## Academic Assessment Committee \*

|  |  |  |
| --- | --- | --- |
| **Academic Assessment Committee** | **Name** | **Term Expiry** |
| **Convener: Randy Westhoff, AVP Academic Affairs** |  |  |
| Provost and Vice President for Academic and Student Affairs  | Allen Bedford |  |
| Dean, College of Arts, Education and Humanities | MaryTheresa Seig |  |
| Dean, College of Business, Mathematics and Sciences | Marilyn Yoder |  |
| Dean, College of Individual and Community Health | Jim White |  |
| Director of Institutional Research and Effectiveness | Bob Wilkinson |  |
| Liberal Education Director | Season Ellison |  |
| **At-Large BSUFA** | **Kathryn Klement** | **24** |
| **At-Large BSUFA** | **Hamdan Alabsi** | **24** |
| **At-Large BSUFA** | **Dean Frost** | **24** |
| **At-Large BSUFA** | **Kjerstin Owens** | **24** |

### ***Academic Assessment Committee Charge***

The Academic Assessment Committee plans facilitates and evaluates Academic Affairs assessment efforts and HLC accreditation activities.

Chair 2020-2021: Dr. Randy Westhoff

## Americans with Disabilities Act (ADA) Committee

|  |
| --- |
| Americans with Disabilities Act (ADA) Committee |
| Director of Facilities Affairs (ex officio) | Barnes, Travis  |  |
| Advising and Accommodations Coordinator Affairs (ex officio) | Breczinski, Christian |  |
| Student Senate Representative | Draeger, Kendra |  |
| AVP for Student Life and Success – BSU & NTC | Greene, Travis  |  |
| Student Senate Representative | Kastl, Crystal |  |
| Chief Information Officer Affairs (ex officio) | Lawdermilt, Sherry |  |
| Director of Public Safety Affairs (ex officio) | McCarthy, Casey |  |
| Affirmative Action Officer Affairs (ex officio) | Taylor, Nicholas |  |
| Diversity Officer Affairs (ex officio) | Parker, Steven |  |
| ADA Specialist from the Community | Vacant |  |
| AFSCME Member | Steinmetz, Brent |  |
| AFSCME Member | Strowbridge, Larry |  |
| BSUFA At-Large  | Dirth, Thomas | 2024 |
| BSUFA (BSUFA Faculty with Disabilities caucus member)  | Longie, Amanda | 2024 |
| MAPE Member | Olson, Geri |  |
| MAPE Member | Munson, Rachel |  |
| MMA Member | Vacant |  |
| MSUAASF Member | Jordan, Errin |  |
| AVP for Academic Affairs (ex officio) | Westhoff, Randy |  |
| Director of Facilities  | Barnes, Travis  |  |

## Bias Incident Response Team

|  |  |  |
| --- | --- | --- |
| **Bias Incident Response Team** | **Name** | **Term Expiry** |
| **Convener: Steven Parker** |  |  |
| Campus Diversity Officer | Steven Parker |  |
| AVP Student Life and Success | Travis Greene |  |
| Chief Human Resources Officer | Megan Zothman |  |
| Title IX Coord./Affirmative Action Officer | Steven Parker  |  |
| Dir. Housing and Residential Life | ? |  |
| Dir. Hobson Memorial Union | Nina Johnson |  |
| Director Communications and Marketing | Andy Bartlett |  |
| Public Safety Officer | ? |  |
| Accessibility Coordinator | ? |  |
| Dir. American Indian Resource Center | Chrissy Koch |  |
| Director of Athletics | Brit Lauritsen |  |
| Dir. International Programs | ? |  |
| Coord. Center for Diversity, Equity & Inclusion | ? |  |
| BSUFA | VACANT | 24 |
| BSUFA | Judith Zatkin | 24 |
| BSUFA | Bill Graves | 24 |
| Students  | Alejandaro Ketchel  |  |
| Students  | Alexis Bugera |  |

## Bookstore Advisory Committee \*

|  |  |  |
| --- | --- | --- |
| **Bookstore Advisory Committee** | **Name** | **Term Expiry** |
| **Convener: Karen Snorek, Vice President for Finance and Administration** |  |  |
| BSU Student Representative | Alexander Tibbetts |  |
| BSU Student Representative  | Sarah Peck |  |
| NTC Student Representative  | Matthew Snyder |  |
| NTC Faculty Representative  | Sheila Lapp |  |
| BSUFA  | Patrick Leeport | 23 |
| Director, Hobson Memorial Union | Nina Johnson |  |
| Business Manager – BSU & NTC | Ron Beckstrom |  |
| Associate Vice President for Student Life and Success – BSU & NTC | Travis Greene |  |
| Bookstore Manager | John Marcum |  |

***Bookstore Advisory Committee Charge***

The Bookstore Advisory committee provides recommendations to the president regarding Bookstore policies and allocation of revenues.

