

Bemidji State University Policies

Policy Name: Special and Visiting Students Policy	Effective Date:
Policy Owner: Executive Director of Enrollment Management	Last Review: 4/1/2018
	Next Review: 9/1/2021

Policy Statement

Bemidji State University Special and Visiting Students Policy states that individuals/students not currently admitted to a Minnesota State Colleges and Universities institution may enroll at Bemidji State University (BSU) for a purpose other than seeking a degree. This admission status is termed "Special Student Status." Individuals admitted as special students are not eligible for financial aid or to participate in intercollegiate athletics. A student who is enrolled at another Minnesota State institution may enroll as a "Visiting Student" at Bemidji State University. A visiting student may enroll in up to 18 credits at Bemidji State University. Total number of credits in a semester of enrolled credits at all system colleges and universities cannot exceed 22.

Scope and Purpose of Policy

The scope of this policy applies to all students seeking entrance for admission to the university who fall into one of the two following categories, special or visiting as defined in policy statement. The purpose of the policy is to allow for admission those students who are not seeking a degree from the university but are seeking to benefit from the courses and curriculum available.

Definitions

Special student is a student who is not working toward a degree. A special student must meet the same academic progress requirements as a regular student. Undergraduate special students are encouraged to apply for regular student status if they plan to pursue a degree program. Special students do not qualify for financial aid and are not eligible to participate in intercollegiate athletics.

Visiting student is defined as one who is enrolled at another Minnesota State institution(s) and is seeking to take courses available at the university.

Procedures

Visiting students must meet the following provisions in order to enroll with the visiting student status.

1. Visiting students shall satisfy Bemidji State University course prerequisites.
2. Enrollment is restricted to students who have earned 24 Minnesota Transfer Curriculum credits with at least a 2.0 cumulative grade point average and at least a 67% completion rate at a system college or university.
3. Enrollment as a visiting student is denied to any student who has an enrollment hold due to conduct or satisfactory academic progress reasons at any system college or university.
4. Enrollment as a visiting student is denied to any student who has an enrollment hold due to outstanding financial obligations at any other system college or university.
5. The registration window for visiting students is the same as that for non-degree students. Typically the initial date of this registration window is the day after the last scheduled date for current freshman.
6. Bemidji State University will limit enrollment of visiting students in courses that historically have enrollment requests exceeding available seats.

Students who are denied admission or enrollment as a visiting student may appeal in writing to the Director of Admissions. Students should include their reasons for requesting a review of the denial decision related to the provisions listed. However, appeals of denial of admission or enrollment based on financial holds will not be accepted.

Rationale

The rationale for this policy is to provide special students who are not seeking a degree and visiting students a means of enrolling at Bemidji State University.

Supporting References

Minnesota State Board Procedure 3.4.1, Part 4, Subpart D
<http://www.minnstate.edu/board/procedure/304p1.html>