Bemidji State University and Northwest Technical College invite applications for the position of:

Chief Information Officer

OPENING DATE: October 7, 2019

CLOSING DATE: Open until filled
For full consideration, please apply by 11:59 p.m. on November 5, 2019

APPOINTMENT DATE: As soon as possible

SALARY: Depends on Qualifications; Administrator’s Plan Range 9; Exempt

POSITION LOCATION: Bemidji State University and Northwest Technical College

JOB TYPE: At Will

POSITION PURPOSE:
The Chief Information Officer (CIO) for Bemidji State University and Northwest Technical College provides the visionary and strategic leadership and executive management for Information Technology Services. This position provides leadership and guidance in critical areas of technology administration at the university and college, including budgeting, resource development, delivery and deployment. The CIO manages business operations to improve cost effectiveness, service quality and IT operational effectiveness. Provides leadership, direction and support at BSU/NTC and/or with other state agencies with broad-reaching institutional and/or statewide impact. Analyzes technology trends and plans for the long-term direction of the IT organization. Directs personnel and operations to provide services and support for the university and college administration, faculty, students and community. Provides leadership in deployment and integration of emerging technologies and developing relationships with information technology providers and product vendors.

RESPONSIBILITIES:
1. General Duties:
   - Computing service support
   - Academic & Administrative technology
   - Campus network
   - Systems infrastructure
   - Electronic media services
   - Cyber Security
   - Applications development
   - Cloud networking/computing
   - Audio Visual
   - Strong analytical and problem-solving skills, including the ability to think creatively, innovate, and improvise, as needed

2. Plans, implements, and ensures leadership of:
   - Shared planning to realize the contributions to the BSU/NTC strategic plan, master academic plan, and priorities of the President, Provost, and BSU/NTC as a whole;
• Recruiting, motivating, evaluating, and retaining a diverse staff of excellence;
• Assessment efforts and curricular initiatives within BSU/NTC in pursuit of institutional priorities; and
• Evidence of demonstrated ability to work with persons from culturally diverse backgrounds

3. **Works with other Administrators to review and modify policies to enhance and support:**
   • The campus learning environment;
   • Successful implementation and completion of the Technology master plan,
   • Minnesota State system policies and professional standards;
   • Strengthening of BSU/NTC technology reputation;
   • The Americans with Disabilities Act (ADA), Minnesota State, and other policies relating to non-discrimination in employment, affirmative action, and equal opportunity; and
   • Staff bargaining unit contract administration.

4. **Administers and provides fiscal resources for:**
   • Strengthening technology opportunities for students within BSU/NTC;
   • Instructional and office support;
   • Academic classrooms and labs
   • Experience managing complex budgets, facilities and resources

5. **Creates and supports outreach and service through partnerships and alliances through:**
   • Relationships with other post-secondary education institutions and their staffs, especially those within Minnesota State;
   • Relationships with the Minnesota State system office and
   • Regional, state, national, and international organizations.

6. **Models civic and professional involvement through:**
   • Minnesota State and other relevant committees;
   • Personal civic involvement;
   • Representation of BSU/NTC on projects, councils, and other relevant activities.

**MINIMUM QUALIFICATIONS:** (To facilitate proper crediting, please ensure that your application and/or resume clearly demonstrate fulfillment of the following minimum qualifications.)
• At least five years in a progressively responsible leadership and supervisory experience managing a complex information technology service environment.

**PREFERRED QUALIFICATIONS:**
• Bachelor’s degree in Computer Science, Business Information Systems, or Technology Management
• Work experience in higher education and/or experience with shared governance and collective bargaining.
• A successful record of management experience within a complex technology environment including but not limited to one or more of the following: Administration of management information systems, administrative or academic computing systems, telecommunications or other enterprise technology, network systems, technical support operations, cloud services, web programming and technology security.
• Demonstrates a knowledge of, an interest in, or experience with, diverse cultures and populations.

**OTHER CONSIDERATIONS:**
• Must be able to lawfully accept employment in the United States at the time of an offer of employment.
• Employment for this position is covered by the Administrator’s Plan, which can be found at
Official transcript(s) must be provided to Human Resources upon hire.

In accordance with the Minnesota State Colleges and Universities (MnState) Vehicle Fleet Safety Program, faculty and staff driving on college/university business, who use a rental or state vehicle, shall be required to complete a vehicle Use Agreement form and conform to MnState’s vehicle use criteria and consent to a motor vehicle records check.

