

BSUFA MEET AND CONFER AGENDA SEPTEMBER 27, 2017 – 4:00 P.M. - DEPUTY 301A

OPENING QUERIES

Sheila Paul, Keith Marek, Steve Carlson, Derek Webb, Elizabeth Rave, Tony Pepper, Michelle Frenzel, Faith Hensrud, Randy Westhoff, Mike, Murray, Sarah Tarutis

1. **Retrenchment**

SC- is retrenchment being considered for any faculty?

FH- no

2. **Are any faculty members currently under investigation? Nature of investigation (no name needed).**

FH I don't have this

3. **Have any investigations been completed? Results?**

FH - no

UPDATES

1. **Facilities update**

DW- Hagg Sauer 100, there are broken chairs, and the issue has not been addressed

TP- The reason for the original problem was that there some event there the night before, and so housekeeping didn't realise it was messed up but that doesn't address current issues

ER- also some tables, lined up against the back. Seems lack of maintenance. Today the sound system didn't work. There always seems to be garbage everywhere. Overall is a mess.

Fh- I will get that addressed

2. **Positions update**

DW- I did receive email from MZ that she's creating spreadsheet of positions across the university but it was not ready today

RW- I'll send you a list of faculty positions that are going to be searched in the next few days

TP- it would be premature to share my info right now, but I will in a few days

FH- suffice to say we will be having a lot of searches

RW- it's a long list

3. **Budget update**

FH- no news

4. **Enrollment update**

MF- The fall enrolment is in. We will be up either .9 or 1.0 percent compared to last fall. Flat for undergrad, 20% increase in grad. Coming up is academic open house events, on MEA on Oct 19/20. Message did go out to dept. chairs asking for reps at each event. Have heard back from a handful and asked for response by Oct 7, so I'm guessing lot of conversations going on. Already shifting gears for next fall, recruiters are out at high schools. We are working with marketing and communications as well as staff in CEO to create a landing page, being a spring start student, how to navigate the process. Also talking about an out of state student marketing plan. We want to expand that.

5. **Strategic Plan Update**

FH- we will be having some open forums in October, working on finalizing dates. Talk about the process- going forward- is still in draft format, but pretty solid draft format. Put together the plan and shared the mission plan and fundamental values and they haven't changed. This is part of the HLC requirement to review the mission regularly. We wanted to review the plan first, and see if any

revisions needed. These values have been around for a long time, and we are not looking to change them. What you'll see in the rest of the document, starting on p6 as what we have identified as the 5 institutional priorities and that drives the rest of the strategic plan. It's divided up and colour-coded.

Priority 1, you'll see goal 1, focusing

MM- What is Theme of Place?

FH- Just because they're in that order... they're all equal

FH- Physical location, uniqueness in the region, focus on the environment/sustainability

TP-We also thought of place in terms of values in our community, and what sort of place we want to be, and believe that we are. And place in relation to the broader community too. Geography, our own community, broader community, they are the three elements of place

FH- As you read the activities you'll get more of a flavour of that. Not going through them in any depth right now, but if you read this and see something, please share with us. What we would be asking, is to develop a set of key questions as you're looking at it, so that we get some specific feedback, and then open up to any other feedback.

DW- From a practical standpoint, there will be a sharing?

FH- The presidents have been sent that, and yes please distribute to faculty. We will have sessions, only be an hour about 45-mins for presentation and then 15 for questions. Will be recorded and online for online feedback submission. Right now still trying to get the committee to commit to the date.

Almost there.

AGENDA ITEMS

- 1. Letters of Expectation** **Carry over item from 4-26-17** **Tony**

TP- we just need to meet. We have a draft policy, and we need to talk and go through and see if we can agree.
- 2. Reassigned time / Extra duty days - Carry over** **Carry over item from 8-30-17** **Randy**

RW- you asked me to include the HLC co-chairs and we have yet to identify everybody. I did meet with some faculty, Kari Wood and Sandy Kranz and their dean. They were receiving a large amount of extra duty day pay as they were advising all the online students in their program. They are going to use this year as a year to move all of the students to the rest of their department.
- 3. Restructuring Colleges** **Carry over item from 8-30-17** **Tony**

TP- I asked for faculty input, and the deadline was Monday. I really appreciated, lot of response, very helpful. Now will go to next step of putting together next step of ideas, and I'll put that together and share so that we have something more substantive to look at.
- 4. Master Academic Plan** **Carry over item from 8-30-17** **Tony**

TP- The update is we are really close on the strategic plan, and then the master academic plan will start in earnest. What I've done so far is just with the deans and look at last year's plans, and see if it's worthy to keep but I don't really have more of an update

MM- With that, on the priorities, especially priority one, increase graduate programs, and this would involve increasing the size of the cost, is that accurate?

