



Bemidji State University
Fall 2026
Field Experience Fact Sheet
Ed 3100 Introduction to the Foundations of Public
School Education
K-6 Elementary Education Majors
Porter Coggins, PhD

Students: Give a Fact Sheet to each of your cooperating teachers.

Course Number/Name	ED 3100 Introduction to the Foundations of Public School Education
Expectations of Student	-Per PELSB, all FE hours must be documented in SL & L and approved by the host teacher prior to receiving a grade in this course. Help your host teacher with this process as needed. -The teacher candidate: • will work with host teacher to create a schedule for the rest of the semester. • be engaged in the classroom. Do not sit in the back of the room and watch. • take initiative and ask the host teacher for tasks, such as assisting teacher in daily teaching duties [read alouds and running small groups]. You should NOT be grading students' papers. The more active you are in the classroom, the better equipped you will be for teaching. • complete FE Assignment-interview [host teacher]
Field Experience Hours:	-Elementary Teacher Candidates are expected to be in the field based on the schedule that is set between the candidate and host teacher for the remaining of the semester. You are to adhere to the set schedule until the end of the semester. -A minimum of 25 hours must be submitted and approved to pass the course. -ED 3100 should be taken in conjunction with ED 3201 (LA 1) and ED 3110 (Ed Psych)
Expectations of Teacher	-Create a schedule with the teacher candidate for the semester. -Allow teacher candidate to complete a professional interview with you regarding your teaching career. -Mentor your teacher candidate and be willing to share information about the resources and assessments used in the classroom. -Contact the instructor if any concerns arise. -Teacher candidates will have questions. Please mentor in response to these questions. -Per PELSB, complete a brief host teacher module. -Complete a 3-minute online disposition survey on the teacher candidate(s) at the end of the semester in SL & L. See note on the following page. -Verify field experience hours in SL & L. Teacher candidates do not receive a course grade until both this step and the disposition are recorded in SL&L.
Course Instructor(s) & Contact Information	Porter Coggins, PhD Porter.Coggins@bemidjistate.edu (218) 755-2764

Dear Field Experience Cooperating Teacher:

Thank you for hosting a BSU teacher candidate!

We use an online tool, SL&L by Watermark, to track and manage data we need for our program and for teacher licensure. You will be asked to do two things in SL&L:

1. Your teacher candidate will record in SL&L the hours they spend in your classroom. Then, you will go into SL&L and verify those log hours.
2. Near the end of the semester, please complete the brief teacher candidate disposition form. This information allows us to identify and address any dispositional concerns before the teacher candidate begins student teaching. This data will also be utilized to inform change in our teacher preparation program. It should only take a few minutes to complete the form.

Instructions for how to access SL&L can be found here:

<https://www.bemidjistate.edu/offices/teacher-education/student-resources/sll-by-watermark/>

If you have any questions or concerns regarding field experience or the student placed with you, or if you are experiencing technical difficulties with SL&L, please email teaching.clinicals@bemidjistate.edu and we will get your message to the right person.

Thank you for opening your classroom and taking a future educator under your wings!

Office of Teacher Education
Bemidji State University