BSU and NTC are tobacco free workplaces (see policy)

Apply online: https://bemidjistate.peopleadmin.com/

A complete application shall include the following attachments:

- Cover letter, which addresses the required qualifications and your specific interest in working at Bemidji State University and Northwest Technical College
- Resume / Curriculum Vitae

Inquiries:
Karen Snorek, Vice President for Finance and Administration
Phone: (218) 755-2012
Email: karen.snorek@bemidjistate.edu

If you have general questions about this posting or submitting an application, please contact Teresa Hanson at Teresa.Hanson@BemidjiState.edu.

UNIVERSITY / COMMUNITY

WHY BEMIDJI:

The greater Bemidji community has a population of 25,000 and serves as a regional center for education, commerce, recreation, health care, and the arts.

**Bemidji State University**, located amid the lakes and forests of northern Minnesota, occupies a wooded campus along the shore of Lake Bemidji. Enrolling more than 5,100 students, Bemidji State offers more than 80 undergraduate majors and eight graduate degrees encompassing arts, sciences and select professional programs. BSU is a member of the Minnesota State system of colleges and universities and has a faculty and staff of more than 550. The university's Shared Fundamental Values include environmental stewardship, civic engagement and international and multicultural understanding.

**Northwest Technical College**, has prepared students for fulfilling careers in high-demand fields for more than 50 years. The college’s accessible, affordable, hands-on programs also help the region’s employers meet their ever-growing need for a highly skilled workforce. NTC serves more than 1,000 students with an excellent education, an open-enrollment policy and affordable tuition. Students may pursue nearly 40 degree, diploma and certificate programs in six distinct career paths. Classes are offered on campus, online, or as a combination of both. NTC is a member of the Minnesota State system of colleges and universities.

In this Northwoods setting, students, staff and faculty have a variety of activities at their fingertips. Possessing all the charm and character of a college town, Bemidji remains a tight-knit community of good neighbors and engaged citizens who always come out to cheer for the Bemidji State Beavers. While the city of Bemidji — named after the Ojibwe Chief Shaynowishkung (nicknamed Bemidji) — is home to a diverse population of
more than 15,000 people, it serves a regional population of more than 100,000.

Located between three American Indian reservations – Leech Lake, Red Lake and White Earth, students at Bemidji State University and Northwest Technical College have the opportunity to experience a dynamic local culture and history. Bemidji also sits at the center of the legends of Paul Bunyan and Babe the Blue Ox. The famous statues of Paul and Babe greet students as they drive in from the south along Lake Bemidji.

Though quaint and historic, the city offers the urban conveniences upon which college students rely. Bemidji State and Northwest Tech are both conveniently located minutes away from affordable restaurants, cozy coffee shops, grocery stores, city parks and more. Small, locally owned shops and art sculptures line the streets of downtown Bemidji, while national chains can be found in and around the Bemidji area, including an uptown selection of department stores and restaurants.

The thriving downtown community presents ample opportunities for engagement off-campus. Among other things, there are fine-dining restaurants, cafes, and a natural foods co-op in downtown Bemidji. The historic Paul Bunyan Playhouse has a calendar of classic shows; restaurants and lounges offer weekly live music performances; the First Friday Art Walk provides a tour of new monthly art exhibits; and annual events such as the Loop the Lake Festival, the Dragon Boat Festival, the Blue Ox Marathon, Bemidji Winterfest, and The Minnesota Finlandia bring the community together.

For those who love the outdoors, there are wooded, multi-use trail systems within minutes of campus and community parks with walking trails, playgrounds and a skate park. Lake Bemidji State Park and its miles of navigable trails is located directly across the lake from BSU, and the Buena Vista Ski Area — just 12 miles north of campus — offers downhill skiing and campus-sponsored student transportation in the winter months. Further, the Mississippi River Headwaters is a mere 45 minutes from Bemidji.

For further information, visit our websites at: http://www.bemidjistate.edu and https://www.ntcmn.edu.

Review a "special report on how this former lumber town has rebuilt itself as a high-speed, regional center of enterprise" at Bemidji 2.0

Bemidji State University / Northwest Technical College are Affirmative Action Equal Opportunity Employers and Educators. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.