

## Bemidji State University Policies

<b>Policy Name:</b> Academic Progress Policy	<b>Effective Date:</b> September 2011
<b>Policy Owner:</b> VP for Academic Affairs-Records & Registration	<b>Last Review:</b> March 2012
	<b>Next Review:</b>

### Policy Statement

Bemidji State University students are required to make satisfactory academic progress and maintain a minimum grade point average for all credits attempted/earned. Cumulative values for credits earned are used in determining if academic progress has been met. Students not meeting the minimum grade point average or the minimum percent completion requirements will be notified of their academic progress status. Academic progress statuses include academic warning and academic suspension.

### Scope and Purpose of Policy

An undergraduate student is required to obtain the following grade point average (GPA), based on attempted credits:

Semester Hours Attempted*	Minimum GPA Required**
0-15	1.50
16-30	1.75
31-59	1.90
60 & above	2.00

*\*Credits transferred from other institutions as well as credits attempted at BSU.*

*\*\*Cumulated GPA at Bemidji State University (excludes grades earned at previously attended institutions).*

A student is required to obtain a 66.67% course completion rate. Credits accepted in transfer are added to the BSU attempted credits and BSU earned credits, the calculated total earned credits is then divided by the calculated attempted credits to determine the percent completion rate. The Academic Progress Policy GPA and Percent Completion requirements are aligned with the [Financial Aid Satisfactory Academic Progress Policy](#) requirement.

### Definitions

Grade point average is an indication of student's academic achievement for courses attempted. It is calculated as the total number of grade points received over a given period divided by the total number of credits awarded.

Academic warning- when a student is under performing academically and is “on notice” that further performance decline (or lack of improvement) will result in more severe consequences

(suspension). This official warning from the university indicates that a student has not maintained the required grade point average in accordance with the university's expectations (see preceding table).

Academic suspension- is a specified period of time where a student is not allowed to take any coursework at the university.

Appeal for Reinstatement- is a formal request or petition by the student for academic reinstatement. The petition is filed with the Office of Records and Registration following the period of suspension.

### **Procedures**

The first time a student fails the minimum cumulative grade point average requirement or the cumulative percent completion requirement during the semester, the student will be placed on academic warning. Students placed on academic warning are eligible for continued enrollment and are expected to make progress toward meeting the minimum cumulative grade point average requirement and minimum percent completion requirement. Upon conclusion of the warning term, if the student has met BSU's minimum cumulative grade point average and cumulative percent completion, the student's warning status will be removed.

At the conclusion of the warning term, those students not meeting the minimum cumulative GPA or minimum cumulative percent completion requirement will be suspended for the time period indicated below.

<b># of Suspensions</b>	<b>Period of Suspension</b>
1	One semester
2	One calendar year
3 or more	Two calendar years

Students suspended from Bemidji State University who wish to return following the period of suspension must submit a petition to the Records & Registration Office. The petition should include information on the circumstances that affected past performance and a plan to be successful in achieving future academic progress goals. Readmission will be considered provided that certain conditions regarding academic deficiencies are agreed to in advance and reflected in the subsequent registration.

Those students on suspension due to poor academic performance may submit a petition/appeal prior to sitting out the term of suspension if extenuating circumstances impeded their academic performance.

All petitions are submitted to the Records & Registration Office to be reviewed by the Student Programs & Admissions (SPA) Committee. In order to allow sufficient time to review the petition, it is recommended that appeals are submitted at least two weeks prior to the start of the semester for which the appeal is being requested.

Students with an approved petition for academic reinstatement will be placed on academic probation. While on probation, the student will be required to meet the terms that are set forth in the approved petition.

**Rationale**

Bemidji State University seeks to support students by monitoring and enforcing satisfactory academic progress for all students enrolled.

**Supporting References**

MnSCU Board Policy 2.9 Academic Standing and Financial Aid Satisfactory Academic Progress Policy <http://www.mnscu.edu/board/policy/209.html>