## Calendar Committee

|  |  |  |
| --- | --- | --- |
| **Calendar Committee** | **Name** | **Term Expiry** |
| **Convener?** |  |  |
| Academic Affairs | Backer, Diane M |  |
| Registrar | Gourneau, Kim |  |
| CEL | Johnson, Lynn M |  |
| **BSUFA** | **Keith Marek** | **25** |
| Academic Affairs | Westhoff, Randall F |  |
| Student Rep | Newby, Connor J |  |

## Career Advisory Board \*

|  |  |  |
| --- | --- | --- |
| **Career Advisory Board** |  |  |
| **Convener: Margie Giauque, Director of Career Services** |  |  |
| **Representation** | **Name** | **Term Expiry** |
| Admissions |  |  |
| Advising Success Center/Accessibility Services | Zak Johnson |  |
| Affinity Plus Federal Credit Union | Genna Briggs |  |
| Alumni Office | Brett Bahr |  |
| American Indian Resource Center |  |  |
| Career Services Office | Margie Giauque, Nancy Haugen & Molly Aitken, Lisa Gubrud |  |
| Center for Cultural, Equity and Inclusion | ? |  |
| Center for Extended Learning | ? |  |
| Counseling and Health Services | ? |  |
| Faculty Representatives |  |  |
| CBMS | Val Wallingford | 2024 |
| CAEH | Drew Graham | 2024 |
| CICH | Sarah Cronin | 2024 |
| Hobson Student Union | Josey Fog |  |
| Professional Education | Aspen Easterling- sabbatical 2020 |  |
| Records and Registration | Bev Hodgins |  |
| Residential Life | Randy Ludeman- NOT REPRESENTING BSUFA. |  |
| Student Representative | Corey Stockman |  |
| Gillett Wellness Center | Kierstin Hoven |  |
| **TRIO/ Student Support Services** | **Sarah Young BSUFA ELECTED** | **23** |
| **Academic and Student Support** | **Crystal Cleven BSUFA ELECTED** | **25** |
| Ex-officio |  |  |

***Career Services Advisory Board Charge***

The Career Services Advisory Board will serve as an internal advisory group to the director of Career Services regarding the activities of the Bemidji State University Career Services office. Advice, recommendations and support will include but not limited to the following:

1. Coordination of existing and developing programs in both academic and student service areas.
2. Career Services Initiatives.
3. Career information exchange, collaboration and communication between and among university departments as well as with the Office of Career Services.

Chair 2020-2021: Margie Giauque

## Center for Extended Learning Advisory Committee \*

|  |  |  |
| --- | --- | --- |
| **Center for Extended Learning Advisory Committee** |  |  |
| CICH  | Rebecca Hoffman | 2023 |
| CBMS  | Bill Joyce | 2023 |
| CAEH  | Dan Allosso | 2023 |
| At-Large  | Mike Herbert | 2023 |
| At-Large  | Kate Larson | 2023 |
| At-Large  | Young Seob Son | 2023 |

##### ***Center for Extended Learning Advisory Committee***

The purpose of the Center for Extended Learning Advisory Committee is:

* To make recommendations to CEL regarding distance learning policies and practices.
* Assist CEL with addressing academic technology and support needs of faculty, staff and students engaged in online/distance learning activities.
* Provide a forum which will assist CEL in supporting the University academic mission and master academic plan.
* Establish a formal communicating link between CEL and the IFO.
* Offer suggestions and ideas to improve CEL support services for faculty, staff and administration library user experience.

Chair 2020-2021: Lynn Johnson

## Classroom Advisory Committee \*

|  |  |  |
| --- | --- | --- |
|  Classroom Advisory Committee |  |  |
| CIO |  |  |
| Provost (or representative) |  |  |
| Dean (or representative) College of Arts, Education & Humanities |  |  |
| Dean (or representative) College of Business, Mathematics & Science |  |  |
| Dean (or representative) College of Individual & Community Health |  |  |
| Technology Support Supervisor |  |  |
| ITS Classroom Support Technician |  |  |
| CEL Instructional Technology representative |  |  |
| Physical Plant representative |  |  |
| Classroom Scheduling/Space Utilization representative |  |  |
| BSUFA- CAEH | Nusrat T. Chowdhury | 2024 |
| BSUFA- CBMS | Rachel Hellmann Whitaker | 2024 |
| BSUFA- CICH | Jaime Thissen | 2024 |
| BSUFA- AT LARGE | Layna Cole | 2024 |

***Classroom Advisory Committee******Charge***

to provide input and direction on classroom upgrades.  The committee will meet during the spring semester to determine classroom updates and upgrades for the upcoming fiscal year.

