

HOW TO SCHEDULE AN APPOINTMENT WITH CAREER SERVICES



BSU/NTC Student and Employer Connection powered by Handshake

- Resume On the Run
- Job Search
- Career Coaching
- Beaver Success
- Cover Letter
- Internship Search
- Major Exploration
- Career Exploration
- Graduate School Statements & CV

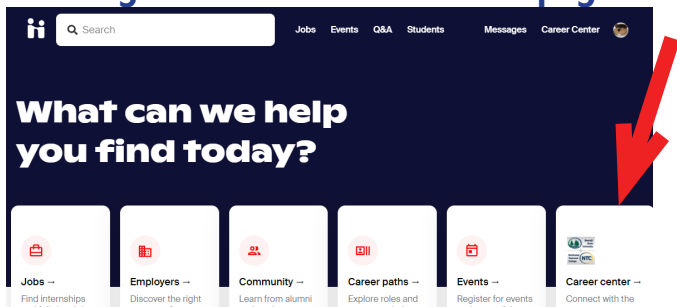
Handshake is a one stop shop for: on-campus jobs, internship & job postings, career events & fairs and also allows you to schedule appointments with Career Service staff. Every current BSU & NTC student has an account.

BSU/NTC STUDENT ACCESS CLICK HERE

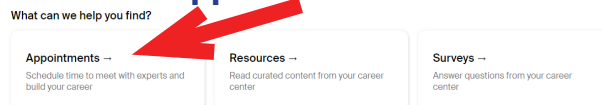
To Access Connect2Careers, powered by Handshake

1. Log into your MyBSU or MyNTC portal
2. Hover above your name on the top left corner, select Connect2Careers
3. Click "STUDENT ACCESS"
4. Enter your StarID

1. Navigate to the Career Center page



2. Select Appointments



3. Click on "Schedule a New Appointment"

Schedule A New Appointment

4. Select Career Services

Choose a Category
Career Services

5. Determine what type of Appointment you'd like

Choose an Appointment Type

- Beaver Success Coaching
- Career Coaching
- CV/Graduate School Statement
- Job or Internship Search
- On-Campus Student Employment
- Resume on the Run
- Resume Review

Beaver Success Coaching: Students who are in the Beaver Success program and are scheduling an appointment with their Success Coach.

Career Coaching: If you are undecided, wavering, wondering what you can do with a major in..., considering adding a major or minor, or other.

CV/Graduate School Statements: Students considering applying to graduate school, assistance with their Curriculum Vitae or Personal Statements.

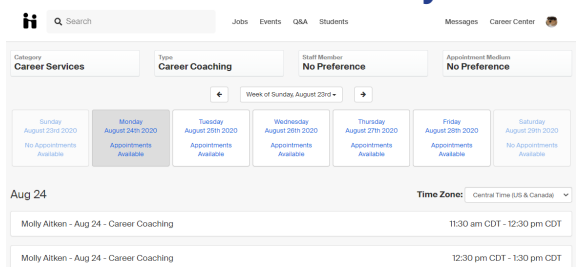
Job or Internship Search: Assistance navigating a job or internship search.

On-Campus Student Employment: Questions about finding on-campus jobs.

Resumes on the Run: Drop in resume critique service. No appointment needed. Typically held in Decker Hall 202, email or via Zoom. Hours vary each semester.

Resume Review: Meet with a staff member to review your resume or cover letter.

6. Find a time that works for you



You can also determine a staff member here.

7. Decide how you would like to meet with us

Online Consult: Over email

Phone Call: We can call you

Virtual/Zoom: Our preferred method. Once scheduled, we will send you a zoom link invite

In Person: When available, we can meet in Decker Hall 202/Career Services.

8. Watch for an email confirmation

You can also check the request, cancel or reschedule in your appointments tab.

