

BSUFA Meet and Confer, December 5, 2018

Attendance: Bill Joyce, Steve Carlson, Kari Wood, Derek Webb, Mike Murray, Megan Zothman, Tony Pepper, Faith Hensrud, Randy Westhoff, Michelle Frenzel, Deb Peterson, Sheila Paul, Dean Frost, Lainie Hiller.

DW- is the administration considering Retrenchment?

FH- no

DW- are any faculty under investigation?

DP- one

DW- are any investigations finished?

DP- one

DW- strategic plan update?

FH- vision and the mission were approved by BoT

DW- MAP-

TP- not much by way of update, except for provost council we went through process for reviewing first year activities and all of them are underway, so that was really encouraging, and some are completed and we are working with Andy Bartlett with effective means of sharing updates about MAP, and one idea is BS insider, so that might be what we do, but some way beyond just telling something every now and then

DW- facilities

Nothing

DW- budget

MZ- budget open forum next week in facstaff.

FH- will focus on 2018 and how we ended and what we are looking at for 2019 and what we are looking at for the legislative ask for 2019

MZ- Hagg Sauer update- there have been updates recently for their website. I don't think there was more than that

FH- bids are out, due December 20

TP- lots of bids coming in

FH- we have lots of bids and good ones at that

DW- positions?

MZ- I will send the document via email, large volume of searches. At this point, we believe that all faculty positions have been posted and have been approved, and are closed or are closing.

DW_ enrolment update

Mf- all of our windowing is done for spring, lots of outreach to registered students. On facstaff, told about new functionality in starfish. Our office will be following up with short survey to new students. Down a little bit in some areas, in particular with nursing, doing some contacting through national student clearinghouse, names of students from nursing we had in pipeline for nursing, to follow up.

DW- from what I tell, flat would be pretty good

MF- yes, plenty of time, we are working on it

DW- scheduling. Is same as item 3?

TP- yes. At spring start-up on 11th, there will be a facstaff going on this, MF and will have a Q&A on course scheduling and what MF will be presenting next.

MF- you have a document that we have been working on with the dean's council, records, EMS system for scheduling, and it's what we are piloting for next year, next year will be an anomaly, and we will need to make some adjustments for scheduling. To try to document timeline, we have put this together. The timeline is listed there and we want to give a schedule for all of next year. The room process is best described as hybrid. There will be some rooms that the schedulers will process, and this won't change- the specialised room- like micro bio lab, and that process will be kept the same. We will collect information and working through the deans to prioritise of classes need two rooms

ER- how do we find out what our rooms are categorised?

MF- we can send that to you. We have a grid to know what are 210s, 220s etc.

If a course needs a specific type of room, then you're working through your chair or dean, with spreadsheets that we have, to get info to records. After we get through 1 through 3, and get to second page, we will be using the optimiser, and there is a function in EMS how we prioritise a room. If there are any faculty who need an accommodation for mobility or something, then that gets priority then next would be if there are special needs for teachers- like active learning classroom, and then everything else is schedule, in order of extra weight on time pattern conformance, classes capped at 60 or more as only a handful of rooms meet that, then upper division courses when at all possible to schedule close to or in same building as instructor's office, so it's not always the same people teaching in the new building, or commuting, and then after that lower division classes and what's left. The optimiser goes through this algorithm and makes adjustments

DF- somehow "the optimiser" sounds scary.

for people teaching on a Tuesday Thursday schedule, to then teach a Monday wed Friday schedule means I need to rejig all classes, how does the optimiser know what day and time?

MF- the optimiser doesn't change that, it already knows what day/time, it just deals with rooms.

DF- I noticed in policy there is no provision for a faculty member to query/disagree with room selection. No process to appeal the optimiser's decision

TP- yes, they could appeal, if there is a compelling reason, we can overrule, but we wouldn't do it lightly.

DF- nothing in writing? I think the faculty would like it if there was something in writing "go to this office to appeal the optimiser.

RW- you always have the right to appeal

Mm- can you put a line in there where to go for discussion of room assignments?

TP- I suppose we could do that. I want to be clear that the bar will be high for changing, but there could always be a reason that no-one considered that makes it worth overturning, and wouldn't want to guess what that compelling reason might be, but we could put something along those lines

Km- when I saw this last time, and met with dean, I asked about summer labs, and they'll be in a normal location, but one week per year they will be in a computer lab, and is there way to deal with that?

MF- how do you deal with now?