## Conditional Admission Committee \*

|  |  |  |
| --- | --- | --- |
| **Conditional Admission Committee** |  |  |
| **Convener: ?** | **Name** | **Term Expiry** |
| Associate Director of Admissions | Bob Strand |  |
| AVP Academic Affairs | Randy Westhoff |  |
| Associate Director of Transfer Enrollment | Bonner Karger |  |
| Director of Advising Success Center | Zachary Johnson |  |
| **TRIO/SSS Representative** | **Crystal Cleven** | **25** |
|  |  |  |
| CBMS | VACANT | 25 |
| CICH | Eric Forsyth | 23 |
| CAEH | [Ana M. López-Aguilera](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.bemidjistate.edu%2Fdirectory%2Ffacstaff%2Fvt8124al%2F&data=04%7C01%7Cbsu-fa%40bemidjistate.edu%7C78e98b3237c94cbb812e08d9f16c288c%7C5011c7c60ab446ab9ef4fae74a921a7f%7C0%7C0%7C637806269101993918%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=FC3xzPrZFKNfSR4scwvqj%2FZPe%2F63K3bb0GbBBq%2F7p7I%3D&reserved=0) | 24 |

##### ***Conditional Admission Committee Charge***

The Conditional Admission Committee is established to evaluate prospective student applications that do not meet BSU regular admission standards.

Chair 2020-2021: Andy Wright, Director of Admissions

## Diversity, Equity and Inclusion Committee

|  |  |  |
| --- | --- | --- |
| **Diversity, Equity and Inclusion Committee** | **Name** | **Term Expiry** |
| **Convener: Steven Parker**  |  |  |
| BSUFA AT-LARGE | Baozhong Tian | 25 |
| BSUFA AT-LARGE | Megan Lysford | 25 |
| BSUFA AT-LARGE | Thomas Dirth | 25 |
| BSUFA AT-LARGE | Shannon Norman | 25 |
| MSUAASF | Tori Dahlke, |  |
| MSUAASF | Christian Breczinski, |  |
| MAPE  | Robb Carothers |  |
| MMA  | VACANT |  |
| AFSCME  | VACANT |  |
| AFSCME  | VACANT |  |
| Commissioner’s Plan  | Ashleigh Haugen |  |
| CDEI | Ye “Solar” Hong |  |
| AIRC | Ann Humphrey |  |
| CDO  | Steven Parker  |  |
| CHRO  | Megan Zothman |  |
| Student members from Student Senate  | Anna Rose Hansmeyer |  |
| Student members from Student Senate  |  |  |
| International Student member  | VACANT |  |

##### ***Diversity, Equity, and Inclusion Committee Charge***

The purpose of the Diversity, Equity, and Inclusion Committee is to draft and implement a diversity plan for Bemidji State University.  These efforts are guided by national initiatives, such as the American Association for Colleges & Universities Making Excellence Inclusive Initiative, the Minnesota State Colleges & Universities 2015-2016 Diversity Work Plan, current research, and Bemidji State’s own desire to attract, retain and graduate students from diverse backgrounds, and to attract and retain a workforce that is as diverse as the society within which we live.

Co-Chairs for 2020-2021:  Dr. Ye “Solar” Hong / Dr. Thomas Dirth

## Environmental Advisory Committee \*

|  |  |  |
| --- | --- | --- |
| **Environmental Advisory Committee** | **Name** | **Term Expiry** |
| **Convener: Erika Bailey-Johnson, Director Sustainability Office (not representing BSUFA), Carl Isaacson-** |  |  |
| IFO, CAEH | Prabin Lama | 2025 |
| IFO, CBMS | Baozhong Tian | 2023 |
| IFO, CICH | Michael Lengefeld | 2024 |
| IFO, At large | Carl Isaacson | 2023 |
| IFO, At large | Angela Fournier | 2024 |
| Student, At large |  | *2020 NEEDS NEW EXPIRATION* |
| Student, At large |  | *2019 NEEDS NEW EXPIRATION* |
| Student, At large |  | *2020 NEEDS NEW EXPIRATION* |
| Student, SFE |  |  |
| Student, SFE |  |  |
| MSUAASF |  | *2019 NEEDS NEW EXPIRATION* |
| MAPE |  |  |
| Middle Management |  |  |
| AFSCME Council 6 |  |  |
| Food Service | Anna Johnson | *2020 NEEDS NEW EXPIRATION* |
| Residential Life\* | Paul Ekhoff | *n/a* |
| Hobson Memorial Union\* |  | *n/a* |
| Procurement and Logistics\* | Dana Danielson | *n/a* |
| Environmental Health and Safety Coordinator\* | TBD | *n/a* |
| Physical Plant\* | Travis Barnes | *n/a* |
| Northwest Technical College |  | *2019 NEEDS NEW EXPIRATION* |
| Sustainability Project Manager\*\* | Jordan Lutz\*\*\* | *n/a* |
| Sustainability Director\* | Erika Bailey-Johnson | *n/a* |
| \* Permanent nonvoting seats\*\* Permanent seat, designated facilitator, tie-breaking vote only\*\*\* Co-conveners |  |  |

##### ***Environmental Advisory Committee Charge***

The fundamental purpose continues as articulated by the late Dr. Les Duly. The need to address these concerns on a long-term, sustained basis is reflected in the conversion of the task force into a more permanent standing committee. The Environmental Advisory Committee will assist the university in meeting its goals as stated in the Environmental Policy Statement, drafted 6-12-97.

