Bemidji State University invites applications for the position of:

Electrician

AFSCME POSTING

CLASSIFICATION: Electrician (PCN 00140020)

OPENING DATE: June 7, 2021

CLOSING DATE: Tuesday, July 6, 2021, at 11:59 p.m.

APPOINTMENT DATE: August 4, 2021 or as soon as possible

JOB TYPE / SCHEDULE: Unlimited Full-time; Monday – Friday 7:00 a.m. – 3:30 p.m.

PAY / SALARY RANGE: Depends on Qualifications; current pay range is $29.37 - $34.19 per hour

BEMIDJI STATE UNIVERSITY (BSU) invites applicants to join our team as the Electrician, who performs provide skilled electrical work in the installation, alteration, repair and maintenance of tools, appliances, and electrical equipment and wiring used in communication, light, heat and power systems to comply with national, state, and local electrical codes and safety standards. Bemidji State University is a member of the Minnesota State system of colleges and universities and employs more than 500 faculty and staff.

An offer of employment will be contingent upon a successful criminal background check conducted through the MN Bureau of Criminal Apprehension. Candidates must also possess a valid driver’s license and be able to pass a driving history background check.

Responsibilities of the Electrician include:

- Installing, troubleshooting and repairing general lighting and power systems throughout the University campus: repairing or replacing defective devices, circuit breakers, cords, ballasts etc. as needed; installing necessary wiring for new appliances and equipment; replacing or removing hazardous wiring systems that are outdated and unused.  
  Percent of Time: 30%

- Installing, repairing and maintaining electrical motors and controllers for heating, cooling and ventilating buildings: troubleshooting issues with motors, starters, controllers and related equipment, and repairing or replacing as needed; cleaning and servicing equipment; replacing bearings, mounts and switches.  
  Percent of Time: 25%

- Servicing and maintaining annunciator, fire alarm and central clock, emergency lighting, power and generating systems: testing fire alarm systems, including all pull station heat and smoke detectors; servicing battery packs, wet or dry; repairing clocks and master system; testing emergency generator, transfer switches and related equipment.  
  Percent of Time: 15%

- Servicing, maintaining and repairing kitchen equipment so that peak efficiency can be maintained with minimal downtime: maintaining and repairing dish handling and washing equipment; maintaining and repairing disposals, mixers, ovens, ranges, fryers and other related equipment; installing new or replacement appliances and equipment.  
  Percent of Time: 15%

- Maintaining and repairing outdoor lighting transformation vaults, primary feeders and switchgear, including stadium lights and power, scheduling and maintaining proper records of preventative
maintenance, charging out stock and emergency repairs, and other related assigned duties to include, but not limited to: installing and repairing outdoor security and parking lighting; maintaining transformer vaults and switch gear; maintaining and repairing stadium lighting; scheduling periodic service of equipment according to recommended service requirements; keeping shop and work areas clean, in order and in a safe and respectable manner; observing appropriate safety and work habits; establishing and maintaining working relationships with fellow workers, faculty, staff and students; assisting with emergency snow removal; performing other related duties as requested. **Percent of Time: 15%**

**Minimum qualifications for this position include:**
- Completion of a two-year electrical trade of technical school.
- Possession of a current Minnesota Class A Master or Journey Electrician's license.
- Ability to work on high voltage switchgear and apparatus.
- Ability to work from ladders, scaffolds, air lifts and poles at various heights.
- Effective means of communication to provide a way of “call-in” in case of emergency overtime. The incumbent must agree to work overtime on an “as needed” basis.
- Must possess and maintain a valid State of Minnesota driver’s license.

**Preferred qualifications include:**
- Proficient in the use of electrician’s hand tools, power tools, electrical testing equipment such as VOMs, meggers, amp meters and recording meters.
- Proficient in reading and understanding wiring diagrams and blueprints.
- Knowledge of mechanical functions of machinery, pneumatics and hydraulics and a general understanding of carpentry, welding, fabricating, and plumbing.
- Familiar with AC-DC circuit, power, potential and current transformers.
- Ability to perform the above in a safe and satisfactory manner.
- A knowledge of, an interest in, or ability and experience working with diverse cultures and populations.

**To facilitate proper crediting, please ensure that your application and/or resume clearly demonstrate fulfillment of the qualifications.**

**Other considerations:**
- All applicants must be able to lawfully accept employment in the United States at the time of an offer of employment.
- Official transcript(s) must be provided to Human Resources upon hire, if needed.
- Employment for this position is covered by the collective bargaining agreement for the American Federation of State, County & Municipal Employees (AFSCME) bargaining unit, which can be found at: [https://mn.gov/mmb/employee-relations/labor-relations/labor/afscme.jsp](https://mn.gov/mmb/employee-relations/labor-relations/labor/afscme.jsp).
  - Salary is commensurate with education and experience; the current salary range for this position is $29.37 - $34.19 per hour.
- In accordance with the Minnesota State Colleges and Universities (MinnState) Vehicle Fleet Safety Program, faculty and staff driving on college/university business, who use a rental or state vehicle, shall be required to complete a vehicle Use Agreement form and conform to MinnState's vehicle use criteria and consent to a motor vehicle records check annually.
- BSU and NTC are tobacco free workplaces (see policy).