KM- at the moment there are enough labs around that's not a problem, but when HS is out of commission it will be an issue. We have 11 or 12 freshman labs, and one week per semester they need to meet in a computer lab, and they'll need to meet for 2 hours in a computer lab

TP- you would need to submit a room request for a certain...

MF- you would need to work with the scheduler, and what rooms are available when and what's a pressure point. They will have to be a little creative, we will be so pinched next year

KM- Dean said to put in the notes

MF- yes, anything like that you can get to use ahead of time.

KM- how many classrooms we are going to lose? I worry that we won't have a space

MF- when we were preparing for this, we ran scenarios of the new room layouts and without changing days and times, we were able to schedule everything bar 50 classes out of 800. Our feelings is that with some adjustments we can make it fit just fine. As much as we know, as early as we know it, we will do the very best we can.

DP- are all rooms we are bringing inline handicap accessible? You might want to make sure you touch base with Christian (?).

TP- that might be a late adjustment we don't anticipate

RW- I don't think any of our classrooms are not accessible.

MF- that's a good example of a late minute adjustment

SP- I want to remind that the elevator in Benson has some accessibility problems- you need to go through the nursing lab

MF- I can let Christian know about that consideration

DW- sociology and communications studies

TP- informational item that sociology and communication studies are emerging. Don't know that the name will be, they will need to propose one. Officially at the start of spring semester, they will be maintain current roster

DW- Donna Pawlowski pulled out of English?

TP- roster of one

TP- to me, tiny depts. Have contractual issues, how do they elect a chair, second motions etc., so we are looking at merging depts. Of couple of people, we are asking about their desire to merge, but nothing else in the works

KM- just asking about the March 1 contractual deadline

TP- oh I doubt it would happen that fast

RW- Prof Ed was talking about merging rosters

MM- still need to bring by March 1

DW- under new language need to announce by Feb 1

RW- have to bring to January M&C?

DW- or have a one-off

RW- does it affect the Feb announcement date

DW- it does not

TP- those timelines- it's really doubtful that anyone other than Prof Ed would change

TP- the Attachment B, is statement on prior consideration, procedural statement. We have had some confusion on that issue, so we issued this procedural statement on prior consideration, and I promise we won't give you another version.

DW- our response, we don't need 10 days to give you our response, we have a grievance on this and a meeting set up with FH on this. I have fielded rumours emails and phone calls, and if you want to do something like this again, please do it in April. During the height of the hiring season is not a good time'

TP- I'm sorry for this

MM- what will happen to searches currently underway? There are a handful that have prior consideration candidates?

TP- they will follow this procedure

MZ- there is one that has reviewed the incumbent and asked for the release.

Other

FH- I have president update. Few things to mention, one we put out call for couple of different things- one was commencement speakers and got a really good list, and thank you for that really good list.

Presidents learning council topics for next semester, our next one on communications and we couldn't get one, which is bad, but looked for ideas for next semester and really good ideas and moving forward next is economic impact study, and it was very positive study from BSU and NTC perspective and showed the benefit for the state and region, and specific thing that came out of the study for MN state, for every \$1 in MN state appropriated we generated \$12 in economic value.

DW- the study is fairly high level, does it drill down at all?

FH- not into the program level at all, and I'll have Andy have a look and have a conversation

DW- it came up in HLC program 5 level

FH- we will see how detailed we can get.

RW- it doesn't separate NTC and BSU, so probably not

KM- who conducted study?

FH- Implant Group LLC? That was the model? Database was Parker Phillips. It was done for the whole system. Cost would have been double if we separate out for BSU and NTC separately, (\$4k)

Other things- budget forum on Monday at 2pm in Crying Wolf, also going to be hosting MN state and BOT and chancellor, have put together series of forums on Re-imagining MN state as a system and a whole and first of these scheduled for Monday Dec 10, we will be having in crying wolf at 8am , viewing of that, and some discussion questions and a briefing document to provide an overview on the forces impacting higher education 3 panellists, pretty interesting forum, and opportunities to give input back to system office and the board, and what are some of the discussion topics coming out around that I encourage to come, but you can log in on your own there is information how to do that, and finally, if neither of those are options, they will be archived, but the comment period is only two weeks, this I just the first of the series and the others are scheduled for Jan, March and April.

Last topic is president's leadership council, wed at 130 Beau Arts ballroom and topic is communications, and same format as first two, same feedback period. We are looking to improve our communications, and came out of the campus climate that we need to do a better job of communication.

MZ- We will have that feedback open and then open again the spring.

Adjourn 4:52pm