Chair 2020-2021: Erika Bailey-Johnson

## Graduate Studies Committee (BSUFA Committee) \*

|  |  |  |
| --- | --- | --- |
| **Graduate Studies Committee** | **THIS IS A BSUFA COMMITTEE, NOT UNIVERSITY** | **SEE BSUFA COMMITTEE VACANCIES** |
| **Convener:**  | **Name** | **Term Expiry** |
| Accountancy | Jafar Al Saleem | 24 |
| Biology | Andrew Hafs | 25 |
| Business | Val Wallingford  | 23 |
| Professional Education | Mim White | 25 |
| English | Jessica Durgan | 25 |
| Library (*ex officio)* | Pete McDonnell | 24 |
| Mathematics | Derek Webb | 23 |
| Environmental Studies | Carl Isaacson  | 24 |
| At-Large- (not member of degree-granting grad program) | Christel Kippenhan | 23 |
| Director of Graduate Programs *(ex officio)* | George McConnell |  |

##### ***Graduate Studies Committee Charge***

The purpose of the Graduate Studies Committee is to:
1. Recommend all policies and procedures for the administration of graduate studies.
2. To act as the graduate curriculum committee, overseeing with exclusive committee authority all changes in the graduate curriculum, including all graduate courses, workshops, institutes, and so forth.

Chair 2020-2021: Dr. Andrew Hafs

## Human Subjects

|  |  |  |
| --- | --- | --- |
| **Human Subjects** |  |  |
| **Convener: George McConnell, Director of Graduate Studies** |  |  |
| **Representation** | **Name** | **Term Expiry** |
| CBMS | Jenna O’Dell  | 24 |
| CAEH | Sonia | 23 |
| CICH | John Perlich | 25 |
| **At-Large** | **VACANT** | **23** |
| IRE | Bob Wilkinson |  |
| Dean | Marilyn Yoder |  |

## Institutional Animal Care and Use Committee (IACUC) \*

|  |  |  |
| --- | --- | --- |
| **Institutional Animal Care and Use Committee (IACUC)** | **Name** | **Term Expiry** |
| **Convener: Jenna Trisko**  |  |  |
| BSUFA At-Large (Scientist)\*  | Brian Hiller | 23 |
| BSUFA At-Large (Scientist)\* | Rick Koch | 24 |
| BSUFA At-Large (non-Scientist) | Daniel Guentchev | 24 |
| BSUFA At-Large (non-Scientist) | Brenda Mack | 23 |
| Veterinarian  | Andrea Widdel |  |
| Community layperson | Dave Rave |  |
| \*must have experience with animals/vertebrates in a research/lab/field capacity |  |  |

Institutional Biosafety Committee (IBC)\*

|  |  |  |
| --- | --- | --- |
| Institutional Biosafety Committee (IBC) |  |  |
| Convenor  |  |  |
| BSUFA – see charge | Rachel Hellmann Whitaker | 2024 |
| BSUFA – see charge | Mike Hamann | 2024 |
| BSUFA – see charge | Holly LaFerriere | 2024 |
| Non-BSU |  |  |
| Non-BSU |  |  |

###### CHARGE AND CALL: Call for IBC members: three BSU faculty to serve as IBC members.

Institutional Biosafety Committees (IBCs) were established under the *NIH Guidelines* to provide local review and oversight of nearly all forms of research utilizing recombinant or synthetic nucleic acid molecules (such as DNAs and RNAs). The [NIH Guidelines](https://osp.od.nih.gov/biotechnology/faqs-on-ibc-administration/) are regulatory, and the IBC is important for BSU compliance.

An IBC must consist of at least five members. There is no limit on the maximum number of members. Two members must not be affiliated with BSU. The remaining three members must include members from BSU who have the expertise to review applications involving research with recombinant or synthetic nucleic acid molecules. It is the BSU’s responsibility to provide training to IBC members for their responsibilities.

Committee membership request: We request three BSU faculty with expertise or knowledge in research involving nucleic acids. This may include faculty in the Departments of Biology, Chemistry, and/or Environmental Sciences. It is expected that IBC members will include faculty involved in research needing IBC approval, and those that do not. There are procedures to minimize conflicts of interest.

Liability concerns: It is the institution’s responsibility to assure that any research or teaching activities involving recombinant or synthetic nucleic acids follow the NIH Guidelines. Individual members of the IBC are not liable for violations. Individual faculty can lose research capabilities using recombinant or synthetic nucleic acids; therefore, it is very important that the IBC is diligent to protect BSU and faculty interests.

IBC charge at BSU: The members of the IBC are charged to carefully review all applications by faculty for IBC approval of research or teaching involving recombinant or synthetic nucleic acids. The IBC is responsible for

1. the determination of the Biosafety Level of the research or teaching facility (i.e. Biosafety Level 1 or Level 2); and
2. the assessment of the facilities, procedures, practices, training, and expertise of personnel involved in recombinant or synthetic nucleic acid molecule research.

The IBC is primarily an institutional registration of recombinant or synthetic nucleic acids and verification of training for investigators doing research involving these molecules. Out-of-charge activities include review of experiment protocols or procedures, not related to standard safety measures. It is not a substitute for IRB approval.

