Bemidji State University invites applications for the position of:

Dean of the College of Individual and Community Health

OPENING DATE: March 16, 2020

CLOSING DATE: Applications will be accepted until the position is filled. Initial review of applications will begin on Wednesday, April 15, 2020, so applications should be submitted by that time for guaranteed consideration.

APPOINTMENT DATE: July 1, 2020

SALARY: Depends on Qualifications; Administrator’s Plan Range 9

JOB TYPE: At-Will

Bemidji State University (BSU) seeks an energetic, collegial, accomplished, and experienced leader to serve as the Dean of the College of Individual and Community Health (CICH). The Dean reports directly to the Provost and Vice President for Academic Affairs and provides leadership for the 8 academic programs within the CICH. In addition to direct supervision of CICH faculty and staff, the Dean serves as a key leader in collaborative efforts with other areas of the University, including student retention, and participates directly in furthering the strategic priorities of the President, the Provost, and the institution as a whole.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

General Duties:
- Serves as the primary academic spokesperson and advocate for the college;
- Articulates and supports the priorities and initiatives of the President, Provost, and University among members of the college;
- Manages the college’s human, financial and physical resources;
- Leads college efforts to secure external fundraising;
- Establishes and guides the realization of goals for programmatic enrollment;
- Engages in scholarly activity and continuing professional development;
- Establishes and oversees strategic leadership within the college.

Plans, implements, and ensures leadership of:
- A diverse faculty and staff within the college;
- Orientation plans for new faculty and staff;
- Continuous professional development of faculty and staff;
- Shared planning to realize the college’s contributions to the BSU strategic plan, master academic plan, and priorities of the President, Provost, and University as a whole;
- International initiatives within the college in keeping with institutional priorities;
- Diversity initiatives within the college in keeping with institutional priorities;
- Recruiting, motivating, evaluating, and retaining a diverse faculty of excellence;
• Assessment efforts and curricular initiatives within the college in pursuit of institutional priorities; and
• Graduate program offerings within the college in pursuit of institutional priorities.

Works with other Administrators to review and modify policies to enhance and support:
• Student learning;
• The campus learning environment;
• College and affiliated units;
• Distance learning in all its forms;
• Successful implementation and completion of the academic master plan, regional accreditation, and five-year program reviews;
• Successful applications for grants directly related to academic and student programs in the college;
• Minnesota State system policies and professional standards;
• Strengthening of the University’s academic reputation;
• The Americans with Disabilities Act (ADA), Minnesota State, and other policies relating to non-discrimination in employment, affirmative action, and equal opportunity; and
• Faculty and staff bargaining unit contract administration.

Administers and provides fiscal resources for:
• Student access to diverse learning opportunities, including distance learning, study abroad, and experiential modalities;
• Strengthening academic opportunities for students within the college;
• Assessment for the improvement of student learning and institutional effectiveness;
• Research, scholarship, and creative endeavor;
• Instructional, office, support, and academic/student assets; and
• Technology and supplies.

Creates and supports outreach and service through partnerships and alliances through:
• Relationships with other post-secondary education institutions and their staffs, especially those within Minnesota State;
• Distance learning and lifelong learning;
• Developing cooperative partnerships with public private, voluntary, international, and corporate sectors;
• Develops programs and partnerships with two- and four-year colleges and universities;
• For-profit and not-for-profit sectors;
• University-related regional, state, national, and international organizations; and
• Federal/state relationships and foundations.

Models civic and professional involvement through:
• Minnesota State and other relevant committees;
• Personal civic involvement;
• Representation of BSU on projects, councils, and other relevant activities; and
• Personal research, scholarship and professional engagement.

MINIMUM QUALIFICATIONS: (To facilitate proper crediting, please ensure that your application and/or resume clearly demonstrate fulfillment of the following minimum qualifications.)
• Doctoral degree from an accredited college or university.
• At least three years of experience in a university-level academic leadership role.
• At least three years of supervisory responsibilities.
• A job history which demonstrates quantifiable advancement in responsibilities.
• At least five years of successful teaching experience in higher education.
• Experience in a diverse higher education environment.

