

# Bemidji State University Policies

<b>Policy Name:</b> Non-degree Seeking and Visiting Students Policy	<b>Effective Date:</b>
<b>Policy Owner:</b> <ul style="list-style-type: none"><li>Associate Vice President for Enrollment Management</li></ul>	<b>Last Review:</b> 2/1/2022
	<b>Next Review:</b> 9/1/2025

## Policy Statement

Bemidji State University Non-degree Seeking and Visiting Students Policy states that individuals/students not currently admitted to a Minnesota State Colleges and Universities institution may enroll at Bemidji State University (BSU) for a purpose other than seeking a degree. This admission status is termed "Non-degree Seeking Student Status." Individuals admitted as non-degree seeking students are not eligible for financial aid or to participate in intercollegiate athletics. A student who is enrolled at another Minnesota State institution may enroll as a "Visiting Student" at Bemidji State University. A visiting student may enroll in up to 18 credits at Bemidji State University. Total number of credits in a semester of enrolled credits at all system colleges and universities cannot exceed 22.

## Scope and Purpose of Policy

The scope of this policy applies to all students seeking entrance for admission to the university who fall into one of the two following categories, non-degree seeking or visiting as defined in policy statement. The purpose of the policy is to allow for admission those students who are not seeking a degree from the university but are seeking to benefit from the courses and curriculum available.

## Rationale

The rationale for this policy is to provide non-degree seeking students who are not seeking a degree and visiting students a means of enrolling at Bemidji State University.

## Definitions

Non-degree seeking student is a student who is not working toward a degree. A special student must meet the same academic progress requirements as a regular student. Undergraduate non-degree seeking students are encouraged to apply for regular student status if they plan to pursue a degree program. Non-degree seeking students do not qualify for financial aid and are not eligible to participate in intercollegiate athletics.

Visiting student is defined as one who is enrolled at another Minnesota State institution(s) and is seeking to take courses available at the university.

## Procedures

Visiting students must meet the following provisions in order to enroll with the visiting student status.

# Bemidji State University Policies

1. Visiting students shall satisfy Bemidji State University course prerequisites.
2. Enrollment is restricted to students who have earned 24 Minnesota Transfer Curriculum credits with at least a 2.0 cumulative grade point average and at least a 67% completion rate at a system college or university.
3. Enrollment as a visiting student is denied to any student who has an enrollment hold due to conduct or satisfactory academic progress reasons at any system college or university.
4. Enrollment as a visiting student is denied to any student who has an enrollment hold due to outstanding financial obligations at any other system college or university.
5. The registration window for visiting students is the same as that for non-degree students. Typically, the initial date of this registration window is the day after the last scheduled date for current freshman.
6. Bemidji State University will limit enrollment of visiting students in courses that historically have enrollment requests exceeding available seats.

Students who are denied enrollment as a visiting student may submit an application for admission (non-degree seeking or undergraduate degree-seeking). Students with financial holds will not be accepted.

## **Supporting References**

Minnesota State Board Procedure 3.4.1, Part 4, Subpart D  
<http://www.minnstate.edu/board/procedure/304p1.html>