



# Bemidji State University

Fall 2023

Field Experience Fact Sheet  
ED 3100 Foundations of Education  
K-12 and 5-12 Majors  
Dr. Renae Spangler

**Students: Give a Fact Sheet to each of your cooperating teachers.**

Course Name/Number	ED 3100 Foundations
Number of Hours Required for Licensure	<p><b>K-12 and 5-12 Majors:</b> 25 hour minimum</p> <p><b>Schedule:</b> Work with the host teachers to find a schedule that works for both the host and teacher candidate. Teacher candidate must complete ONE full teacher contract day during the 25 hours.</p>
Expectations of Teacher Candidate	<ul style="list-style-type: none"> <li>• All FE hours must be documented in SL&amp;L and be approved by the host teacher prior to receiving a grade in this course, per PELSB. Help your host teacher with this process as needed.</li> <li>• The teacher candidate will be in the assigned field experience classroom full-day Wednesdays unless an alternative schedule is needed due to course conflicts. The teacher candidate must advocate for this need.</li> <li>• Always be engaged in the classroom. Do not sit in the back of the room and just watch.</li> <li>• Ask the host teacher questions to better understand teacher thought process.</li> <li>• Take initiative and ask the host teacher for tasks such as assist the teacher in daily teaching duties. For example: planning, correcting, running small group stations, read alouds, walk students to other classes, etc. The more you are active in the classroom the more you will be equipped for teaching.</li> <li>• Notice differentiation, scaffolding, behavior management, classroom procedures, etc.</li> <li>• Complete an abridged EdTPA Task 1 assignment. The host teacher will walk the teacher candidate through their planning process.</li> </ul>
Expectations of Teacher	<ul style="list-style-type: none"> <li>• Mentor your student and be willing to share information about the resources and assessments used in your classroom.</li> <li>• Contact Renae Spangler if any concerns arise.</li> <li>• Students will have questions. Please mentor the students in response to these questions.</li> <li>• Complete a brief host teacher module (Per PELSB)</li> <li>• Complete a 3-minute online dispositions survey on the teacher candidate(s) at the end of the semester. Sample form on next page.</li> </ul>
Course Instructor(s) & Contact Information	<p>Renae Spangler  <a href="mailto:renae.spangler@bemidjistate.edu">renae.spangler@bemidjistate.edu</a>            218-553-4487</p>

Dear Field Experience Cooperating Teacher:

Below is the teacher candidate disposition form with which you will evaluate your teacher candidate during their participation in field experience. This allows us to catch and address any issues before the teacher candidate begins student teaching. This data will also be utilized to improve teacher candidate performance and to inform change in our field experience program. It should only take a few minutes to complete the form.

**This form is now completed in SL&L. This paper copy is for your reference and can be used to guide discussions of dispositional issues with your field experience student.**

Thank you,  
*Office of Teacher Education*  
Bemidji State University

Teacher Candidate's Name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_  
School Name: \_\_\_\_\_ Grade Level(s): \_\_\_\_\_ Subject(s): \_\_\_\_\_

Dedication/Responsibility	Compassion	Curiosity	Integrity
<ul style="list-style-type: none"><li>• Attendance</li><li>• Meets deadlines</li><li>• Participates in discussions/engaging with students</li><li>• Demonstrates willingness to give and receive help</li><li>• Dresses appropriately</li></ul>	<ul style="list-style-type: none"><li>• Listens thoughtfully and responds to students, faculty, peers, and cooperating teachers</li><li>• Shows concern and interest in others and follows through</li><li>• Empathetic</li><li>• Flexible</li><li>• Treats people equitably</li></ul>	<ul style="list-style-type: none"><li>• Takes initiative by asking questions</li><li>• Takes initiative by seeking out own resources and sharing with others</li><li>• Uses feedback to make adjustments for continuous improvement</li><li>• Reflects on learning</li><li>• Open to constructive criticism/critiquing</li></ul>	<ul style="list-style-type: none"><li>• Demonstrates academic and personal honesty</li><li>• Completes tasks agreed to/assigned</li><li>• Takes ownership and accepts responsibility</li><li>• Is earnest and sincere</li><li>• Demonstrates perseverance</li></ul>

For each category, please indicate which level the teacher candidate has demonstrated:

<input type="checkbox"/> Exemplary (Majority) <input type="checkbox"/> Proficient (More than half) <input type="checkbox"/> Developing (Less than half) <input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Exemplary (Majority) <input type="checkbox"/> Proficient (More than half) <input type="checkbox"/> Developing (Less than half) <input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Exemplary (Majority) <input type="checkbox"/> Proficient (More than half) <input type="checkbox"/> Developing (Less than half) <input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Exemplary (Majority) <input type="checkbox"/> Proficient (More than half) <input type="checkbox"/> Developing (Less than half) <input type="checkbox"/> Unsatisfactory (Few, if any)
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If you marked Developing or Unsatisfactory for any category, please explain why: \_\_\_\_\_

If you have any additional concerns about this candidate's professionalism, please detail them on the back of this document. \_\_\_\_\_

Thank you very much for taking the time to work with our teacher candidates and for completing this disposition form.

Cooperating Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For additional information contact:

[teaching.clinicals@bemidjistate.edu](mailto:teaching.clinicals@bemidjistate.edu)