PREFERRED QUALIFICATIONS:
• Doctoral degree in an area of study related to one or more of the disciplines within the college.
• At least five years of experience in a university-level academic leadership role.
• At least five years of supervisory responsibilities.
• At least eight years of successful teaching experience in higher education.
• Experience in developing curriculum, learning outcomes, and assessment strategies.
• Experience with accreditation and licensure processes and standards.
• Commitment to building and sustaining collaborative endeavors both within and between colleges.
• Familiarity with collective bargaining.
• Understanding of and commitment to diverse student populations.
• Experience in leading and managing change.

OTHER CONSIDERATIONS:
• Must be able to lawfully accept employment in the United States at the time of an offer of employment.
• Official transcript(s) must be provided to Human Resources upon hire.
• In accordance with the Minnesota State Colleges and Universities (MnState) Vehicle Fleet Safety Program, faculty and staff driving on college/university business, who use a rental or state vehicle, shall be required to complete a vehicle Use Agreement form and conform to MnState's vehicle use criteria and consent to a motor vehicle records check.
• BSU and NTC are tobacco free workplaces (see policy)

Apply online:  https://bemidji.state.peopleadmin.com/

A complete application will include the following attachments:
• Cover letter, which addresses the required qualifications and your specific interest in working at Bemidji State University.
• Resume/Curriculum Vitae.
• Unofficial transcript(s) of all undergraduate and graduate coursework.

Inquiries:
Allen Bedford, Associate Vice President for Academic Affairs
Allen.Bedford@BemidjiState.edu

If you have general questions about this posting or submitting an application, please contact Teresa Hanson at Teresa.Hanson@BemidjiState.edu.

UNIVERSITY / COMMUNITY
WHY BEMIDJI:

Bemidji State University is nestled among the pines along the shores of Lake Bemidji, just blocks from a thriving downtown community. In this Northwoods setting, students, staff, and faculty have a variety of activities at their fingertips. Possessing all the charm and character of a college town, Bemidji remains a tight-knit community of good neighbors and engaged citizens who always come out to cheer for the Bemidji State Beavers. While the city of Bemidji — named after the Ojibwe Chief Shaynowishkung (nicknamed Bemidji) —
is home to a diverse population of more than 15,000 people, it serves a regional population of more than 100,000.

Located between three American Indian reservations – Leech Lake, Red Lake and White Earth, students at Bemidji State University have the opportunity to experience a dynamic local culture and history. Bemidji also sits at the center of the legends of Paul Bunyan and Babe the Blue Ox. The famous statues of Paul and Babe greet students as they drive in from the south along Lake Bemidji.

Though quaint and historic, the city offers the urban conveniences upon which college students rely. Bemidji State is conveniently located minutes away from affordable restaurants, cozy coffee shops, grocery stores, city parks and more. Small, locally owned shops and art sculptures line the streets of downtown Bemidji, while national chains can be found in and around the Bemidji area, including an uptown selection of department stores and restaurants.

The thriving downtown community presents ample opportunities for engagement off-campus. Among other things, there are fine-dining restaurants, cafes, and a natural foods co-op in downtown Bemidji. The historic Paul Bunyan Playhouse has a calendar of classic shows; restaurants and lounges offer weekly live music performances; the First Friday Art Walk provides a tour of new monthly art exhibits; and annual events such as the Loop the Lake Festival, the Dragon Boat Festival, the Blue Ox Marathon, Bemidji Winterfest, and The Minnesota Finlandia bring the community together.

For those who love the outdoors, there are wooded, multi-use trail systems within minutes of campus and community parks with walking trails, playgrounds and a skate park. Lake Bemidji State Park and its miles of navigable trails is located directly across the lake from BSU, and the Buena Vista Ski Area — just 12 miles north of campus — offers downhill skiing and BSU-sponsored student transportation in the winter months. Further, the Mississippi River Headwaters is a mere 45 minutes from Bemidji.

For further information, visit our website at: http://www.bemidjistate.edu

Review a "special report on how this former lumber town has rebuilt itself as a high-speed, regional center of enterprise" at Bemidji 2.0

Bemidji State University is an Affirmative Action Equal Opportunity Employer and Educator. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.