On average, the IBC will usually involve one meeting a semester.

## NextGen Change Transition Management Team

|  |  |  |
| --- | --- | --- |
| **NextGen Change Transition Management Team** | **Name** | **Term Expiry** |
| **Convener: Karen Snorek, VP Finance and Administration and Megan Zothman, CHRO** |  |  |
|  | Travis Barnes |  |
|  | Andy Bartlett |  |
|  | Marie Bock  |  |
|  | Tracy Dill  |  |
|  | Marilyn Yoder |  |
|  | Steven Parker  |  |
|  | Mark Johnson (NTC – MSCF)  |  |
|  | Travis Greene |  |
|  | Julian Licata, |  |
| BSUFA | Bob Quandt | All expire 2026 |

## Parking Advisory Board

|  |  |  |
| --- | --- | --- |
| **Parking Advisory Board** | **Name** | **Term Expiry** |
| **Convener: Casey McCarthy, Director of Public Safety** |  |  |
| Director of Public Safety, Casey McCarthy (Chair) non-voting member |  |  |
| BSUFA At-Large  | Tom Beech | 2024 |
| BSUFA At-Large  | Bill Joyce  | 2023 |
| Campus Security Officer, Alissa Carlson (Secretary) non-voting member |  |  |
| Physical Plant Manager, Travis Barnes |  |  |
| Associate Director Financial Aid, Stephanie Baird |  |  |
| ITS-Network Manager, Michael Smith |  |  |
| General Maintenance Worker, Hyram Price |  |  |
| Student Senate, Students |  |  |
| NTC, Staff Reps |  |  |

## Policy Review Committee

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| --- |
| **Policy Review Committee**Charge: The Policy Committee will review all revised/new policies. Any suggested changes will be communicated to the policy owner(s). After the Policy Committee recommends the policy for approval, the revised/new policy will be shared with the campus for a 10-day comment period. (Timeline: Committee review – February; Campus review – March).The Policy Review Committee’s role in the context of campus policy development and review is described in the BSU Policy entitled, “University Policy Development,” and is available here: <https://www.bemidjistate.edu/offices/president/policies/wp-content/uploads/sites/79/2015/06/University-Policy-Development-Policy.pdf>  |
| Co-Convener: AVPAA (Randy Westhoff) |  |  |
| Co-Convener: EDEM (Travis Greene, acting) |  |  |
| MSUAASF | Yvette Anderson |  |
| Student Body |  |  |
| VP Finance | Monte Hegg |  |
| Academic and Student Affairs | Kim Gourneau |  |
|  |  |  |
| Data Governance Committee |  |  |
| Conveners: Sherry Lawdermilt, Bob Wilkinson |  |  |
| BSUFA | Cliff Li | 2023 |
| BSUFA | Francois Neville | 2023 |
| BSUFA | Pete McDonnell | 2023 |
| BSUFA | Hamdan Alabsi | 2023 |

## Strategic Enrollment Management Planning Process Committee (SEMPPC)- ALL \*

|  |
| --- |
| **Strategic Enrollment Management Planning Process Committee (SEMPPC)** |
| **Nine investigatory topics to be addressed:** 1. Self-awareness (BSU-awareness of self)
2. Demographic awareness
3. Integrated marketing and communications plan
4. Market awareness
5. Academic program awareness
6. Student persistence to degree
7. Coordinated student support services/student engagement
8. Integrated enrollment funnel (Admissions, CEL, Grad, International)
9. Alumni experience (Alumni/Foundation; Career Services)