**ENVIRONMENTAL CONDITIONS:**
- **More than 20% of the time:** Atmospheric conditions, electric shock.
- **Less than 20% of the time:** Exposure to weather, extreme cold, extreme heat, high exposed places, moving mechanical parts, noise, wet/humidity.
**PHYSICAL FACTORS:**

**Frequent:** Carrying, climbing, crouching, fine manipulating, firm grasp, lifting above the shoulder, lifting above waist to chest, lifting below waist, pulling, pushing, reaching, repetitive arm motion, repetitive foot motion, squatting, standing, stooping, twisting/pivoting, walking, hearing.

**Occasional:** Crawling, simple grasp, sitting, color vision, depth perception, far vision, field of vision, midrange vision, near vision, visual accommodation, sense of touch, talking.

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**TO APPLY:**


If you are unable to apply online, please contact the job information line at 651.259.3637. For additional information about the application process, go to [http://www.mn.gov/careers](http://www.mn.gov/careers).

**Inquiries about the position:**

Rick Richter, Chief Power Plant Engineer  
(218) 755-2061  
[Ricky.Richter@BemidjiState.edu](mailto:Ricky.Richter@BemidjiState.edu)

If you have general questions about this posting or submitting a bid or an application, contact Teresa Hanson at [teresa.hanson@bemidjiState.edu](mailto:teresa.hanson@bemidjiState.edu).

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All employees must comply with department and institution procedures and policies, MinnState policies and procedures, as well as local, state, and federal laws, regulations, guidelines and business and industry standards.

*This description is intended to indicate the kinds of tasks and level of work difficulty required of the position. It is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under his/her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar level of difficulty.*

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**UNIVERSITY / COMMUNITY  
WHY BEMIDJI:**

Bemidji State University is nestled among the pines along the shores of Lake Bemidji, just blocks from a thriving downtown community. In this Northwoods setting, students, staff, and faculty have a variety of activities at their fingertips. Possessing all the charm and character of a college town, Bemidji remains a tight-knit community of good neighbors and engaged citizens who always come out to cheer for the Bemidji State Beavers. While the city of Bemidji — named after the Ojibwe Chief Shaynowishkung (nicknamed Bemidji) — is home to a diverse population of more than 15,000 people, it serves a regional population of more than 100,000.

Located between three American Indian reservations – Leech Lake, Red Lake and White Earth, students at Bemidji State University have the opportunity to experience a dynamic local culture and history. Bemidji also sits at the center of the legends of Paul Bunyan and Babe the Blue Ox. The famous statues of Paul and Babe greet students as they drive in from the south along Lake Bemidji.
Though quaint and historic, the city offers the urban conveniences upon which college students rely. Bemidji State is conveniently located minutes away from affordable restaurants, cozy coffee shops, grocery stores, city parks and more. Small, locally owned shops and art sculptures line the streets of downtown Bemidji, while national chains can be found in and around the Bemidji area, including an uptown selection of department stores and restaurants.

The thriving downtown community presents ample opportunities for engagement off-campus. Among other things, there are fine-dining restaurants, cafes, and a natural foods co-op in downtown Bemidji. The historic Paul Bunyan Playhouse has a calendar of classic shows; restaurants and lounges offer weekly live music performances; the First Friday Art Walk provides a tour of new monthly art exhibits; and annual events such as the Loop the Lake Festival, the Dragon Boat Festival, the Blue Ox Marathon, Bemidji Winterfest, and The Minnesota Finlandia bring the community together.

For those who love the outdoors, there are wooded, multi-use trail systems within minutes of campus and community parks with walking trails, playgrounds and a skate park. Lake Bemidji State Park and its miles of navigable trails is located directly across the lake from BSU, and the Buena Vista Ski Area — just 12 miles north of campus — offers downhill skiing and BSU-sponsored student transportation in the winter months. Further, the Mississippi River Headwaters is a mere 45 minutes from Bemidji.

For further information, visit our website at: [http://www.bemidjistate.edu](http://www.bemidjistate.edu)

**Review a "special report on how this former lumber town has rebuilt itself as a high-speed, regional center of enterprise" at Bemidji 2.0**

*Bemidji State University is an Affirmative Action Equal Opportunity Employer and Educator. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.*