

BSUFA MEET AND CONFER MINUTES  
NOVEMBER 30, 2016

Faculty present: Mike Murray, Andy Hafs, Steve Carlson, Derek Webb, Elizabeth Rave, Carolyn Townsend

Administrators present: Michael Anderson, President Hensrud, Karen Snorek, Deb Peterson, Randy Westhoff, Megan Zothman

Retrenchment: KS: There are major budgetary problems that we are facing, but it is too early to tell how much we will be affected.

Investigation: MZ: Yes, one new one since the last month. Completed? Yes, Results: No

Facilities: KS: Over semester break, emergency door will be replaced in Memorial. Computer lab in Decker should be up and running. Mass Comm. Open House 3-5 pm December 7. Same capital bonding project has been submitted

Positions: MZ: Special Ed probationary reposted, other one reposted, Psychology: one reposted, two library positions posted, clinical coordinator posted

In committee: social work, accounting, business admin, probationary math, fixed term math. Nursing, sociology, anthropology are all pending. DW: In light of potential retrenchment, will any searches be cancelled? MA: I can't answer that but I have asked for a complete list of all faculty openings. FH: You have to look at enrollment and your need.

MM: Search Advisory Committee clarification? MA: Affirmative Action is only in an advisory role. DP: She clarified her role. MM: Does this adequately clarify Deb's role? (No response)

Budgetary Update: KS: Wants to pass on Item # 3,

MF: Enrollment is doing well. We are trying to maximize retention through various measures. DW: Do you happen to know NTC enrollment? They had 289 students not registered for spring, a much larger percentage.

MM: I want to discuss retrenchment again. He pointed out that "retrenchment" pertains to tenured or probationary faculty. Are you considering retrenchment of tenured or probationary faculty at this time? FH: No, we would have had to do that 10 days into the school year.

Administrative Evaluations: MA: We are still getting a finalized version. SC: Please submit that asap to us so that we may view this and get out formative and summative evaluations.

Organizational Structure: MA: He said that in conversations with DW and SC, that this should wait until a permanent provost is in place. He said that we had a good idea!

Administrative office hours: MA: I have been making the rounds to various departments and programs. He said deans have been implementing their hours. He is only going on invitation.

HLC: RW: Step 1: personnel files have been examined. Very soon, HR will notify specific faculty members to submit official transcripts if there are not currently there.

AAR: MF: We acknowledged the response from the senate but I have not taken any action. DW: The ball is in your court with this. MF: I haven't had a chance to make a decision.

Charting the Future: FH: Jeff Ueland and Keith Marek met with FH. Keith is on sabbatical and Jeff asked to step down from this.

Organizational Structure: FH: a multi-page handout was distributed. Changes would be implemented January 1. There may be more decisions under the academic affairs realm.

Timeline for Interim Administrators: MZ: We are moving forward working with a search firm. 3: Provost/VP will be first. Monday they will talk about the final profile and it will be out next week for posting for about 60 days. The pre-screening process: Feb. 3, Skype following week, contact finalists in mid February. Campus visits weeks of March 20 and 27. NTC Vice Pres. position is next. Dates will be comparable, shifted back two weeks. 3. Exec Director for Enrollment. More refinement will be necessary. That will post after the holidays, but very early in January. We have several interim administrators continuing: Randy, Deb, Bonnie Higgins. Troy and Vivian will be discussed. Dean of students (interim) is currently occurring. Randy is chairing the provost search, Michelle the NTC search.

Overload summary: MM: We received it.

MZ: 1. The Bemidji Pioneer requested the 10 highest paid individuals at BSU. If it's a faculty member, HR will notify the faculty member. 2. Board of Trustees Educator of the Year Award: There's an award process specific for IFO. A committee would review the nominations. We want faculty members to review this.

Meeting adjourned at 5:23

Respectfully submitted by,  
Steve Carlson