·        Gather information to answer initial questions (see below) and develop goals and objectives for each area by November 15. ·        Develop strategies and tactics for each goal/topic in the fall and early spring semesters. ·        Re-visit goals and adjust.  Finalize 2020-21 action plan by March 15. ·        The majority of the work will take place during the 2020-21 academic year but some strategic work shall continue into the 2021-22 academic year.  ·        Throughout the process hold informational and listening sessions to keep campus up to date.  |
| **Data Team** |
|  | Julian |  |
|  | Bob W. |  |
|  | Russell |  |
|  | Randy |  |
|  | Kris  |  |
|  | Jennifer |  |
| At-Large  | Bob Quandt  | 2023 |
| At-Large  | Dinush Jayasooriya | 2023 |
| **Enrolment and Placement Group**o   Integrated enrollment funnel (Admissions, CEL, Grad, International) o   Alumni experience (Alumni/Foundation; Career Services)  |
| **ADOA**  | Bob Strand  |  |
| Director of Career Services |  |  |
| Foundation  | Brett Barr |  |
| CEL  | Bonner Karger |  |
| Admissions Rep  | AFSCME |  |
| CAEH | Lisa Krall | 2023 |
| CBMS | Heidi Hansen | 2023 |
| CICH | Travis Ricks | 2023 |
| At-Large  | John Perlich | 2023 |
| **Equity 2030**o   Student persistence to degree o   Coordinated student support services/student engagement  |
| **AVPSLS** |  |  |
| CDO-DEI Faculty Fellow |  |  |
| CDO-rep  | Chrissy Koch |  |
| Grant Writer/MAPE rep  | Jenna Trisko |  |
| ASC  | Zak |  |
| AFSCME rep |  |  |
| Linda Wolf |  |  |
| At-Large | David Frison | 2023 |
| At-Large | DeeDee Narum | 2023 |
| At-Large | John Gonzalez | 2023 |
| SAS | Sarah Young  | 2023 |
| **Steering Committee** |
| VPAA  | Allen Bedford |  |
| AVPSLS  | Travis Greene |  |
| VPEM/DOA  | Andy W |  |
| IR/IE  | Julian Licata |  |
| Diversity (AIRC Director)  | Chrissy Koch |  |
| ED OCM  | Andy Bartlett |  |
| CEL  | Lynn |  |
| DGS  | George McConnell |  |
| CAEH  | Dan Allosso  | 2023 |
| CBMS | Bill Joyce | 2023 |
| CICH | VACANT | **2023** |
| At-Large  | John Perlich  | 2023 |
| **Marketing and Communications Group** o   Self-awareness (BSU-awareness of self) o   Demographic awareness o   Integrated marketing and communications plan  |
| **EDOCM**;  |  |  |
| DOA  | Andy Wright |  |
| CEL  | Dan Voss |  |
| 1 dean |  |  |
| CAEH   | Lisa Krall | 2023 |
| CBMS  | Angie Kovarik  | 2023 |
| CICH | Travis Ricks | 2023 |
| At-Large  | David Frison  | 2023 |
| **Academic Program Group**o   Market awareness o   Academic program awareness  |
| **AVPAA** |  |  |
| 2 Deans |  |  |
|  (ASF rep), | George McConnell |  |
| CEL | Lynn Johnson |  |
| CAEH | Dan Allosso  | 2023 |
| CBMS  | Joann Fredrickson | 2023 |
| CICH | **VACANT** | **2023** |
| At-Large | Katie Peterson | 2023 |
| At-Large | Heidi Hansen | 2023 |

##### ***Strategic Enrollment Management Plan Committee Charge***

The SEMP Committee purpose is the ideation, discussion, review, development, monitoring, and evaluation of all ideas, strategies, and actions relating to the marketing, recruitment, retention, and graduation of students. The committee’s role is primarily forward-thinking and advisory (much of the actual tactical work will be done in the individual working units).

Chair 2020-2021: Dr. Allen Bedford

|  |
| --- |
| **Enrolment and Placement Group**o   Integrated enrollment funnel (Admissions, CEL, Grad, International) o   Alumni experience (Alumni/Foundation; Career Services)  |
| **ADOA**  | Bob Strand  |  |
| Director of Career Services |  |  |
| Foundation  | Brett Barr |  |
| CEL  | Bonner |  |
| Admissions Rep  | AFSCME |  |
| CAEH | Lisa Krall | 2023 |
| CBMS | Heidi Hansen | 2023 |
| CICH | Jaime Thissen | 2023 |
| At-Large  | John Perlich | 2023 |

## Student Petitions and Admissions (SPA) Committee \*

|  |  |  |
| --- | --- | --- |
| **Student Petitions and Admissions (SPA) Committee** |  |  |
| **Bev Hodgson, Convener** |  |  |
| CBMS | VACANT | 25 |
| CICH | Eric Forsyth | 23 |
| CAEH | Drew Graham  | 24 |
| At-Large | Keith Marek | 23 |
| At-Large | Tom Beech | 25 |
| TRIO/SSS (BSUFA)semp | Crystal Cleven | 25 |
| Res Life (director) | Randy Ludeman NOT REPRESENTING BSUFA |  |
| Res Life (asst director) | Loralyn Kuechle |  |
| Counseling | Yvette Anderson |  |

##### ***Student Programs and Admissions Committee & Grade Challenge Review Board Charge***

The Student Programs and Admissions Committee is charged with reviewing and acting upon petitions from students for exceptions to University Academic policy and regulations.

Chair 2020-2021: Bev Hodgson

## Student Success Council

|  |  |  |
| --- | --- | --- |
| **Student Success Council** | **Name** | **Term Expiry** |
| **Convener: Travis Greene, AVP Student Life and Success** |  |  |
| BSUFA | Kat Klement | 25 |
| BSUFA | Amber Laffin | 25 |
| BSUFA | Rob Fraik | 25 |
| Director Residential Life | Randy Ludeman- NOT REPRESENTING BSUFA |  |
| AVP Academic Affairs | Randy Westhoff |  |
| Director Campus Recreation | Kierstin Hoven |  |
| Director American Indian Resource Center |  |  |
| Director Advising Success Center | Zachary Johnson |  |
| Advising and Accomodations Coordinator | Christian Brezcinski |  |
| Executive Director of Enrollment Management | Carola Thorson |  |
| Director Financial Aide | Lesa Lawrence |  |

## Technology Fee Committee

|  |  |  |  |
| --- | --- | --- | --- |
| Technology Fee Committee |  |  |  |
| BSUFA |  | Drew Graham  | 2024 |

