

## Fall 2023 Student Teaching Assignments Checklist For Student Teachers Seeking **One License Only**

Assignment	Actor(s)	Target Date	Completion Date	Notes
Journal Entry 1	ST & US			ST completes 8 journal entries throughout the entire placement.  US will verify that journals entries have been completed by checking a checkbox in SL&L (journal entries will not be uploaded into SL&L).
Journal Entry 2	ST & US			
Journal Entry 3	ST & US			
Journal Entry 4	ST & US			
Journal Entry 5	ST & US			
Journal Entry 6	ST & US			
Journal Entry 7	ST & US			
Journal Entry 8	ST & US			
edTPA Zoom Session 1	ST	September 11, 2023		ST attends by Zoom on scheduled Monday evenings from 5:00-6:00 PM. Attendance is required.
edTPA Zoom Session 2	ST	September 18, 2023		
edTPA Zoom Session 3	ST	September 25, 2023		
edTPA Zoom Session 4	ST	October 2, 2023		
edTPA Zoom Session 5	ST	October 9, 2023		
edTPA Due Date	ST	October 19, 2023		ST uploads edTPA into SL&L.
edTPA Pearson Score Report	ST	November 9, 2023		ST uploads the score report into SL&L.
edTPA Remediation (if needed)	ST & Faculty Member			ST and faculty member (assigned by Clinical Experiences) work together to resolve edTPA issues, if any.
Standards Attainment Checklist	ST	TBA by Instructor		ST uploads the Checklist into SL&L.
Exit Survey	ST	TBA by Instructor		ST completes a fillable form in SL&L.
CT Observation 1	ST & CT			ST schedules 4 observations. ST must provide a lesson plan to CT before each observation. CT will complete a fillable form in SL&L to document each observation.
CT Observation 2	ST & CT			
CT Observation 3	ST & CT			
CT Observation 4	ST & CT			
CT Letter of Recommendation	CT			CT uploads the letter into SL&L.
US Observation 1	ST & US			ST schedules 4 observations. ST must provide a lesson plan to US before each observation. US will complete a fillable form in SL&L to document each observation.
US Observation 2	ST & US			
US Observation 3	ST & US			
US Observation 4	ST & US			
US Letter of Recommendation	US			US uploads the letter into SL&L.
Key Assessment	US			US completes a fillable form in SL&L.
Triad Team Meeting 1	ST/CT/US			ST schedules 3 group meetings throughout the semester with ST, CT, & US. US will complete a fillable form in SL&L to document the meeting.
Triad Team Meeting 2	ST/CT/US			
Triad Team Meeting 3	ST/CT/US			

**ST = Student Teacher • CT = Cooperating Teacher • US = University Supervisor**