**BSUFA COMMITTEES FALL CALL 2022**

**Red text in committee name denotes vacancy**

**\*Committee charge listed below committee**

|  |
| --- |
| **Open for self-nominations from BSUFA members** |

## Academic Affairs Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Member*** |
| CICH | 25 | Sue Rickers |
| CAEH | 23 | Dan Allosso |
| CBMS | 24 | Derek Webb |
| Athletics | 24 | VACANT |
| SAS | 25 | VACANT |
| IFO Rep |  |  |

## \*Academic Affairs Committee Charge

a. Committee Charge:

1. To protect the rights and professional obligations of faculty in the academic process, including principles of freedom to teach and freedom to learn;
2. To protect faculty rights in determining admissions requirements, academic requirements for graduation, and approval of candidates for degrees;
3. To protect faculty rights to their intellectual property;
4. To promote academic excellence, integrity, and standards within the institution;
5. To preserve the integrity and unique character of the institution;
6. And to work with the Curriculum, Liberal Education, and Graduate Committees to accomplish these goals.

b. Committee Composition:

The committee will include

--1 member from the College of Arts, Education, and Humanities

--1 member from the College of Business, Mathematics, and Sciences

--1 member from the College of Individual and Community Health

--1 member from Student and Academic Support

--1 member from Athletics

--1 at large member

--Representative to the IFO Academic Affairs Committee

c. Committee Term:

The term of the BSUFA representatives on the IFO Academic Affairs committee is defined in the IFO operating procedures. The term of the other representatives shall be 3 years.

## Academic Computing

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Member*** |
| At Large | 24 | Xi Shan (sabbatical coverage for Rebecca Hoffman) |
| At Large | 23 | Drew Graham |
| At Large | 24 | BAOZHONG TIAN |
| At Large | 23 | Halbana Tarmizi |
| Library | 25 | Pete McDonnell |

## \*Academic Computing Committee Charge

a. Committee Charge:

1. To review the needs and priorities of academic computing and make recommendations on academic computing to the Senate;
2. And to serve as a resource for faculty representatives to University wide committees.
3. To discuss and communicate with the CIO and other administration regarding academic computing.

b. Committee Composition:

The committee will include

--4 At Large Members

--1 member from the Library

c. Committee Term: 3 years

## Action Committee AKA Executive Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Member*** |
| Pres. | 24 | Dennis Lunt |
| V. Pres. | 24 | Thomas Dirth |
| Caucus Member | 24 | Rucha Ambikar |
| Treasurer | 23 | Halbana Tarmizi |
| Negotiator | 24 | Mike Murray |
| Grievance Officer | 24 | DeeDee Narum |
| IFO Board Member | 24 | Keith Marek |
| IFO Board Member | 23 | Derek Webb |
| Senate Recording Sec. | 24 | Lukas Szrot |

## \*Action Committee Charge

a. Committee Charge:

1. On local issues, to execute and implement coordinated actions consistent with collective bargaining activities and goals set by the BSUFA Executive Board and with the consent of the BSUFA Senate;
2. On statewide issues, to execute and implement coordinated actions consistent with collective bargaining activities and goals set by the IFO Board of Directors;
3. To maintain contact and communication with other institutions governed by the Master Contract;
4. And to include as actions such activities as – but not limited to – letter writing, bannering, and picketing.
5. Coordinate information flow between faculty and the negotiating team regarding issues and progress of negotiations.
6. Work with the IFO Government Relations Committee, Action Committee, and Negotiating Team, and the IFO in general.

b. Committee Composition:

The committee shall consist of

The Executive Committee and the Action Coordinator of the BSUFA

c. Committee Term: 2 years

## Budget, Finance and Allocation Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| CAEH | 24 | Jessica Durgan |
| CAEH | 25 | VACANT |
| CICH | 25 | VACANT |
| CICH | 23 | Amber Fryklund |
| CBMS | 25 | VACANT |
| CBMS | 23 | Bill Joyce |
| SAS | 24 | VACANT |
| Athletics | 23 | Chelsea DeVille |

## \*Budget, Finance and Allocation Committee Charge

a. Committee Charge:

1. To review current budget and allocation practices;
2. To review the projected budget for the coming biennium;
3. To make recommendations to the BSUFA Senate, appropriate and university-wide committees;

b. Committee Composition:

The committee shall consist of

--2 members from the College of Arts, Education, and Humanities

--2 members from the College of Business, Mathematics, and Sciences

--2 members from the College of Individual and Community Health

--1 member from the Student and Academic Support unit

--1 member from Athletics

--1 at large member

c. Committee Term: 3 years

## Contingent Appointment Committee

|  |  |  |  |
| --- | --- | --- | --- |
| Fixed Term Member |  |  | Cathy Williams |
| Adjunct – must be on adj. apt during fall of service year |  |  | Meredith Kehoe |

## \*Contingent Appointments Committee Charge

1. Committee Charge
   1. The committee will address matters of concern specifically of faculty with contingent and fixed term appointments
   2. The committee will work to protect the rights and advocate for the rights of faculty in these roles
   3. The committee will help formulate and maintain standards for contingent faculty.
2. Committee Composition

The committee shall consist of:

--1 fixed term member

--1 adjunct member who must be on an adjunct appointment during the fall semester of the year of service

--the board representative (if from BSU) or at large contingent employee employed at least in the fall semester of the year in service.