## Title IX Committee \*

|  |  |  |
| --- | --- | --- |
| **Title IX Committee** | **Name** | **Term Expiry** |
| **Convener: Steven Parker**  |  |  |
| CAEH | **VACANT** | **25** |
| CBMS | Keith Marek | 25 |
| CICH | Amber Fryklund | 23 |
| Academic and Student Support Services | **VACANT** | **22**  |
| Faculty Athletic Representative | Shannon Norman | 24 |
| Athletic Dept Men’s coach- serving in a professional expertise capacity, and not speaking on behalf of the BSUFA | Head Football Coach, Brent Bolte |  |
| Athletic Dept Women’s coach- serving in a professional expertise capacity, and not speaking on behalf of the BSUFA |  |  |
| Vice President for Finance and Administration | Karen Snorek |  |
| Athletic Director | Brit Lauritsen |  |
| Associate Athletic Director | Sarah Levesque |  |
| AVP Student Life & Success | Travis Greene |  |
| Enrollment Mgmt. Director |  |  |
| Chief Human Resources Office | Megan Zothman |  |
| Director of Housing and Residence Life | Randy Ludeman NOT REPRESENTING BSUFA |  |
| Student Health Educator | Jay Passa |  |
| AAO/IX9 Coordinator | Steven Parker  |  |
| Student Athlete (male) | Jared Henning |  |
| Student Athlete (female) | Cheri Adams |  |

 ***Title IX Committee Charge***

The Title IX Committee strives toward compliance with the federal regulation which is to provide equal athletic opportunities for all students in intercollegiate athletics. The specific responsibilities of the Title IX Committee include:

* Serve as an advisory body to the Athletic Department on Title IX compliance
* Review issues related to participation, athletic financial assistance, and other athletic benefits and opportunities
* Recommend Bemidji State University’s Title IX goals
* Serve as a monitoring body for Title IX
* Review and provide for aspects of the Athletic Department strategic plan related to Title IX

Chair 2020-2021: Vacant

## Transfer Improvement Committee

|  |  |  |
| --- | --- | --- |
| Transfer Improvement Committee |  |  |
| **At-Large**  | Kate Larson | 2024 |
| **Nursing**  | Tiffany Hommes | 2024 |
| **CICH**  | Carl Isaacson | 2024 |
| **CAEH**  | Carl Lund | 2024 |
| **CBMS** | VACANT | 2024 |
| **SSS** | Sarah Young | 2024 |
| Transfer Credit Evaluator |  |  |
| Transfer Partnership Coordinator |  |  |
| Transfer Advisors  |  |  |
| Transfer Advisors  |  |  |
| Director of Transfer Operations. |  |  |

Undergraduate Research, Scholarship, Creative Achievement Grants (URSCA) Committee (name will likely change).

Seeking Fall of 2022 representative/faculty members – one representative from each of 3 colleges, and one at-large

The committee will be charged with providing competitive internal grants for undergraduate student research and creative projects.

The time commitment for representatives is just a guess as this is the first year this program will be available to students. The committee will be responsible for the following tasks:

* 1. Determine student application process and timeline
	2. Determine committee review/screening & scoring/ranking process of applications
	3. Determine funding and reporting parameters

Time commitment: 10 - 15 hours each semester (depending on number of applications)

NEW COMMITTEE CALLS

\*\*\*NEW Academic Program Marketing Group

**At-Large:**

Corey Renbarger (term begins fall 2022)

Ana Lopez-Aguilera (term begins fall 2022)

**Reports to:** Provost

**Convened by:** Provost or Associate Provost

**Members:**

* Executive Director of the Office of Communications and Marketing
* Associate Director of Communications and Marketing
* Associate Vice President for Enrollment Management
* Deans
* Director of Graduate Studies
* Executive Director of Distance Education
* Admissions Director
* Assistant Director of Admissions-Marketing
* Digital Corps Faculty Advisor

**Charge:** The Academic Programs Marketing Group is an administrative committee convened by the provost and comprised of personnel from academic affairs, enrollment management, and the office of communications and marketing. The purpose of the group is to identify needs and opportunities for marketing academic programs, share information about marketing efforts for academic programs, identify resources available to perform marketing, propose additional resources (including vendor services) as needed, and set priorities for scheduling projects.

This group is for:

1. Marketing academic programs (rather than marketing in general)
2. Developing and promoting academic program marketing strategy
3. Coordinating academic program marketing efforts:
	1. Keeping the group members informed about what marketing efforts are planned or are happening for academic programs.
	2. Sharing what members are thinking about regarding new initiatives
4. Advising the provost on what marketing initiatives/projects will be done and what institutional or other resources will be used to get it done.
5. Prioritizing project sequencing.
6. Assisting stakeholders in developing ROI analyses to support decision making regarding opportunities for marketing academic programs.
7. Identifying the need to secure resources to meet academic program marketing needs
8. Drawing up RFPs as needed for academic program marketing services and evaluating proposals in response to RFPs.

