fund balance questions potentially affecting 2017 KS-5%-7% funding based on performance RH-need real answers KS-clarification on reserves of 7% of previous year's revenue (out of 20%). IFO travel-obligation-carried forward, how much is technology fee that is carried forward? TF-Includes mandated reserves. RH-need to fix some of our underlying issues that contribute to sustainability as a system. Workforce is on the horizon (services i.e. library services will be cut)-more vocational.</p>	
<p>Information request: carry-over from 12/2/15</p>	<p>RW Enrollment report with incoming student data broken down by credits transferred into each MTC Goal area- asked Doug Olney for query</p>	<p>Doug Olney will provide information from a query for next M&C meeting</p>

	Specifics on amount of carry-forwards withheld by department/unit-RW	See attachments-Carry Forwards FY2015 to FY 2016
Checklist of IFO information update-carry-over from 12/2/15	RW/KS-RW talked to Robb C about Base Camp for projects-post questions, like a social media site-comments, documents, available to selected individuals/group.	RW to set up a Base Camp site by next meeting in January
Lib Ed Committee request/response	JU-motion asking that Erica Bailey Johnson ex-officio lib ed-recruiter to get those courses up and running-KS 3 credits for coordinating, 3 credits teaching in fall and 3 credits in spring	JU to forward the motion to KS/MT
TAD name change	JU-Senate passed/approved School of Technology and Design, name change only	
Other	<ol style="list-style-type: none"> 1. RH-no information from the survey 2. HLC-RG no answer yet. Evaluation team sent report to HLC mid-November, usually quick process (within a month), then forwarded to campus for review issues of fact, can not challenge findings. Plan is to get back to RG with outcomes (last update of information 2 weeks ago-cautious follow-up). 3. Thank you from JU-response for Muslim students support 	<p>Ask in January</p> <p>Still waiting for an official response.</p> <p>Happy Holidays!</p>

Respectfully submitted,
Sarah Tarutis, Secretary