--BSUFA President or designee (ex officio)

1. Committee Term: 1 year

**Subsection B: Committee Responsibilities**

Constitution Sec. E Sub. 1 and Constitution Sec. E Sub.2 require committee reports to the faculty senate at least yearly by each committee.

## Curriculum Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| CAEH | 24 | SHAAWANO URAN |
| CICH | 23 | Lukas Szrot |
| CBMS | 22 | Ryan Sayer |
| Athletics | 24 | VACANT |
| SAS/At Large | 23 | Hamdan Alabsi |

## \*Curriculum Committee Charge

a. Committee Charge:

1. To examine all course and program changes and to make recommendations concerning them to the BSUFA and Senate;
2. To review periodically all existing courses and programs;
3. To cooperate with departmental and college curriculum committees in matters concerning curriculum;

b. Committee Composition:

The committee shall consist of

--1 member from the College of Arts, Education, and Humanities

--1 member from the College of Business, Mathematics, and Sciences

--1 member from the College of Individual and Community Health

--1 member from Athletics

--1 Student and Academic Support or At Large

c. Committee Term: 3 years

## Governmental Relations Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| CAEH | 23 | VACANT |
| CBMS | 24 | Ashik Shafi |
| CICH | 25 | VACANT |
| SAS | 25 | VACANT |
| Athletics | 23 | VACANT |
| IFO | 6/30/24 | Steve Carlson |
| IFO | 6/30/23 | Derek Webb |

## \*Governmental Relations Committee Charge

a. Committee Charge:

1. To develop and recommend, in accordance with the BSUFA Executive Board and with Senate approval, language and rationale for potential legislation, a legislative platform, and legislative funding;
2. To contact legislators to implement such policies with approval of the Senate and Executive Board;
3. And to report to the BSUFA Executive Board and Senate information that may bear on pending legislative actions, policies, and so forth.

b. Committee Composition:

The committee shall consist of

--1 member from the College of Arts, Education, and Humanities

--1 member from the College of Business, Mathematics, and Sciences

--1 member from the College of Individual and Community Health

--1 member from Athletics

--1 member from the Student and Academic Support unit

--2 representatives from the IFO Governmental Relations Committee who shall serve as ex officio members

c. Committee Term: 3 years

## Graduate Studies Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| Accountancy | 24 | Jafar Al Saleem |
| Biology | 25 | Andrew Hafs |
| Business | 23 | Val Wallingford |
| Education | 25 | Mim White |
| English | 25 | Jessica Durgan |
| Library (Ex Officio) | 24 | Pete McDonnell |
| Mathematics | 23 | Derek Webb |
| Environmental Studies | 24 | Carl Isaacson |
| At Large (not member of degree-granting grad program) | 23 | Christel Kippenhan |
| Dir. Grad. St. (Ex Officio) |  | George McConnell |

## \*Graduate Studies Committee Charge

a. Committee Charge:

1. Recommend all policies and procedures for the administration of graduate studies;
2. To act as the graduate curriculum committee, overseeing with exclusive committee authority all changes in the graduate curriculum, including all graduate courses, workshops, institutes, and so forth;

b. Committee Composition:

The committee shall consist of:

--1 graduate faculty member from Biology

--1 graduate faculty member from Business

--1 graduate faculty member from Education

--1 graduate faculty member from English

--1 ex officio from the Library

--1 graduate faculty member from Mathematics

--1 graduate faculty member from Environmental Studies

--1 At Large position limited to a graduate faculty member who is NOT listed as a member of a degree granting graduate program.

--1 Director of Graduate Studies (ex officio)

c. Committee Term: 3 years

## Liberal Education

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| CAEH | 25 | Mitch Blessing |
| CAEH | 25 | Gary Rees |
| CICH | 25 | Kat Klement |
| CICH | 23 | Lukas Szrot |
| CBMS | 23 | Young Seob Son |
| CBMS | 24 | Kjerstin Owens |
| SAS | 24 | Crystal Cleven |
| Athletics | 23 | VACANT |
| Dir. Liberal Ed. (Ex  Officio) |  | Travis Ricks |

## \*Liberal Education Committee Charge

a. Committee Charge:

1. To plan and to undertake research on liberal education theories, methods of teaching, assessment, and so forth;
2. To coordinate an ongoing process of faculty and student discussions, symposia, lectures and staff development concerning liberal education;
3. To propose to the Senate further revisions and improvements in liberal education;
4. To establish on-going liaison with the appropriate committees regarding problems in the area of student requests and petitions concerning liberal education;
5. To propose to the Curriculum Committee for Senate action procedures for assuring the appropriateness of courses offered for liberal education credit;
6. To evaluate proposals for experimental courses and to be responsible for establishing criteria for quality control and standards for evaluating the effectiveness of courses taught on an experimental basis;
7. To develop and implement plans for the assessment of the Liberal Education Program and its courses and propose  suggestions for change based on assessment findings;
8. And to work with faculty, programs, and departments to make sure that BSU Liberal Education course offerings are in keeping with the Minnesota Transfer Curriculum.