FH- one of the things we have to do with the Strategic Plan is to identify how we are going to pay for that.

MM- I fully support it, just wondering how we are going to pay for it

DW- Me too
- 5. HLC Criteria Committee** **Carry over item from 8-30-17** **Randy / Deb**

RW- Still in process. I expect a call for IFO faculty on those committees. Will let you know
- 6. Virtual Career Fair October 6th / October 18th** **Carry over item from 8-30-17** **Deb**

RW- Deb Peterson is absent, but she would like to put a number of positions that we have open in that virtual career fair. We met about it, and she will probably be coming to depts. who have positions that will be filled this year for information and opportunity to talk to potential applicants during the fair I'm sure she will be in contact.

TP- The Oct 6 will be really tight, but the other one will be better

RW- Deb is also requesting feedback on student campus climate report, and looking for that by sept 30

7. Scantron

Carry over item from 8-30-17

Derek

DW- Can we talk about that without Karen?

TP- Tell me if I have the background wrong. Karen Snorek had thought Scantron was becoming more and more obsolete and she thought perhaps we could get rid of it, but then see that some depts. still rely heavily on it and don't want to undermine what they're doing.

KM- The technology is not obsolete

TP- I'm sorry if I insulted Scantron, but more and more of what Scantron does can be done in other ways. There is computer software that can do the same sort of thing, we don't want to just cut off other people, and I think KS is open to trying to figure this out, but I don't have any update I can give you from KS.

DW- This will probably be on the agenda again

8. Academic Calendar changes

Attachment

Randy

RW - The calendar committee proposed the calendars for the next five academic year, basic premise is to add back in two classes during thanksgiving and increase instructional days by one each semester. That kind of sets out the calendar (the dates that MnSCU gives us).

DW- It works out better for the science people if the Fridays are off, because the labs don't get interrupted

ER- Except for biology

DW- The Friday on MEA is good because of the parents of students. The next step is to send the calendars out for comments

RW- I'm hoping you'll speak about it at the senate meeting

DW-We just cancelled our senate meeting

RW- Go to faculty

DW- Goes to all faculty

9. Other

DW- We have issues with Aramark catering. It's frustrating, and I know contract is behind it. We are having a lot of problems with Aramark and catering and difficulty. Are we considering anything?

FH- Have the issues been reported to Jesse grant?

ER/DW- We weren't aware of that it should be addressed to Jesse Grant

FH- He is our point of contact with Aramark.

ER- Our distinguished alums lunch was an hour late.

FH- Please provide details directly to Jesse

DW- We had an issue with one of our union events. We will report it to Jesse

FH- We struggled with it all last year. We've been assured it will change. Any time any issue, send to Jesse. He has to have the documentation to be able to follow up.

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FH- The chancellor search kicked off last week. I believe is a better process this year than last year; one of factors that impacted ability to have successful search was setting a date by which they wanted to have it done. They're a bit more flexible. The specific date of Feb 1 was not helpful. Jim Grabowska is the IFO rep, I'm one of two presidents to search. I was initially reluctant as I thought someone with more experience would be better on this committee, I was convinced that my outside perspective would be helpful. My biggest concern was the time commitment so will see how it goes.

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FH- I'm on the executive committee of the leadership council, and participated in the Board of Trustees retreat last week. It was my first time, so wasn't sure what would be like. I was told that it was much better than any previous, and that the BoT was more receptive to engaging with audience. I was asked to give a brief presentation (15 mins for 4 of us) to talk about what's happening across the system on the priorities of student success, student diversity and equity/sustainability, and inclusion. Received positively, the other piece was that the board seems much more committed to getting to know institutions better than they have in the past. They clearly understand what their role is and institution's. There was some commitment to having board/committee meetings on campuses, even as soon as this year. Will see what that looks like. It was extremely positive.

DW- Any idea about what created the change of tone?

Fh- I think Davinder, and the relationship with chair Becker (?). The relationship that the board chair feels- needs to connect more with the campuses.

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FH- You have probably heard about the Dear Colleague letter from Dept. Ed and sexual violence and some changes that have been proposed. I want you to be aware, there was some concern about whether or not we should still be using the preponderance of evidence language that had been used previously. Title IX related. We will continue to use the same evidence standard that was used previously, the preponderance of evidence, 51% is the threshold that's used.

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FH- Next date for M&C is scheduled for Oct 25, I won't be here. Do we move to alternate date of Nov 1?

DW- Is fine with us.

RW- At the last M&C expressed handling about data handling. Deb did a little research and they are 100% FERPA compliant. Data handling procedures is really well thought out.

MM- When a student navigates, are the students given a pop up that informs them that it's stored off-site? BSU? Just so students know, that's FERPA compliant