\*\*\*NEW Higher Learning Commission (HLC)

At-Large BSUFA –

JAFAR AL SALEEM

CARL LUND

Nusrat Chowdhury

year four assurance review the university needs to update our Assurance Argument addressing the criteria for accreditation: Mission, Integrity, Teaching and Learning, and Institutional Effectiveness. Faculty will assist in this review and crafting the HLC Assurance argument.

\*\*\*NEW Undergraduate Research, Scholarship, Creative Achievement Grants (URSCA) Committee (name will likely change).

Seeking Fall of 2022 representative/faculty members – one representative from each of 3 colleges, 1 At-Large

CBMS- Cathy Williams (exp fall 2025)

CAEH- Laura Bucholz (exp fall 2025)

CICH- John Perlich (exp fall 2025)

At-Large- Patrick Leeport (exp fall 2025)

The committee will be charged with providing competitive internal grants for undergraduate student research and creative projects.

The time commitment for representatives is just a guess as this is the first year this program will be available to students. The committee will be responsible for the following tasks:

* 1. Determine student application process and timeline
	2. Determine committee review/screening & scoring/ranking process of applications
	3. Determine funding and reporting parameters
	4.

Time commitment: 10 - 15 hours each semester (depending on number of applications)

## *PREVIOUS COMMITTEES. DEFUNCT AS OF FALL 2020*

|  |  |  |
| --- | --- | --- |
| **PREVIOUS COMMITTEES. DEFUNCT AS OF FALL 2020** |  |  |
| Promote Excellence in Student Learning (IPESL) *ad hoc* committee (2004) | ? |  |
| Center for Extended Learning | ? |  |
| University Conduct Committee | Five (5) BSUFA At-Large  |  |
| University Safety | One (1) BSUFA At-Large  |  |
| Council on Student Success | ? |  |
| Campus Compliance for Sexual Assault | ? |  |
| HLC Committees | defunct |  |
| Horizons | defunct |  |
| Media Board | defunct |  |
| Student Athlete Advisory Council (SAAC) | ? |  |
| Academically Underprepared Student Committee | Three (3) BSUFA, Call March 2015 | Sheila Paul, Deb Peterson, Derek Webb |
| Art Committee | Two (2) BSUFA serve on the Sept 2015 | Rebecca Hoffman |
| Policy Review Committee | Two (2) BSUFA serve on the Oct 2015 | Jan Heuer |
| Assessment committee | One (1) BSUFA faculty, call Jan 2016 | Jill Stackhouse  |
| Strategic Planning Committee | One each college, one from Athletics, one from SAS/TRIO. Call Feb 2017 |  |
| BSU Policy Committee | Call Feb 2017 for two academic years Two (2) BSUFA Faculty | Derek Webb, YoonShik Han |
| Master Academic Plan | Call Jan 2018. Two (2) from each college, one (1) At-large from TRIO, Counseling, Library, and Athletics.Finalized by April 2018 |  |
| CEL Steering Committee |  |  |
| Comprehensive Facility Plan |  |  |
| Technology Fee Committee | Drew Graham? Carl Sewall? | Elected 12/2018 |
| Campus Academic Technology Team? | Brian Jambor |  |
|  |  |  |
| **THIS COMMITTEE IS CURRENTLY DISBANDED AND NEW CALL IS ON ITS WAY 9/28/20** |  |  |
| **Strategic Enrollment Management Committee (SEM)** | **Name** | **Term Expiry** |
| **Convener:**  |  |  |
| At-Large BSUFA | Bob Quandt | 22 |
| TRIO | Sarah Young- ELECTED, NOT APPOINTED | 21 |
| Director of Communications and Marketing | Andy Bartlett |  |
| Director of Admissions | Bob Strand |  |
| Chief Diversity Officer | Steven Parker  |  |
| Director of Graduate Studies | George McConnell |  |
| Executive Director of American Indian Resource Center | Chrissy Koch |  |
| Director of International Program Center | Patrick Liu |  |
| Academic Affairs Appointment | Vacant |  |
| Director of Institutional Research and Effectiveness | Bob Wilkinson |  |
| Associate Vice President of Student Life and Success | Travis Greene |  |
| Student Senate Appointment | Vacant |  |
| Director of Advising Success Center | Zak Johnson |  |
| Associate Director of Distance Learning | Bonner Karger |  |
|  |  |  |
| **Course Caps Criteria Workgroup- NO LONGER CONVENED- FALL 2021** |  |  |
| Allen Bedford - Associate Vice President for Academic Affairs |  |  |
| MaryTheresa Seig– Dean, CAEH |  |  |
| Marilyn Yoder – Dean, CBMS |  |  |
| Jim White – Dean, CICH |  |  |
| Substitute member for Allen Bedford - Provost and Vice Pres Academic and Student Affairs |  |  |
| CAEH | Dennis Lunt |  |
| CAEH | Season Ellison |  |
| CICH | Amber Laffin |  |
| CICH | Donna Pawlowski |  |
| CBMS | Valica Boudry |  |
| CBMS | Angie Kovarik |  |
| BSUFA At-Large | Nancy Hall |  |