b. Committee Composition:

The committee shall consist of:

--2 members from the College of Arts, Education, and Humanities

--2 members from the College of Business, Mathematics, and Sciences

--2 members from the College of Individual and Community Health

--1 member from the Student and Academic Support unit

--1 member from Athletics

--1 at large member

--1 Liberal Education Director (ex officio)

c. Committee Term: 3 years

## Professional Improvement and Development Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| CAEH | 24 | Prabin Lama |
| CBMS | 23 | Katie Peterson |
| CICH | 25 | Amber Laffin |
| SAS | 25 | VACANT |
| Athletics | 23 | Shannon Norman |
| Dir. CPD (Ex Officio) |  | Keith Gora |

## \*Professional Improvement and Development Committee Charge

a. Committee Charge:

1. To meet with the university Provost/VPAA, or a representative thereof, to review current policies for facilitating faculty improvement, including those on sabbatical leaves, faculty improvement grants, professional improvement leaves, and faculty travel;
2. To make recommendations to appropriate committees for consideration in contract negotiations, meet and confer sessions, and grievance proceedings;
3. To make recommendations to the Provost/VPAA concerning appointments to the council of the Center for Professional Development
4. Periodically survey faculty to establish funding categories and priorities for the allotment of professional improvement funds.
5. Make recommendations to the Provost/VPAA on the allocation of professional improvement funds.

b. Committee Composition:

The committee shall consist of

--1 member from the College of Arts, Education, and Humanities

--1 member from the College of Business, Mathematics, and Sciences

--1 member from the College of Individual and Community Health

--1 member from the Student and Academic Support unit

--1 member from Athletics

--1 at large member

--1 Center of Professional Development Director (ex officio)

c. Committee Term: 3 years

## Rules Committee

|  |  |  |
| --- | --- | --- |
| ***College/School*** | ***Year*** | ***Members*** |
| BSUFA VP (Ex Off.) | 24 | Thomas Dirth |
| Parliamentarian (Ex Off.) |  | Larry Swain |
| CAEH | 25 | VACANT |
| CBMS | 24 | Baozhong Tian |
| CICH | 23 | Kat Klement |
| SAS/Athletics | 25 | VACANT |
| At Large | 23 | Bob Quandt |

## \*Rules Committee Charge

a. Committee Charge:

1. to propose on its own initiative revisions to the BSUFA Constitution & Bylaws and to make recommendations regarding such proposals as directed by the BSUFA Senate;
2. to draft specific amendments to the BSUFA Constitution and Bylaws as directed by the BSUFA Senate;
3. to maintain the Rules of the BSUFA Senate by informing Senators of the Parliamentary Rules by which the Senate will operate at the beginning of each academic year and to undertake revisions of these rules as directed by the BSUFA Senate;
4. to administer the nominations and elections process for all BSUFA offices, Senate and BSUFA committee positions;
5. to maintain the public record regarding the terms of office for all BSUFA Officers, Senators, and BSUFA Committee Members;
6. to encourage BSUFA members to participate in the BSUFA government by running for positions in the BSUFA, Senate, and its Committees;
7. to encourage the dissemination of knowledge about parliaments and parliamentary rules.

b. Committee Composition

The committee shall consist of

--BSUFA Vice President (ex officio)

--Senate Parliamentarian (ex officio)

--1 member from the College of Arts, Education, and Humanities

--1 member from the College of Business, Mathematics, and Sciences

--1 member from the College of Individual and Community Health

--1 member from either Student and Academic Support or Athletics

--1 At Large

--IFO Constitutional Review Committee member from the BSUFA

c. Committee Term: Three Years

## Teacher Education Committee

|  |  |  |
| --- | --- | --- |
| Music | 23 | James Bowyer |
| English | 24 | Danielle Sullivan |
| Maths | 25 | Jenna O’Dell |
| Physical Education/Health Education | 23 | Shannon Norman |
| Member - EITHER Soc, Chem, Bio, Eco, Hist, Geo, Phys, PolSci | 24 | Ryan Sayer |
| Member - EITHER Soc, Chem, Bio, Eco, Hist, Geo, Phys, PolSci | 25 | Holly LaFerriere |
| Prof Ed (Ex Officio) | 24 | Mim White |

## \*Teacher Education Committee Charge

a. Committee Charge:

1. To review for approval or disapproval courses which have been submitted for teacher education by departments within the university;
2. And to forward to the Curriculum Committee courses which have been approved for teacher education within the university.

b. Committee Composition;

The committee shall consist of

--1 member from the Dept. of Professional Education (ex officio)

--1 Math

--1 English

--1 Music

--1 Physical Education/Health Education

--2 Members from either Sociology, Chemistry, Biology, Economics, History, Geography, Physics, or Political Science

c. Committee Term: 3 years