



Northwest Technical College

Adjunct/Temporary Part Time Instructor in American Sign Language

SALARY: Depends on Qualifications

OPENING DATE: 7/26/2016

CLOSING DATE: 8/9/2016 or until filled

APPLICATION DEADLINE: Applications should be submitted following the contact information below, no later than August 9, 2016, to guarantee consideration. The college reserves the right to consider applications until an appointment is made.

APPOINTMENT DATE: August 16, 2016 – December 23, 2016

JOB TYPE: Adjunct/Temporary Part Time

RESPONSIBILITIES:

- Participate in the development, implementation, evaluation, and refinement of the overall college and department, including curriculum and course development.
- Support the mission, goals and philosophy established for the college and department in implementing respective courses.
- Provide continuity between the course objectives, course content, learning experiences, and evaluation.
- Provide a positive learning environment for students, and support departmental statements on learning and implement appropriate educational approaches, which support the course objectives.
- Participate in Northwest Technical College and specific department meetings and committees.
- Work cooperatively with individuals/groups in various agency settings.
- Collaborate with representatives in educational and professional communities.
- Participate in scholarly and professional activities.
- Provide courses on-campus and on-line.

QUALIFICATIONS:

Minimum:

- Bachelor's degree with a minimum of 16 semester credits (24 quarter credits) in American Sign Language, ASL linguistics, deaf studies, deaf education or sign language interpretation/translation.
- Certification by the American Sign Language Teacher's Association (ASLTA) or certification by the Registry of Interpreters for the Deaf (RID).

Preferred:

- Prior online experience using the Desire 2 Learn (D2L) platform or equivalent information management system
- Experience teaching at a post-secondary institution

OTHER CONSIDERATIONS:

- The applicant should demonstrate a knowledge of and interest in diverse cultures and populations.
- Persons providing a reference should be advised of Minnesota's open record law which can make such letters available to applicants upon request.
- Official transcript(s) must be provided to Human Resources upon hire.
- For additional information regarding the Credentialing requirements, please refer to the [College Faculty Credentialing website](#).
- Employment for this position is covered by the collective bargaining agreement for the [Minnesota State College Faculty](#).
- In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, faculty and staff driving on college/university business, who use a rental or state vehicle, shall be required to complete a Vehicle Use Agreement form and conform to MnSCU's vehicle use criteria and consent to a motor vehicle records check.
- BSU and NTC are tobacco free workplaces

Application Procedure:

To apply, please include the following items:

- Resume/Curriculum Vitae
- Unofficial Transcripts (Official Transcripts required at time of hire)
- Contact information for three professional references including phone numbers and emails

Inquiries/Send Application Materials to:

Kiki Schnackenberg, HR Assistant at Bemidji State University/Northwest Technical College

Email: kschnackenberg@bemidjistate.edu

Phone: 218-755-2500

Fax: 218-755-3153

Mail: 1500 Birchmont Drive NE #1, Bemidji, MN 56601

COLLEGE COMMUNITY:

Northwest Technical College provides quality occupational learning opportunities and services to meet a variety of career choices. From its inception 42 years ago, NTC has evolved into a technological institution offering over 40 programs in business, health, industrial technology, and human and protective services. NTC is a 21st century learning environment that includes online programs in accounting, administrative assistant, general business, medical office technology, nursing, and supervisory management. NTC is a member of the Minnesota State Colleges and Universities System (MnSCU).

Northwest Technical College is an Equal Opportunity Employer and Educator